



Agenda
The Township of Cavan Monaghan
Regular Council Meeting

Monday, March 4, 2024

11:30 a.m.

Council Chambers

Members in attendance are asked to please turn off all electronic devices during the Council Meeting. Any special needs requirements pertaining to accessibility may be directed to the Clerk's Office prior to the meeting. A link to the livestreaming is available at www.cavanmonaghan.net. Council Members may be participating remotely.

Pages

1. Call to Order

2. Land Acknowledgement

We respectfully acknowledge that the Township of Cavan Monaghan is located on the Treaty 20 Michi Saagiig territory, in the traditional territory of the Michi Saagiig Anishnaabeg. We offer our gratitude to First Nations for their care for and teachings about these lands. May we honour these teachings.

3. Approval of the Agenda

4. Disclosure of Pecuniary Interest and the General Nature Thereof

5. Closed Session

5.1 Resolution to move into Closed Session

5.2 Minutes of the Closed Session held February 20, 2024

5.3 Proposed Property Acquisition Update - (YH)

a proposed or pending acquisition or disposition of land by the municipality or local board

5.4 Report - PEB 2024-12 Building and By-law Enforcement Activity - (KP)

personal matters about an identifiable individual, including municipal or local board employees.

6. Regular Session will reconvene at 1:00 p.m.

7.	Report from Closed Session	
8.	Public Meeting	
8.1	Resolution to open the Public Meeting	
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12.	General Business	
13.	Correspondence for Information	
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14.1	Letter for Enbridge: Securing the future of natural gas in Ontario - Mayor Graham	41 - 41
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15.3	By-law No. 2024-14 being a by-law to execute an agreement between the Peterborough Humane Society and The Township of Cavan Monaghan to set terms for the provision of pound services	46 - 53
16.	Unfinished Business	
17.	Notice of Motion	
18.	Confirming By-law	
18.1	By-law No. 2024-15 being a by-law to confirm the proceedings of the meeting held March 4, 2024	54 - 54
19.	Adjournment	
20.	Upcoming Events/Meetings	
20.1	Millbrook Downtown BIA Board of Management Meeting Thursday, March 7, 2024 at 8:00 a.m.	
20.2	Sustainability Advisory Committee Meeting Friday, March 15, 2024 at 2:00 p.m.	
20.3	Regular Council Meeting Monday, March 18, 2024 at 1:00 p.m.	
20.4	Cavan Monaghan Public Library Board Meeting Tuesday, March 19, 2024 at 7:00 p.m., Millbrook Branch Library	
20.5	Municipal Revitalization and Heritage Advisory Committee Meeting Thursday, March 21, 2024 at 9:00 a.m.	
20.6	Regular Council Meeting Tuesday, April 2, 2024 at 1:00 p.m.	
20.7	Regular Council Meeting Monday, April 15, 2024 at 1:00 p.m.	



Regular Council Meeting

To:	Mayor and Council
Date:	March 4, 2024
From:	Matt Wilkinson, Planner and Karen Ellis, Director of Planning
Report Number:	PEB 2024-11
Subject:	Giroux–Zoning By-law Amendment (ZBA-04-24)

Recommendation:

1. That Council receive and consider any public comments received on March 4th, 2024; and
2. That By-law No. 2024-13 be approved to rezone the subject lands from the Oak Ridges Moraine Countryside (ORMCO) Zone to the Oak Ridges Moraine Countryside Exception Five (ORMCO-5) Zone.

Overview:

On January 31, 2024, Mr. Giroux submitted a Zoning By-law Amendment application to the Township for lands in Part Lot 16, Concession 1 (Cavan), known municipally as 1215 Carmel Line. A key map showing the location of the subject property is provided as Attachment No. 1 to this Report. An air photo of the property and the surrounding area is provided as Attachment No. 2 to this Report. A site plan of the subject property is provided as Attachment No. 3 to this Report.

The Applicant built a new accessory building on the property without obtaining a building permit. In accordance with Section 11.4.2 of the Zoning By-law, the lot coverage for accessory building and structures cannot exceed the ground floor area of the principal building. The total lot coverage for all accessory buildings on the site exceeds the lot coverage of the existing house on the property. As such, an amendment to the zoning by-law is required to permit the building.

