



Agenda
The Township of Cavan Monaghan
Millbrook Valley Trails Advisory Committee

February 26, 2024

4:00 p.m.

Council Chambers - Hybrid Room

Members in attendance are asked to please turn off all electronic devices during the Meeting. Any special needs requirements pertaining to accessibility may be directed to the Clerk's Office prior to the meeting. Please be reminded meeting are livestreamed and recorded. Members may be participating remotely.

1. Call to Order

2. Land Acknowledgement

We respectfully acknowledge that the Township of Cavan Monaghan is located on the Treaty 20 Michi Saagiig territory, in the traditional territory of the Michi Saagiig Anishnaabeg. We offer our gratitude to First Nations for their care for and teachings about these lands. May we honour these teachings.

3. Approval of the Agenda

4. Disclosure of Pecuniary Interest and the General Nature Thereof

5. Closed Session

6. Minutes

6.1 Minutes of the meeting held January 22, 2024

7. Reports

7.1 Financial Report - Chris Allison

7.2 ORCA Update - Meredith Carter

7.3 Trail Report - Brown/Fallis

8. General Business

8.1 2024 Work Plan

8.2 Items for next meeting

9. Adjournment

9.1 Next meeting date March 25, 2024 Trail Report McDonald/Nachoff

Minutes
The Township of Cavan Monaghan
Millbrook Valley Trails Advisory Committee
Monday, January 22, 2024
4:00 p.m.

Those members in attendance:

Robert Jackson	Chair
Maureen McDonald	Vice Chair
John Fallis	
Gary Wall	
David D'Agostino	
Kirk Hillsley	
Meredith Carter, ORCA	

Those members absent:

Griffen Brown (with regrets)
Lance Nachoff (with regrets)

Those members in attendance:

Karlie Cornish-Tkalec	Deputy Clerk/Corporate Services Administrator
Yvette Hurley	C.A.O

1. Call to Order

Mr. Robert Jackson, Chair called the meeting to order at 4:04 p.m.

2. Approval of the Agenda

Moved by: Fallis

Seconded by: Hillsley

That the agenda for the Millbrook Valley Trails Advisory Committee meeting held January 22, 2024 be approved as presented

Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

4. Closed Session

There was no closed session.

6. Minutes

6.1 Minutes of the meeting held November 27, 2023

Moved by: Hillsley

Seconded by: Wall

That the minutes for the Millbrook Valley Trails Advisory Committee meeting held November 27, 2023 be approved as presented.

Carried

7. Reports

7.1 Financial Report – Yvette Hurley

Yvette Hurley advised the Committee of the proposed 2024 budget requests and that the final budget meeting will be held February 20, 2024.

Moved by: Fallis

Seconded by: D'Agostino

That the Millbrook Valley Trails Advisory Committee support the Parks and Facilities Capital request in the 2024 budget.

Carried

Moved by: Fallis

Seconded by: D'Agostino

That the Millbrook Valley Trails Advisory Committee receive the Financial Report for information.

Carried

7.2 ORCA Update - Meredith Carter

Meredith Carther advised that ORCA recently held their AGM, appointing a new Chair and thanked Deputy Mayor Ryan Huntley for his service as outgoing Chair. ORCA has launched their new website and tree sales will open the first week in February.

Moved by: Hillsley

Seconded by: Fallis

That the Millbrook Valley Trails Advisory Committee receive the ORCA Update for information.

Carried

7.3 Trail Report – Jackson/Hillsley

Moved by: D'Agostino

Seconded by: Fallis

That the Millbrook Valley Trails Advisory Committee received the Trail Report for information.

Carried

8. General Business

8.1 New Development Trail Update

Yvette Hurley provided an update on mapping and trail connections within the new developments.

8.2 Medds Trail Fence

The Committee discussed repairing the fence and adding signage.

8.3 2024 Work Plan

The Committee reviewed each of the items on the workplan and provided updates to be incorporated into next months meeting.

8.4 Items for next meeting

None.

9. Adjournment

Moved by: D'Agostino

Seconded by: Fallis

That the Millbrook Valley Trails Advisory Committee adjourn at 5:48 p.m.

Carried

Robert Jackson
Chair

Karlie Cornish-Tkalec
Deputy Clerk

Millbrook Valley Trails Advisory Committee Work Plan 2024					
Item Number	Item	Budget	Sub-Committee	Tasks/Progress	Completion Date
1	Trail Master Plan Update		Robert Jackson	Committee to review existing Trail Master plan and compare to the newly developed Parks and Recreation Master Plan and to provide comments/feedback.	
2	North Trail Expansion		Robert Jackson Maureen McDonald		Ongoing
3	GIS Mapping of MVT Trails		David D'Agostino Kirk Hillsley	Investigating options such as Trail Force	
4	Explore options to expanding the Ganny Transit along Deyell Rd Allowance		John Fallis	<ul style="list-style-type: none"> A motion was put forth to explore expanding the Ganny Transit along Deyell Rd allowance to Glamorgan. John Fallis and staff to work with Kyle on the possibilities or restrictions. Staff to provide update on trail options. 	Spring 2024
5	Explore an alternative entrance to Fairground Entrance		Robert Jackson Township Staff	<ul style="list-style-type: none"> Explore an alternative entrance from the fairgrounds to access Baxter Creek Trail for the winter months that does not have a slopped entrance. An alternative is to create a potential loop with the alternative entrance. Property ownership will need to be considered. 	Spring 2024
6	Updated Signage and Brochures		Committee		Spring 2024

7	Exploration of Trails system to Downtown Millbrook		David D'Agostino	<ul style="list-style-type: none"> Staff to work with David to explore options and report back to the Committee. 	Spring 2024
8	Design of pamphlet and bag dispensers		Robert Jackson Lance Nachoff	<ul style="list-style-type: none"> Committee to look for alternatives to pamphlet and bag dispenser holders. 	Spring 2024
9	Needlers Tree Replacement		Staff	<ul style="list-style-type: none"> Trees will be removed and replaced when weather permits (Spring 2024). Replacement trees will be planted in the Spring. 	Spring 2024
10	Medds Bridge		Staff	<ul style="list-style-type: none"> Proposed 2024 Budget Parks and Facilities. 	
11	Baxter Creek Boardwalk Repairs		Staff	<ul style="list-style-type: none"> Proposed 2024 Budget Parks and Facilities. 	