



**Agenda of
The Township of Cavan Monaghan
Millbrook Downtown BIA Board of Management**

Date: Thursday September 2nd, 2021

Time: 8:00 am

VIRTUAL VIDEO MEETING VIA ZOOM

<https://zoom.us/j/93870959809?pwd=Q1VyVGZYVTJVVVpZSHI1OUhwbEpUT09>

- 1. Open Session**
- 2. Call to Order**
- 3. Approval of the Agenda**
- 4. Disclosure of Pecuniary Interest and the General Nature Thereof**
- 5. Closed Session**
- 6. Presentations/Delegations (N/A)**
- 7. Minutes**
 - 7.1 Minutes of the meeting held Thursday, August 5th, 2021**
- 8. Business Arising from the Minutes**
 - 8.1 Storage Unit rental Update (LBK)**
- 9. EVENTS (LBK)**
 - 9.1 Millbrook Fall Festival Update (LBK)**
- 10. Reports**
 - 10.1 Decorating Committee (TG)**
 - 10.2 Marketing Committee (LBK)**
 - 10.3 Treasurer's Report (HC/CM)**

Payments that were processed using G/L 01-4750-3150 Marketing during the month of August, 2021 (Millbrook Fall Festival, October 2nd, 2021 event.

- Rob Tyler – two for the show \$988.75 (deposit due)**
- Rent a Stage \$779.70 (deposit due) remainder due before event**
- Zoo to you- \$542.40 (deposit due) remainder due before event**
- Peterborough Police Service – paid by township credit card \$1,430.74**
- Don on the Job Inc- \$678.00**
- Woodleigh Farms Ltd- \$375.00**

11. General Business

11.1 Karen Morton- Community Care Golf Tournament

11.2 PKED Press Release Information- O'DE PIITAANEMAAN pledge reached 1000 pledge milestone!

- **New Vaccine Passport coming into effect Sept 22, 2021 (Discussion)**

12. Adjournment