Zoning By-law Amendment

As drafted, By-law No. 2024-13 will rezone the subject lands from the Oak Ridges Moraine Countryside (ORMCO) Zone to the Oak Ridges Moraine Countryside Exception Five (ORMCO-5) Zone. In the ORMCO-5 Zone, the maximum lot coverage for accessory buildings and structures will be 9% of the total lot area. By-law No. 2024-13

is limited to permit existing accessory buildings would not support any further expansion. The lot coverage is less than the standard maximum lot coverage for accessory buildings and structures in residential zones lots (10%). The By-law is provided as Attachment No. 4 to this Report.

Response to Notice

Notice of the Zoning By-law Amendment application was circulated, by first class prepaid mail, to all assessed persons within 120 metres (400 feet) of the lands affected by the Zoning By-law Amendment application and to all required ministries and agencies. Notice was provided by email to all Township Department Directors, Ministries and Agencies requesting notice by email. A sign was posted on the Carmel Line frontage of the subject property and the Notice of Public Meeting was posted on the Township website. The Notice complies with the requirements of the Planning Act.

To date, Township Staff have received one phone call asking for additional information from a member of the public.

Staff have received comments from Canada Post, Enbridge Gas, Hiawatha First Nation, Ministry of Transportation and Otonabee Conservation, who did not have any objection to the Application.

Township Staff have no objections to the Application.

Provincial Policy Statement (2020) (PPS)

Policy 1.1.5 of the PPS speaks to Rural Lands located in municipalities. Section 1.1.5.2 states that the permitted uses within the rural lands shall include:

- a) the management or use of resources;
- b) resource-based recreational uses (including recreational dwellings);
- c) **residential development, including lot creation, that is locally appropriate;**
- d) agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices, in accordance with provincial standards;
- e) home occupations and home industries;
- f) cemeteries; and
- g) other rural land uses.

With the approval of By-law No. 2024-13, up to 9% of the total lot coverage for residential accessory structures and buildings will be permitted in the Oak Ridges Moraine Countryside Exception Five (ORMCO-5) Zone.

The Application is consistent with the PPS.

A Place to Grow, Growth Plan for the Greater Golden Horseshoe, 2020 Consolidation (Growth Plan)

Section 2.2.9.3 of the Growth Plan permits development outside settlement areas on rural lands that are compatible with the rural landscape and surrounding local uses; provided the application can conform to the policies in Section 4, regarding natural features.

The accessory structure is compatible with the surrounding rural uses.

The location of the accessory structure is beyond 120 metres of any mapped key hydrological feature or known significant natural heritage feature.

The Application conforms to the Growth Plan.

Peterborough County Official Plan

The subject lands are described as Oak Ridges Moraine Countryside in the County of Peterborough Official Plan.

Section 4.1.3.6 of the County Official Plan speaks to Oak Ridges Moraine Designations. It is the expectation that the Township Plan will contain policies regarding the expansion, reconstruction and conversion of existing buildings, uses and structures and policies relating to Accessory Structures in addition to Existing Lots of Record.

The application will recognize an expansion of an accessory structure in close proximity to the existing development on an existing lot of record.

The Application conforms to the County Official Plan.

Township of Cavan Monaghan Official Plan:

The subject lands are designated Oak Ridges Moraine Prime Agriculture in the Township of Cavan Monaghan Official Plan as shown on Schedule 'A' to the Township's Official Plan.

Section 5.1.5.1 g) of the Township Official Plan states that new single-detached dwellings and expansions to existing single-detached dwellings and accessory uses on existing lots of record are permitted if it is demonstrated that the impact of the expansion or alteration on the feature and its functions is minimized to the maximum extent possible is permitted in the ORM – Prime Agricultural designation.

Township Staff are satisfied that the accessory structure is in close proximity to the existing house in a disturbed and developed area. The proposed lot coverage is less than the standard maximum lot coverage for accessory buildings and structures in residential zones lots. No further studies were requested. A building permit review will be required pending the approval of the zoning by-law amendment application to ensure it complies with Ontario Building Code (S. 3.9).

The Application conforms to the Township Official Plan.

Financial Impact:

The fee for the Zoning By-law Amendment application was received. The fee for the required building permit will be twice the standard amount for accessory structures as per the Township Fee Schedule.

