



**Agenda**  
**The Township of Cavan Monaghan**  
**Millbrook Valley Trails Advisory Committee**

January 25, 2021

5:00 p.m.

1. Open Session
2. Call to Order
3. Approval of the Agenda
4. Disclosure of Pecuniary Interest and the General Nature Thereof
5. Closed Session
6. Minutes
  - 6.1. Minutes of the Meeting held November 23, 2020
7. Reports
  - 7.1. Financial Report - Elana Arthurs
  - 7.2. ORCA Report - Meredith Carter
  - 7.3. Trail Report - Craig Onafrychuk & John Fallis
8. General Business
  - 8.1. 2021 Strategic Priorities
  - 8.2. Trails Master Plan Update
  - 8.3. ArcGIS StoryMaps
  - 8.4. Trail Re-routing due to beavers
  - 8.5. Compass ELC TimberNook Opportunity
9. Adjournment

**Minutes**  
**The Township of Cavan Monaghan**  
**Millbrook Valley Trails Advisory Committee**  
**Monday, November 23, 2020**  
**5:00 p.m.**

**Those members in attendance:**

Robert Jackson	Chair
Alex Bushell	Vice Chair
Meredith Carter	ORCA
David D'Agostino	
John Frizzle	
John Fallis	
Matthew Graham	
Craig Onafrychuk	
Maureen McDonald	
Hillary Bradshaw	

**Staff members in attendance:**

Elana Arthurs	Clerk
---------------	-------

**1. Open Session**

**2. Call to Order**

Robert Jackson, Chair called the meeting to order at 5:00 p.m.

**3. Approval of Agenda**

**Add – 8.6. 2021 Meeting Schedule**  
**8.7. Library Partnership**

Moved by: Fallis

Seconded by: McDonald

That the agenda for the Millbrook Valley Trails meeting held November 23, 2020 be approved as amended.

Carried

**4. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no pecuniary interests noted.

**5. Closed Session**

There were no closed session items.

**6. Minutes**

## **6.1 Minutes of the meeting held October 26, 2020**

Moved by: Bushell

Seconded by: Bradshaw

That the minutes of the meeting held October 26, 2020 be approved.

**Carried**

## **7. Reports**

### **7.1 Financial Report – Elana Arthurs**

Ms. Arthurs spoke to the current expenditures and the money remaining in the 2020 budget. The Committee discussed the upcoming expenses with regard to the design and printing of the brochures. The Committee discussed additional purchases including tools that could be obtained with the remaining funds.

### **7.2 ORCA Update – Meredith Carter**

Ms. Carter spoke to an update on the permit for the French Drain work and the contribution of \$1000.00 from ORCA. She spoke to the maps, specifically where they will be located and used later.

### **7.3 Trail Report**

Ms. McDonald provided the members with an overview of areas on the trails that require some repairs including areas requiring boardwalk repairs, prominent water due to beavers and high weed areas.

Mr. Frizzle spoke to tree that required clean up and Mr. D'Agostino spoke to the waters issues that have been resolved and the property that is being used as an Airbnb and promoting the Millbrook Valley Trails.

## **8. General Business**

### **8.1 Trail Re-routing due to beavers**

Mr. D'Agostino spoke the possibilities of re-routing the trail due to the beavers and the Committee discussed permits that may be required by ORCA.

### **8.2 Bicycles on Lower and Upper Medds**

The Committee spoke to additional bike traffic, new signage and barriers to ensure everyone is aware of where bikes are permitted. The Committee discussed attempts to modify google maps although unsuccessfully at this time.

### **8.3 French Drain on Medds Mountain**

Ms. Arthurs spoke to the previous motion to provide \$750.00 toward the construction of the French Drain and her conversation with Mr. Hancock, Director of Public Works. She indicated the French Drain will be constructed by Township Staff and a contribution of \$750.00 will be

provided from the MVT Committee Budget in addition to the \$1,000.00 contribution from ORCA.

**8.4 Trail Brochures**

Mr. Jackson provided an update on the brochure design and the Committee discussed printing them. Ms. Arthurs will provide Mr. Jackson with the amount left in the budget for 2020 after the outstanding invoices are paid.

**8.5 Millbrook MTB**

Mr. Frizzle and Mr. D'Agostino spoke to the newly created mountain bike club representing the mountain bikers in the community. They explained that the club is not-for-profit and membership based and it is intended to promote and advocate for mountain bike users. The cost of membership is \$25.00.

**8.6 2021 Meeting Schedule**

Ms. Arthurs spoke to the Meeting Schedule and the Trail Report assignments for 2021. The Committee requested a few changes to the trail reporting which Ms. Arthurs will distribute to the Committee.

**8.7 Library Partnership**

The Committee discussed the partnership with the library and concerns about liability with the program. After discussing the program the Committee was comfortable with the program.

**9. Adjournment**

Moved by: Frizzle

Seconded by: Frizzle

That the Millbrook Valley Trails Advisory Committee adjourn at 6:40 p.m.

Carried

---

Robert Jackson  
Chair

---

Elana Arthurs  
Clerk

**From:** [Timbernook](#)  
**To:** [Elana Arthurs](#)  
**Subject:** Compass ELC TimberNook Opportunity  
**Date:** December 11, 2020 10:53:29 AM

---

Good Morning Elana,

I hope you are doing well. I am reaching out today to explore the possibility of Compass ELC and TimberNook-Peterborough partnering with the Millbrook Valley Trail Committee for Summer 2021.

I know that we had previously spoke about this prior to the Covid restrictions came into place, and so I thought I would share information about the TimberNook program again.

TimberNook was designed as the vehicle to get children outdoors in sensory-rich experiences that inspire, restore, and challenge the mind and the body. We strive to be the “living example” of what real, authentic outdoor play should look like.

Compass ELC was the first organization to bring this world-renowned program to Ontario, and was only the second in Canada. TimberNook provides programming that is on the leading edge of research in child development, and staff are continually training to stay up to date on the newest information.

We are looking to offer this wonderful opportunity to the children of Millbrook and surrounding area this summer! We have had very successful partnerships with Kawartha Land Trust and Lakefield College School in the past.

If this is something you think that the Trails Committee would be interested in partnering on, I would love to provide further details!

I look forward to hearing from you,

Jenna Trumbull, RECE  
*Timbernook-Peterborough*  
**Compass Early Learning and Care**