

**Minutes
The Township of Cavan Monaghan
Special Council Meeting**

**Thursday, January 21, 2021
1:00 p.m.
Remote Locations**

Those members in attendance were:

Council	Scott McFadden	Mayor
	Matthew Graham	Deputy Mayor
	Tim Belch	Councillor
	Ryan Huntley	Councillor
Staff	Yvette Hurley	CAO
	Elana Arthurs	Clerk
	Cindy Page	Deputy Clerk
	Kimberley Pope	Director of Finance/Treasurer
	John Connolly	Executive Director of Planning and Development
	Karen Ellis	Director of Planning
	Wayne Hancock	Director of Public Works
	Kyle Phillips	Chief Building Official/By-law Officer
	Bill Balfour	Fire Chief
	Brigid Ayotte	Economic and Community Development Co-ordinator
	Chris Allison	Supervisor of Parks and Facilities

Those members who sent regrets were:

Cathy Moore Councillor

- 1. Open Session**
- 2. Call to Order**
- 3. Approval of the Agenda**

R/21/01/21/01

Moved by: Graham

Seconded by: Huntley

That the agenda for the Regular Council meeting be approved as presented.

Recorded	For	Against
Huntley	X	
Belch	X	
Graham	X	
McFadden	X	
Results	4	0

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There was no disclosure of pecuniary interest.

5. Closed Session

There was no closed session.

6. Delegations

6.1 Rob Ross - Municipal Revitalization and Heritage Advisory Committee

Mr. Ross presented his request for \$7000.00 for the Municipal Revitalization and Heritage Advisory Committee in the 2021 budget.

R/21/01/21/02

Moved by: Belch

Seconded by: Huntley

That Council receive the presentation from Mr. Ross for information.

Recorded	For	Against
Huntley	X	
Graham	X	
Belch	X	
McFadden	X	
Results	4	0

Carried

7. General Business

7.1 Report - Finance-2021-01 2nd Draft 2021 Budget Presentation

Ms. Pope reviewed the 2021 Budget Summary with a proposed 3% Municipal Tax Rate Increase.

She spoke to the 2021 MPAC Property Assessment and provided an update on the Ontario Municipal Partnership Fund.

Councillor Belch left the meeting (1:29 p.m.)

Councillor Belch returned to the meeting (1:31 p.m.)

Ms. Pope reviewed each department, identifying the percentage increase or decrease in the operating and capital budgets.

Councillor Belch left the meeting (1:43 p.m.)

Councillor Belch returned to the meeting (1:47 p.m.)

Mr. Spurrell spoke to 2021 Cavan Monaghan Library budget requests and the challenges due to the pandemic. Ms. Buckborough spoke to the provisions made during the closure to continue to provide library services to the public.

Mayor McFadden called for a recess. (2:07 p.m.)

The Special Council meeting reconvene. (2:15 p.m.)

Mr. Connolly spoke to the Economic & Community Development, Planning and Building Departments capital budget requests.

R/21/01/21/03

Moved by: Graham

Seconded by: McFadden

That Council remove the allocation of \$5000.00 for the Employment Lands Marketing Material from the 2021 Capital Budget Requests.

Recorded	For	Against	
Huntley		X	
Belch		X	
Graham	X		
McFadden	X		
Results	2	2	Defeated

Chief Balfour spoke to the Protective Services capital budget requests and discussed the asset replacement schedule.

Ms. Pope reviewed the Equipment Reserves and how it is funded.

Mr. Hancock reviewed the Roads and Environmental Services and Water and Wastewater capital budget requests.

Mr. Allison and Ms. Hurley reviewed the Parks and Facilities capital budget requests.

Ms. Pope reviewed the capital budget requests in Finance and Information Technology.

Mayor McFadden called for a recess at 3:40 p.m.

The Special Council meeting reconvened at 3:55 p.m.

Council reviewed the proposed operating budget increases and/or decreases for each department.

Ms. Pope discussed the positive working relationship with the County of Peterborough IT and provided some additional information on the software changes in the Information Technology Department.

R/21/01/21/03

Moved by: Graham

Seconded by: Huntley

That Council direct staff to prepare the final draft 2021 budget proposal with a 1% Municipal Residential Tax Rate increase;

That Council direct staff to make the following changes in the next draft 2021 budget:

- remove the General Infrastructure Reserve \$300,000.00
- remove the Library Board Capital Levy Request of \$35,623.00
- adjust the request of the Library Board Operating Levy from \$292,033.00 to a 1% increase of \$272,294.00
- add \$30,000.00 to the Municipal Office Renovations
- use Reserves, if possible, to fund the Official Plan; and

That Council direct staff to place any remaining funds be transferred to the Asset Replacement Reserve to fund future infrastructure projects.

Recorded	For	Against	
Huntley	X		
Graham	X		
Belch	X		
McFadden	X		
Results	4	0	Carried

R/21/01/21/04

Moved by: Graham

Seconded by: Huntley

That Council receive Report – Finance 2021-01 2nd Draft 2021 Budget Presentation.

Recorded	For	Against	
Huntley	X		
Belch	X		
Graham	X		
McFadden	X		
Results	4	0	Carried

8. Confirming By-law

8.1 By-law No. 2021-02 being a by-law to confirm the proceedings of the meeting held January 21, 2021 at 1:00 p.m.

R/21/01/21/05

Moved by: Graham

Seconded by: Belch

That by-law No. 2021-02 being a by-law to confirm the proceedings of the special meeting held January 21, 2021 at 1:00 p.m. be read a first, second and third time and passed this 21st day of July, 2021 signed by the Mayor and Clerk and the corporate seal attached.

Recorded	For	Against	
Graham	X		
Belch	X		
Huntley	X		
McFadden	X		
Results	4	0	Carried

9. Adjournment

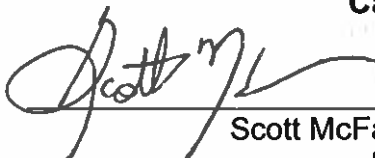
R/21/01/21/06

Moved by: Belch


Seconded by: Huntley

That the Special Council Meeting of the Township of Cavan Monaghan adjourn at 4:30 p.m.

Recorded	For	Against	
Belch	X		
Huntley	X		
Graham	X		
McFadden	X		
Results	4	0	Carried



Scott McFadden
Mayor



Elana Arthurs
Clerk