Attachments:

Attachment No. 1: Key Map
Attachment No. 2: Air Photo of Surrounding Area
Attachment No. 3: Site Plan
Attachment No. 4: By-law No. 2024-13

Respectfully Submitted by,

Respectfully Submitted by,

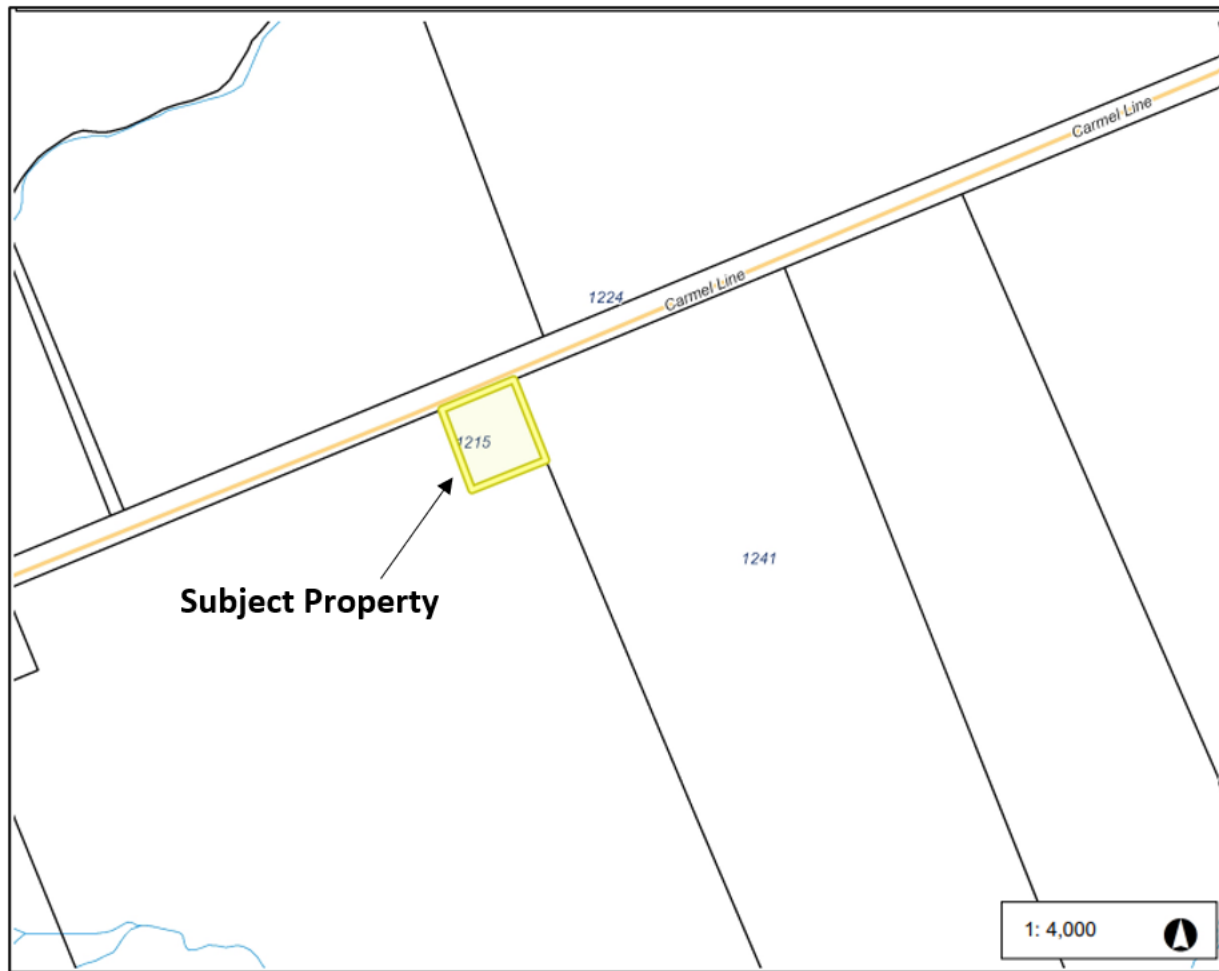
Matt Wilkinson
Planner

Karen Ellis
Director of Planning

Reviewed by,

Yvette Hurley
Chief Administrative Officer

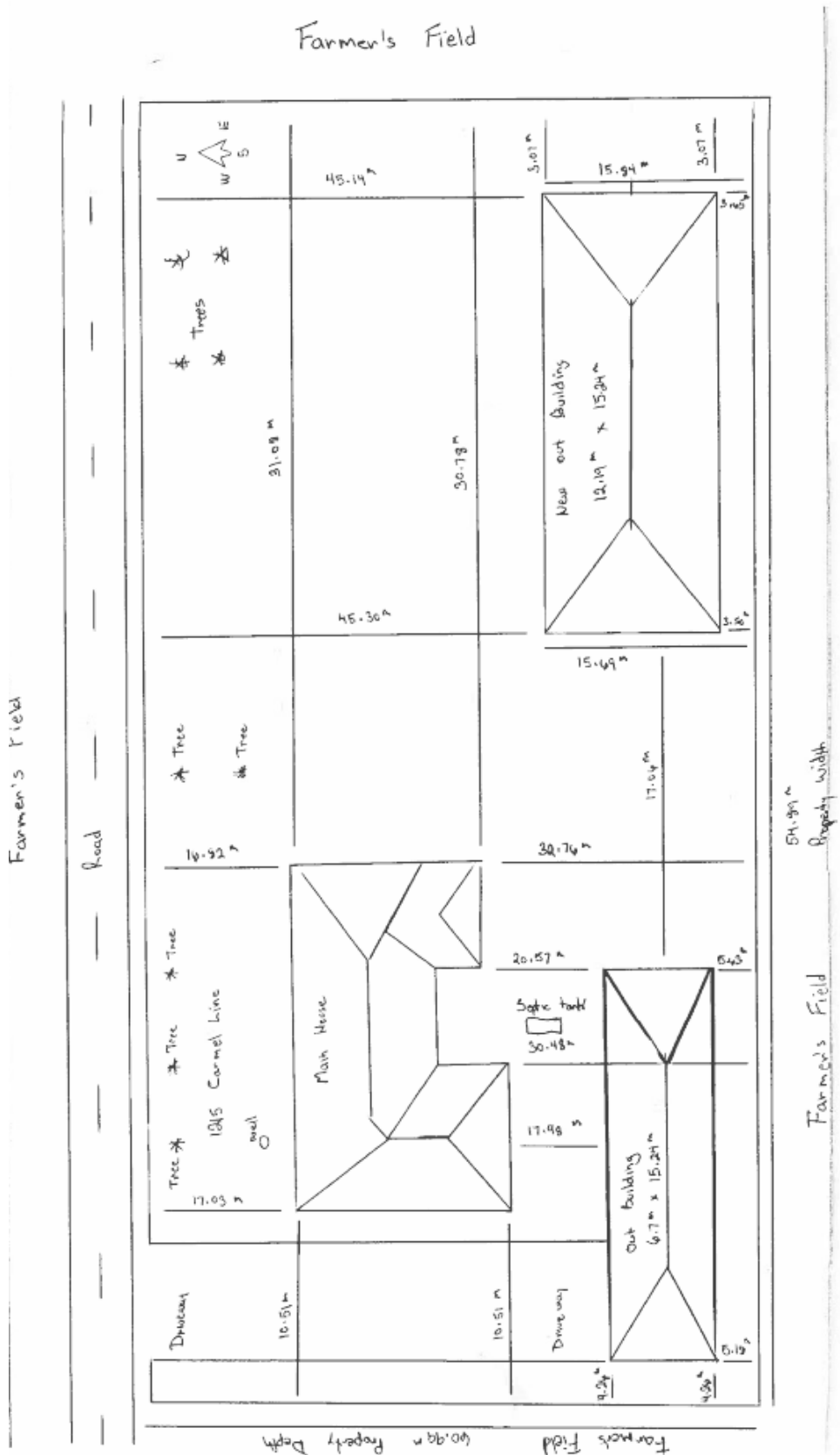
Attachment No.1: Key Map



Attachment No. 2: Air Photo of Surrounding Area



Attachment No. 3: Site Plan: 1215 Carmel Line



Attachment No. 4: By-law No. 2024-08

The Township of Cavan Monaghan

By-law No. 2024-13

**Being a by-law to amend By-law No. 2018-58, as amended, otherwise known as
“The Township of Cavan Monaghan Zoning By-law”**

Whereas the Township of Cavan Monaghan received an application to amend Zoning By-law No. 2018-58, as amended;

And Whereas the Township of Cavan Monaghan required the rezoning of the subject lands to permit the establishment of an accessory structure (3-bay garage) on the property;

And Whereas the Council of the Township of Cavan Monaghan reviewed the proposed rezoning and now deems it advisable to further amend By-law No. 2018-58, as amended.

