



**Agenda of  
The Township of Cavan Monaghan  
Millbrook Downtown BIA Board of Management**

**Date: Thursday Feb 4, 2021**

**Time: 8:00 am**

**VIRTUAL VIDEO MEETING VIA ZOOM**

- 1. Open Session**
- 2. Call to Order**
- 3. Approval of the Agenda**
- 4. Disclosure of Pecuniary Interest and the General Nature Thereof**
- 5. Closed Session**
- 6. Presentations/Delegations**
  - 6.1 Emmanuel Pinto, (Trent University undergrad) request for interview for purposes of report (to be published) on rural community bank closures. (10 minutes)**
- 7. Minutes**
  - 7.1 Minutes of the meeting held Thursday, Jan 7, 2021**
- 8. Business Arising from the Minutes**
  - 8.1 Welcome Louise! (CM)**
- 9. Reports**
  - 9.1 Decorating Committee (Sharon Roffey)**
  - 9.2 Marketing Committee (CM & TL)**
    - (a) Shopper's Passports promotion update**
    - (b) Social Media Update**
  - 9.3 Treasurer's Report (Tina Grant)**
  - 9.4. Associate Membership (KL)**
- 10. General Business**
  - 10.1 Regular member voting rights and levy calculation method (KL)**
- 11. Correspondence for information**
- 12. Adjournment**