

**Minutes
The Township of Cavan Monaghan
Regular Council Meeting**

**Monday, January 18, 2021
11:30 a.m.
Remote Locations**

Those members in attendance were:

Council	Scott McFadden	Mayor
	Matthew Graham	Deputy Mayor
	Tim Belch	Councillor
	Ryan Huntley	Councillor
	Cathy Moore	Councillor
Staff	Yvette Hurley	CAO
	Elana Arthurs	Clerk
	Cindy Page	Deputy Clerk
	Kimberley Pope	Director of Finance/Treasurer
	Karen Ellis	Director of Planning
	Wayne Hancock	Director of Public Works
	John Connolly	Executive Director of Planning & Development
	Bill Balfour	Fire Chief
	Brigid Ayotte	Economic and Community Development Coordinator

1. Open Session

2. Call to Order

Mayor McFadden called the meeting to order at 11:36 a.m.

3. Approval of the Agenda

Add – 12.3. Letter from ORCA Re: R/30/11/20/02 – Proposed Changes to the Conservation Authorities Act & Planning Act (Schedule 6)

R/18/01/21/01

Moved by: Graham

Seconded by: Moore

That the agenda for the Regular Council meeting be approved as amended.

Recorded	For	Against
Belch	X	
Huntley	X	
Moore	X	
Graham	X	
McFadden	X	
Results	5	0

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

5.1 Resolution to move into Closed Session

R/18/01/21/02

Moved by: Graham

Seconded by: Belch

That the Council for the Township of Cavan Monaghan move into Closed Session under Section 239(2) of the Municipal Act (2001), as amended, to consider:

a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Recorded	For	Against
Huntley	X	
Graham	X	
Moore	X	
Belch	X	
McFadden	X	
Results	5	0

Carried

5.2 Minutes of the Closed Session held December 7, 2020

5.3 Township Owned Property – Update

Mayor McFadden called for a recess until 1:00 p.m. (12:45 p.m.)

6. Report from Closed Session

There was no report from Closed Session.

7. Presentations

7.1 Sean Murphy and Vivek Baijal, MNP - Website and IT Service Delivery and Modernization Review

R/18/01/21/03

Moved by: Moore

Seconded by: Belch

That Council receive the presentation from MNP.

Recorded	For	Against
Moore	X	
Huntley	X	
Belch	X	
Graham	X	
McFadden	X	
Results	5	0

Carried

8. Delegations

There were no delegations.

9. Minutes

9.1 Minutes of the Regular Meeting held December 21, 2020

R/18/01/21/04

Moved by: Graham

Seconded by: Belch

That the minutes of the Regular Council meeting held December 21, 2020 be approved as presented.

Recorded	For	Against
Huntley	X	
Graham	X	
Moore	X	
Belch	X	
McFadden	X	
Results	5	0

Carried

10. Minutes from Committees and Boards

There were no minutes from Committees and Boards.

11. Reports

11.1 Report - Economic Development-2021-01 Website and IT Service Delivery and Modernization Review

Councillor Belch left the meeting. (1:44 p.m.)

R/18/01/21/05

Moved by: Huntley

Seconded by: Graham

That Council receive Report ECD-2021-01 for information; and

That Council consider the MNP recommendations to be included in the proposed budget as part of the 2021 Budget review process.

Recorded	For	Against	
Huntley	X		
Graham	X		
Moore	X		
McFadden	X		
Results	4	0	Carried

11.2 Report - Planning-2021-01 Molloy Severance Application B-83-20

Councillor Belch returned to the meeting. (1:47 p.m.)

R/18/01/21/06

Moved by: Graham

Seconded by: Moore

That the Township of Cavan Monaghan support severance application B-83-20 because it conforms to the Township of Cavan Monaghan Official Plan;

That the completed Municipal Appraisal Form be forwarded to the Peterborough County Land Division Department; and

That the following conditions of approval be applied to Application B-83-20:

- i. The payment of \$1,200.00 cash-in-lieu of parkland to the Township;
- ii. The completion of a rezoning or minor variance for the retained parcel to the satisfaction of the Township; and
- iii. An Agreement is to be entered into between the Owner and the Municipality and registered on title at the applicants' expense to recognize the general mitigation measures outlined in Section 7.2 of the Natural Heritage Evaluation (NHE), prepared by Beacon Environmental, dated November 2020.

Recorded	For	Against	
Moore	X		
Huntley	X		
Belch	X		
Graham	X		
McFadden	X		
Results	5	0	Carried

11.3 Report - Planning-2021-02 Year End Activity Report - Building, Economic Development and Planning

R/18/01/21/07

Moved by: Graham

Seconded by: Huntley

That Council receive Report Planning 2021-02 Year End Activity Report – Building, Economic Development & Planning for information.

Recorded	For	Against	
Belch	X		
Graham	X		
Moore	X		
Huntley	X		
McFadden	X		
Results	5	0	Carried

11.4 Report - Fire / Public Works-2021-01 Township of Cavan Monaghan Vehicles

R/18/01/21/08

Moved by: Huntley

Seconded by: Graham

That Council receives Township of Cavan Monaghan Vehicles Report 2020-01 for all municipal vehicles (Fire Dept, Public Works & Parks and Facilities) for information and further consideration during the 2021 Budget process.