Now Therefore the Council of the Township of Cavan Monaghan hereby enacts as follows:

1. Map G-3 of Schedule “A” to By-law No. 2018-58, as amended, is hereby amended by changing the zone category on the lands known municipally as 1215 Carmel Line and described as Part Lot 16, Concession 1 (Cavan) from the Oak Ridges Moraine Countryside (ORMCO) Zone to the Oak Ridges Moraine Countryside Exception Five (ORMCO-5) Zone as shown on Schedule “1” attached hereto and forming part of the By-law.
2. Section 9.3 of By-law No. 2018-58, as amended, is further amended by the addition of Section 9.3.5 that shall read as follows:

“9.3.5 **ORMCO-5 Map G-3 of Schedule A (2024-13 Giroux)**

a) Maximum lot coverage for Accessory Buildings and Structures:
9%.”

3. All other relevant provisions of By-law No. 2018-58, as amended, shall apply.

If no notice of objection is filed with the Clerk within the time provided, this By-law shall become effective on the date of passing.

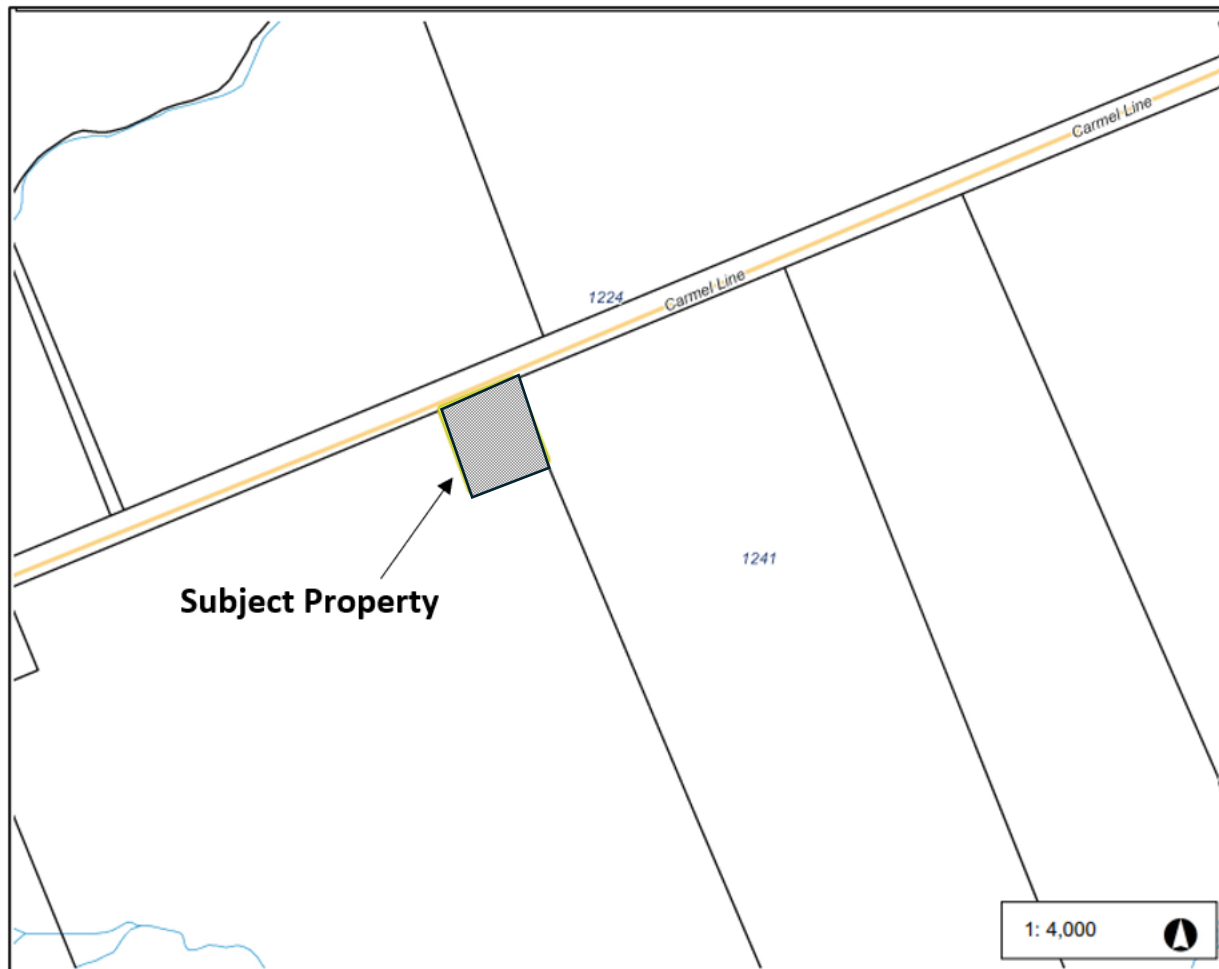
If a notice of objection is filed with the Clerk, this By-law shall become effective on the date of passing hereof subject to the disposition of any appeals.

