



Agenda of
The Township of Cavan Monaghan
Millbrook Downtown BIA Board of Management

Date: June 3, 2021

Time: 8:00 AM

VIRTUAL VIDEO MEETING VIA ZOOM

<https://zoom.us/j/96389213071?pwd=MmNsRy9NOUV2T21MZnRSczREZWdnUT09>

1. **Open Session**
2. **Call to Order**
3. **Approval of the Agenda**
4. **Disclosure of Pecuniary Interest and the General Nature Thereof**
5. **Closed Session**
6. **Presentations/Delegations**
 - 6.1. **Yvette Hurley and Cindy Page (Township of Cavan Monaghan)**
 - **Procedure By-Law and Appointments of BIA roles and Vacancy**
7. **Minutes**
 - 7.1. **Minutes of the meeting held Thursday, May 6th, 2021**
8. **Business Arising from the Minutes**
9. **Reports**
 - 9.1. **Decorating Committee (TG)**
 - **Spring decor has been removed and the new planters and inserts have been installed on the back streets and are looking forward to some summer colour.**
 - 9.2. **Marketing Committee (LB)**
 - (a) **New branding (LB)**
 - (a) **Fall and Christmas Social Media campaign (LB and TL) see attached report**
 - 9.3. **Treasurer's Report (CM)**
 - **on-line banking (CM)**



10. General Business

10.1. Resignation of Kathie

- **(Appointment of Vice Chair , Secretary and Treasurer)**

11. Correspondence for information

- **George Raab requesting BIA support for tearing down the old Millbrook Arena. (See package sent to Board Members)**

Adjournment