



**Agenda of
The Township of Cavan Monaghan
Millbrook Downtown BIA Board of Management**

Date: Thursday August 5th, 2021

Time: 8:00 am

VIRTUAL VIDEO MEETING VIA ZOOM

<https://zoom.us/j/93870959809?pwd=Q1VyVGZyVTJlVWVpZShl1OUhwbEpUUT09>

- 1. Open Session**
- 2. Call to Order**
- 3. Approval of the Agenda**
- 4. Disclosure of Pecuniary Interest and the General Nature Thereof**
- 5. Closed Session**
- 6. Presentations/Delegations (N/A)**
- 7. Minutes**
 - 7.1 Minutes of the meeting held Thursday, July 8th, 2021**
- 8. Business Arising from the Minutes**
 - 8.1 Appointments of roles on BIA Board Of Management**
 - Appointment of Chloe Dewhurst- Welcome
 - Appointment of Secretary
- 9. EVENTS (LBK)**
 - 9.1 Reopening event (naming of event) and round table conversations (ALL)**
- 10. Reports**
 - 10.1 Decorating Committee (TG)**
 - 10.2 Marketing Committee (LBK)**
 - (a) New branding Update**
 - 10.3 Treasurer's Report (HC/CM)**
 - (a) payment requisitions (CM)**
 - Cory Cole- Logo design G/L Marketing 01-4750-3150 for \$300.00
- 11. General Business**
 - 11.1 PKED update (RH/CM)**
 - 11.2 New tenant moving into Gammill location- Home décor design**

11.3 Karen Morton- Community Care Annual Golf tournament

12. Correspondence for information

13. Adjournment