Read a first, second and third time and passed this 4th day of March, 2024.

Matthew Graham
Mayor

Cindy Page
Clerk

Schedule "1" to By-Law No. 2024-13



Area Affected by this By-law
 1215 Carmel Line,
 Part of Lot 16 Concession 1 (Cavan)
 Township of Cavan Monaghan

Certificate of Authentication
 This is Schedule "1" to By-law
 No. 2024-13 passed this 4th
 day of March, 2024.



Rezone from the 'Oak Ridges Moraine Countryside (ORMCO) Zone' to the 'Oak Ridges Moraine Countryside Exception Five (ORMCO-5) Zone'.

Matthew Graham
 Mayor

Cindy Page
 Clerk



**Minutes
The Township of Cavan Monaghan
Regular Council Meeting**

**Tuesday, February 20, 2024
12:00 p.m.
Council Chambers**

Those members in attendance were:

Council	Matthew Graham	Mayor
	Ryan Huntley	Deputy Mayor
	Nelson Edgerton	Councillor
	Gerry Byrne	Councillor
	Lance Nachoff	Councillor
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Karlie Hartman	Deputy Clerk
	Karen Ellis	Director of Planning
	Matt Wilkinson	Planner
	Wayne Hancock	Director of Public Works
	Kimberley Pope	Director of Finance/Treasurer

1. Call to Order

Mayor Graham called the meeting to order at 12:00 p.m.

2. Land Acknowledgement

Mayor Graham recited the land acknowledgement.

3. Approval of the Agenda

R-2024-41

Moved by: Byrne

Seconded by: Nachoff

That the agenda for the Regular Council Meeting be approved as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

5.1 Resolution to move into Closed Session

R-2024-42

Moved by: Byrne

Seconded by: Nachoff

That the Council for the Township of Cavan Monaghan move into Closed Session under Section 239(2) of the Municipal Act (2001), as amended, to consider:

a proposed or pending acquisition or disposition of land by the municipality or local board, and

advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

5.2 Minutes of the Closed Session held February 5, 2024

5.3 Proposed Property Acquisition Update

5.4 Aird & Berlis LLP, Re: Sale and Redevelopment of Municipally-owned lands 1066 Syer Line

Council adjourned until 1:00 p.m. (12:15 p.m.)

6. Report from Closed Session

There was no report from Closed Session.

7. Public Meeting

7.1 Resolution to open the Public Meeting

R-2024-43

Moved by: Byrne

Seconded by: Huntley

That the Public Meeting be opened in accordance with Section 34 of the Planning Act, R.S.O. 1990.

Carried

7.2 Report - PEB 2024-05 Watson -Temporary Garden Suite Zoning By-law Amendment

Matt Wilkinson, Planner spoke the Zoning By-law Amendment application submitted by the landowner Michelle Watson on January 19, 2024 for lands in part of Lot 8, Concession 7 (Cavan), known municipally as 584 Larmer Line. The Application was deemed complete on January 22, 2024. The Zoning By-law Amendment is required to permit the temporary use of a garden suite for a period of up to twenty (20) years on the property. The Amendment will also permit the garden suite to be located a maximum of five (5) metres closer to the front lot line than the existing dwelling.

The property is currently developed with a single detached dwelling and

an accessory building. The accessory building will be removed to accommodate the establishment of the garden suite on the property.

As drafted, By-law No. 2024-08 will rezone a portion of the subject lands from the Rural Residential (RR) Zone to the Rural Residential Exception Twenty-nine Temporary Use Six (RR-29-T6) Zone.

7.3 Questions/Comments from members of Council

There were no questions or comments from members of Council.

7.4 Questions/Comments from members of Public

There were no questions or comments from members of the Public.

7.5 Consideration of the Report

R-2024-44

Moved by: Byrne

Seconded by: Huntley

That By-law No. 2024-08 be approved to rezone a portion of the subject lands from the Rural Residential (RR) Zone to the Rural Residential Exception Twenty-nine Temporary Use Six (RR-29-T6) Zone.

Carried

7.6 Resolution to close the Public Meeting

R-2024-45

Moved by: Huntley

Seconded by: Nachoff

That the Public Meeting be closed.

Carried

8. Public Input

8.1 Resolution to open the meeting for public input

R-2024-46

Moved by: Byrne

Seconded by: Nachoff

That the meeting be opened for public input.

