



**Agenda
The Township of Cavan Monaghan
Millbrook Downtown BIA Board of Management**

**Date: Thursday Jan 7, 2021
Time: 8:00 am
VIRTUAL VIDEO MEETING VIA ZOOM**

- 1. Open Session**
- 2. Call to Order**
- 3. Approval of the Agenda**
- 4. Disclosure of Pecuniary Interest and the General Nature Thereof**
- 5. Closed Session**
- 6. Presentations/Delegations**
- 7. Minutes**
 - 7.1 Minutes of the meeting held Thursday, Dec 3, 2020**
- 8. Business Arising from the Minutes**
 - 8.1 Administration of Millbrook BIA Associate Membership Program**
 - 8.2 BIA Zoom Account**
- 9. Reports**
 - 9.1 Decorating Committee (Sharon Roffey)**
 - (a) Phase 2 Planters**
 - 9.2 Marketing Committee (All)**
 - (a) Resignation of Board of Management member on committee**
 - (b) Shopper's Passports promotion update**
 - (c) Social Media Update (Facebook, Twitter, Instagram), consideration of formation of new subcommittee**
 - (d) Promotions during "no travel" lockdown**
 - 9.3 Treasurer's Report (Tina Grant)**
- 10. General Business**
- 11. Correspondence for information**
- 12. Adjournment**

