

Minutes
The Township of Cavan Monaghan
Municipal Revitalization and Heritage Advisory Committee Meeting
Thursday, September 17, 2020
9:00 a.m.
986 Cavan Monaghan
Community Centre

Those members in attendance:

Peter Ramsay
Bruce Lepper
Tim Belch
Kathie Lycett
David Franco
Ryan Huntley
Rob Ross

Those members absent:

Bill Shields (with regrets)
Ashley Stewart (with regrets)

Staff members in attendance:

Brigid Ayotte	Economic Development Coordinator
Cindy Page	Deputy Clerk
Karen Ellis	Director of Planning

1. Open Session

2. Call to Order

Chairman Rob Ross called the meeting to order. (9:05 a.m.)

3. Approval of the Agenda

Moved by: Franco

Seconded by: Belch

That the Municipal Revitalization and Heritage Advisory Committee agenda be approved as amended.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

There were no closed session items.

6. Minutes

6.1 Minutes of the meeting held February 20, 2020

Moved by: Franco

Seconded by: Lepper

That the minutes of the meeting held February 20, 2020 be approved as presented.

Carried

7. Business Arising from the Minutes

8. Reports

8.1 BIA Update – Kathie Lycett

Kathie Lycett was in attendance and provided an update on the BIA initiatives and noted that due to COVID-19 the majority of the events had to be cancelled. BIA continued meeting virtually during COVID and discussed COVID Recovery options; including a Gift Certificate program with BIA Bucks through a Social Media competition. Ms. Lycett noted that the BIA recently had a small patio gathering of some of the membership and it was good to gather together. The Beautification Committee have the fall planters done and they look beautiful.

8.2 Community Improvement Plan Update – Brigid Ayotte

Brigid Ayotte provided the Committee with an update on the 2019 CIP projects, she noted we have three incentive programs and 15 projects were approved which resulted in 100% subscribed. She reviewed the status of the projects and the return on investment. She spoke to the Committee about funds allocated to the program as part of the 2020 budget and reviewed possible incentive programs for the Committee's consideration to submit to Council for consideration.

Moved by: Huntley

Seconded by: Belch

That the Municipal Revitalization and Heritage Advisory Committee receive the Community Improvement Plan presentation from Brigid Ayotte.

Carried

Moved by: Lepper

Seconded by: Lycett

That the Municipal Revitalization and Heritage Advisory Committee support opening the same three incentives being Building and Site Improvements, Façade Improvements and

Signage and Sidewalk Café for the 2020 intake with an application deadline of December 4, 2020.

Carried

9. General Business

9.1 Budget Presentation

The Committee discussed the items of the 2020 Work Plan to prepare for the 2021 Budget requests.

9.2 Work Plan Review 2020

The Committee reviewed the 2020 Work Plan; the items that have been completed and the items that will require a roll-over to the 2021 budget.

9.3 Downtown Mural

Peter Ramsey spoke to the Downtown Mural located on 22 King Street East, he explained how the Mural came about, the finances, the property owners' contract and artist agreement, the maintenance and repairs required to maintain the Mural. The Committee's general consensus is to support the mural in concept and has asked Peter to gather the information and pricing, and report back to the Committee.

9.4 How do we get there...

Cindy Page spoke to the Committee about staff's roles and responsibilities. She reminded the Committee that there is a lot of work around each initiative and to accomplish this we need the Committees hands and commitment to assist with the work load.

10. Adjournment

Moved by: Lepper

Seconded by: Ramsay

That the Municipal Revitalization and Heritage Advisory Committee adjourn. (11:11 a.m.)

Carried

Rob Ross
Chair

Cindy Page
Deputy Clerk