Carried

8.2 Report - PEB 2024-06 OPA Vargas Properties Inc. Official Plan Amendment and Plan of Subdivision Applications Report-File Nos. OPA-04-21 and 15T-21005

Michael Testaguzza, Planner for The Biglieri Group was in attendance to speak to the applications.

Karen Ellis, Director of Planning Works reviewed the report outlining the Vargas Properties Inc. Official Plan Amendment and Plan of Subdivision

Applications Report-File Nos. OPA-04-21 and 15T-21005. Ms. Ellis spoke to the Ministerial Order on the lands and the process to date.

8.3 Members from the public wishing to speak

Steve Warner, 28 Huston Street, Millbrook
Malcom Byard, 889 Hwy 7A, Cavan
Perry Armstrong, 651 Fallis Line, Millbrook

8.4 Consideration of the Report

R-2024-47

Moved by: Huntley

Seconded by: Nachoff

That Council approve By-law No. 2024-09 to adopt Official Plan Amendment No.15 to the Township of Cavan Monaghan; and

That Council authorize the submission of the adopted Official Plan Amendment to Peterborough County for review and approval; and

That Council receive and consider any public comments received on February 20, 2024; and

That Council support the approval of Application 15T-21-005 subject to the draft plan conditions provided in Attachment No. 6 to this Report and any revisions thereto required from public comment received on February 20, 2024.

Carried

8.5 Report - PEB 2024-07 CSU Developments Inc. Official Plan Amendment and Plan of Subdivision Applications Report- File Nos. OPA-03-21 and 15T-21007

Michael Testaguzza, Planner for The Biglieri Group was in attendance to speak to the applications.

Karen Ellis, Director of Planning reviewed the report outlining the CSU Developments Inc. Official Plan Amendment and Plan of Subdivision Applications Report- File Nos. OPA-03-21 and 15T-21007. Ms. Ellis spoke to the Ministerial Order on the lands and the process to date.

8.6 Members from the public wishing to speak

Chris Gracier, 44 McGuire Drive, Millbrook
Graham Whitelaw, 29 Brookside Street, Millbrook
Malcom Byard, 889 Hwy 7A, Cavan

8.7 Consideration of the Report

R-2024-48

Moved by: Huntley

Seconded by: Nachoff

That Council approve By-law No. 2024-10 to adopt Official Plan Amendment No.16 to the Township of Cavan Monaghan; and

That Council authorize the submission of the adopted Official Plan Amendment to Peterborough County for review and approval; and
That Council receive and consider any public comments received on February 20, 2024; and
That Council support the approval of Application 15T-21007 subject to the draft plan conditions provided in Attachment No. 5 to this Report and any revisions thereto required from public comment received on February 20, 2024.

Carried

8.8 Resolution to close the meeting for public input

R-2024-49

Moved by: Byrne

Seconded by: Huntley

That the meeting be closed for public input.

Carried

Mayor Graham recessed from 2:40 p.m. to 2:53 p.m.

9. Minutes

9.1 Minutes of the Regular Meeting held February 5, 2024

R-2024-50

Moved by: Byrne

Seconded by: Huntley

That the minutes of the Regular Meeting held February 5, 2024 be approved as presented.

Carried

10. Minutes from Committees and Boards

**10.1 Municipal Revitalization and Heritage Advisory Committee Meeting
Minutes of June 15, September 21 and October 10, 2023**

R-2024-51

Moved by: Edgerton

Seconded by: Nachoff

That the minutes of the Municipal Revitalization and Heritage Advisory Committee Meetings held on June 15, September 21 and October 10, 2023 be approved as presented.

Carried

11. Reports

**11.1 Report - PEB 2024-08 Proposed Telecommunication Tower 574
Carmel Line**

R-2024-52

Moved by: Huntley

Seconded by: Graham

That Council receive Report PEB 2024-08 for information; and,
That Council direct Planning Staff to issue a statement of concurrence to Spectra Point Inc. on behalf of Rogers Communication Inc. for the construction of a 90.0 metres (295 feet) guyed tower communications structure with the associated radio equipment cabinet on lands located at 574 Carmel Line because the project satisfies the intent of the Township's policies with regard to the siting of new telecommunication facilities (Maps showing the location of the subject property and the location of the proposed structure are provided as Attachment Nos. 1 and 2 to this Report); and,

That the statement of concurrence include the following matters for consideration by the Proponent and Innovation, Science and Economic Development Canada (ISED):

- a) the proposed road works on Carmel Line be completed to the satisfaction of the Township Public Works Department, and the extension of Carmel Line is assumed into the Township road system;
- b) a sediment and erosion control plan, prepared by a qualified professional, is submitted to and accepted by the Township prior to any on-site activities;
- c) the use of tower lighting that reduces harm to migratory birds (i.e. the use of flashing lights instead of steady burning lights); and
- d) that the letter of concurrence has a three (3) year expiration date.