Recorded	For	Against	
Belch	X		
Moore	X		
Graham	X		
Huntley	X		
McFadden	X		
Results	5	0	Carried

11.5 Report - Fire-2021-02 Fire Station Design - Station One Replacement

R/18/01/21/09

Moved by: Huntley

Seconded by: Moore

That Council approve Greenview Environmental Management Limited proposal in the amount of \$116,600.00 plus municipal HST in the amount of \$2,052.16, for a total amount of \$118,652.16, to be allocated in the 2021 Capital Budget which requires an additional pre-approval of \$34,652.00 to be added to the \$84,000.00 already identified (2020 roll-over) in the 2021 Capital Budget to secure a site location and design for a new Fire Station; and

That Staff be directed to communicate with the County of Peterborough to discuss including ambulance services within the construction of a new fire station.

Recorded	For	Against
Huntley	X	
Belch	X	
Graham	X	
Moore	X	
McFadden	X	
Results	5	0

Carried

11.6 Report - Corporate Services-2021-01 BIA and Cavan Monaghan Library Board Appointments

R/18/01/21/10

Moved by: Huntley

Seconded by: Graham

That Council direct staff to review the specific acts to confirm the legislative requirement of appointing members to the BIA Board of Management and the Library Board and report back to Council.

Recorded	For	Against
Moore	X	
Belch	X	
Graham	X	
Huntley	X	
McFadden	X	
Results	5	0

Carried

11.7 Report - CAO-2021 Report and Capital Project Status

R/18/01/21/11

Moved by: Graham

Seconded by: Belch

That Report – CAO-2021 Report and Capital Project Status be received for information.

Recorded	For	Against
Graham	X	
Belch	X	
Huntley	X	
Moore	X	
McFadden	X	
Results	5	0

Carried

11.8 Council/Committee Verbal Reports

Councillor Belch noted that the Ganaraska Authority meetings will resume in March.

Councillor Huntley noted that the ORCA Annual General Meeting is being held this Thursday at 7:00 p.m.

Mayor McFadden spoke to the progress of the Policing Task Force and the expectation to bring something to Council soon.

R/18/01/21/12

Moved by: Graham

Seconded by: Belch

That Council receive the Council/Committee verbal reports for information.

Recorded	For	Against	
Huntley	X		
Belch	X		
Moore	X		
Graham	X		
McFadden	X		
Results	5	0	Carried

12. General Business

12.1 Response Letter to the City of Peterborough

R/18/01/21/13

Moved by: Moore

Seconded by: Graham

That Council receive the response letter to the City of Peterborough for information.

Recorded	For	Against	
Huntley	X		
Belch	X		
Graham	X		
Moore	X		
McFadden	X		
Results	5	0	Carried

12.2 Ministry of the Environment, Conservation and Parks Letter (Conservation Authority Working Group)

R/18/01/21/14

Moved by: Graham

Seconded by: Huntley

That Council receive the letter from the Ministry of the Environment, Conservation and Parks regarding the Conservation Authority Working Group for information.

Recorded	For	Against	
Moore	X		
Huntley	X		
Graham	X		
Belch	X		
McFadden	X		
Results	5	0	Carried

12.3 Letter from ORCA Re: Proposed Changes to the Conservation Authorities Act & Planning Act (Schedule 6)

R/18/01/21/15

Moved by: Graham

Seconded by: Huntley

That Council receive the letter from ORCA regarding the Proposed Changes to the Conservation Authorities Act & Planning Act (Schedule 6)

Recorded	For	Against	
Graham	X		
Belch	X		
Moore	X		
Huntley	X		
McFadden	X		
Results	5	0	Carried

13. Correspondence for Information

There was no correspondence for information.

14. Correspondence for Action

There was no correspondence for action.

15. By-laws

There were no by-laws for review.

16. Unfinished Business

There was no unfinished business.

17. Notice of Motion

There were no notices of motion.

18. Confirming By-law

18.1 By-law No. 2021-01 being a by-law to confirm the proceedings of the meeting held January 18, 2021

R/18/01/21/16

Moved by: Graham

Seconded by: Huntley

That By-law No. 2021-01 being a by-law to confirm the proceedings of the meeting held January 18, 2021 be read a first, second and third time and passed this 18th day of January, 2021, signed by the Mayor and Clerk and the corporate seal attached.

Recorded	For	Against	
Graham	X		
Moore	X		
Belch	X		
Huntley	X		
McFadden	X		
Results	5	0	Carried

19. Adjournment


R/18/01/21/17

Moved by: Belch

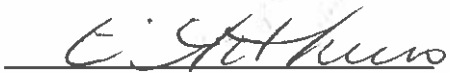
Seconded by: Moore

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 2:45 p.m.

Recorded	For	Against	
Moore	X		
Belch	X		
Huntley	X		
Graham	X		
McFadden	X		
Results	5	0	Carried



Scott McFadden
Mayor



Elana Arthurs
Clerk

