

**Minutes**  
**The Township of Cavan Monaghan**  
**Millbrook Valley Trails Advisory Committee**  
**Monday, January 25, 2021**  
**5:00 p.m.**

**Those members in attendance:**

Robert Jackson	Chair
Alex Bushell	Vice Chair
Meredith Carter	ORCA
David D'Agostino	
John Frizzle	
John Fallis	
Matthew Graham	
Craig Onafrychuk	
Maureen McDonald	
Hillary Bradshaw	

**Those members absent:**

David D'Agostino

**Staff members in attendance:**

Elana Arthurs	Clerk
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**1. Open Session**

**2. Call to Order**

Robert Jackson, Chair called the meeting to order at 5:00 p.m.

**3. Approval of Agenda**

Moved by: Fallis

Seconded by: Frizzle

That the agenda for the Millbrook Valley Trails meeting held January 25, 2021 be approved as presented.

Carried

**4. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no pecuniary interests noted.

**5. Closed Session**

There were no closed session items.

## **6. Minutes**

### **6.1 Minutes of the meeting held November 23, 2020**

Moved by: Onafrychuk

Seconded by: McDonald

That the minutes of the meeting held November 23, 2020 be approved.

**Carried**

## **7. Reports**

### **7.1 Financial Report – Elana Arthurs**

Ms. Arthurs spoke to the final 2020 expenditures and the money that was unspent in 2020. Ms. Arthurs reviewed the process for authorizing purchases and receiving reimbursement for out of pocket expenses.

### **7.2 ORCA Update – Meredith Carter**

Ms. Carter spoke to the meeting with the County of Peterborough and the opportunity to work with the County to provide access to the MVT trail maps. She spoke to the option of using storymaps and the advantages of this application. The committee discussed gathering information for the maps and the need for the authorization to be held at the municipal level for updating and modifying the maps.

### **7.3 Trail Report**

Mr. Frizzle and Mr. Onafrychuk spoke to the current icy trail conditions and reviewed areas of concerns including signage, broken boards and areas where sloping may require some type of railing for safety.

The Committee discussed the removal of the MNRF locks on the fishing pond.

## **8. General Business**

### **8.1 2021 Strategic Priorities**

Deputy Graham spoke to identifying priorities for the upcoming year. He noted allocating the donated funds from 2020 would be a good idea and the need for an update to the Trails Master Plan.

### **8.2 Trails Master Plan Update**

The Committee discussed the composition of a sub-committee to review and suggest updates to the plan that would require approval from Council. The sub-committee will be comprised of Robert Jackson, Alex Bushell, Matthew Graham and Elana Arthurs.

### **8.3 ArcGIS StoryMaps**

Ms. Arthurs spoke to the meeting with Tammy Sikma from the County of Peterborough who provided on the ArcGIS StoryMap function. Ms. Arthurs provided a link to the previously recorded webinar to the members

of the Committee so they could familiarize themselves with the functions and opportunities.

**8.4 Trail Re-routing due to beavers**

Mr. Jackson provided an update on the trail re-routing and the discussions with the neighbouring homeowner.

**8.5 Compass ELC TimberNook Opportunity**

The Committee discussed the correspondence from Compass and the opportunity for children to experience and get involved with the trails. Ms. McDonald will provide a letter in response indicating the Committee is supportive of the initiative and should they require any involvement from the Committee to advise accordingly.

**9. Adjournment**

Moved by: Fallis

Seconded by: Frizzle

That the Millbrook Valley Trails Advisory Committee adjourn at 6:11p.m.

Carried

*Robert Jackson*

Robert Jackson (Feb 25, 2021 15:55 EST)

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Robert Jackson  
Chair

*Elana Arthurs*

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Elana Arthurs  
Clerk






# MVT January 25 Minutes

Final Audit Report

2021-02-25

Created:	2021-02-25
By:	Elana Arthurs (earthurs@cavanmonaghan.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAJfAYJygWFSy4IHjyJ3kUjTxeneiC9tMv

## "MVT January 25 Minutes" History

-  Document created by Elana Arthurs (earthurs@cavanmonaghan.net)  
2021-02-25 - 6:34:14 PM GMT- IP address: 66.79.227.116
-  Document emailed to Robert Jackson (jackson9285@gmail.com) for signature  
2021-02-25 - 6:34:48 PM GMT
-  Email viewed by Robert Jackson (jackson9285@gmail.com)  
2021-02-25 - 8:55:14 PM GMT- IP address: 74.125.212.17
-  Document e-signed by Robert Jackson (jackson9285@gmail.com)  
Signature Date: 2021-02-25 - 8:55:51 PM GMT - Time Source: server- IP address: 66.79.250.40
-  Agreement completed.  
2021-02-25 - 8:55:51 PM GMT