Defeated

R-2024-53

Moved by: Byrne

Seconded by: Nachoff

That Council defer Report PEB 2024-08 Proposed Telecommunication Tower 574 Carmel Line and direct Staff to seek advice and clarification on a letter of non concurrence and report back to Council.

Carried

11.2 Report- Corporate Services 2024-02 Pound Keeper Services

R-2024-54

Moved by: Nachoff

Seconded by: Huntley

That Council direct staff to enter into an agreement with the Peterborough Humane Society for Pound Keeper Services for the Township of Cavan Monaghan.

Carried

11.3 Report - Finance 2024-02 Final 2024 Budget Presentation

R-2024-55

Moved by: Nachoff

Seconded by: Huntley

That Council receives the Final 2024 Budget Presentation for adoption;
 and
 That Council approves the 2024 Operating Budget of \$10,697,850; and
 That Council approves the 2024 Capital Budget of \$12,070,663; and
 That Council approves the 2024 Environmental Budget of \$528,690; and
 That Council approves the 2024 Water & Wastewater Operating Budget of \$1,006,876 and a Capital Budget of \$1,680,302; and
 That Council approves a 3.37% Municipal Residential Tax Rate increase to fund the 2024 Operating & Capital budgets including the approval of Corporate Services 2024-02 to amend the Humane Society Fees budget to \$12,000.

Recorded	For	Against
Byrne		X
Nachoff	X	
Graham	X	
Edgerton		X
Huntley	X	
Results	3	2
		Carried

11.4 Report - CAO Report and Capital Status

R-2024-56
 Moved by: Byrne
 Seconded by: Nachoff
 That Council receive report CAO Report and Capital Status for information.

Carried

11.5 Council/Committee Verbal Reports

Councillor Nachoff spoke to his attendance at the Annual General Meeting for Gananaska Region Conservation Authority last week and the appointment of a new President and Vice President, noting the Treasurer maintained the same and he will continue his role as the Gananaska Forest Recreational Users Committee representative.

Mayor Graham noted the final Strategic Plan meeting for the Library Board is tonight at 7:00 p.m. and his attendance that Police Services Board Meeting last Tuesday as they progress with their Strategic Plan and the ceremony that was held to recognize some of the great work of our First Responders. Mayor Graham also spoke to his attendance at the Medical Board and their good year end discussion.

R-2024-57
 Moved by: Bryne
 Seconded by: Nachoff

That Council receive the Council/Committee verbal reports for information.

Carried

12. General Business

There was no General Business.

13. Correspondence for Information

There was no Correspondence for Information.

14. Correspondence for Action

There was no Correspondence for Action.

15. By-laws

15.1 By-law No. 2024-08 being a by-law to amend By-law No. 2018-58, as amended, otherwise known as “The Township of Cavan Monaghan Zoning By-law” (Watson)

15.2 By-law No. 2024-09 Official Plan Amendment No. 15 (Vargus Subdivision)

15.3 By-law No. 2024-10 Official Plan Amendment No. 16 (CSU Subdivision)

R-2024-58

Moved by: Nachoff

Seconded by: Edgerton

That By-law No. 2024-08 being a by-law to amend By-law No. 2018-58, as amended, otherwise known as “The Township of Cavan Monaghan Zoning By-law” (Watson) and that By-law No. 2024-09 Official Plan Amendment No. 15 (Vargus Subdivision) and that By-law No. 2024-10 Official Plan Amendment No. 16 (CSU Subdivision) be read a first, second and third time and passed this 20th day of February signed by the Mayor and Clerk and the Corporate Seal attached.

Carried

16. Unfinished Business

There was no Unfinished Business.

17. Notice of Motion

There were no Notices of Motion.

18. Confirming By-law

18.1 By-law No. 2024-11 being a by-law to confirm the proceedings of the meeting held February 20, 2024

R-2024-59

Moved by: Huntley

Seconded by: Byrne

That By-law No. 2024-11 being a by-law to confirm the proceedings of the meeting held February 20, 2024 be read a first, second and third time and passed this 20th day of February signed by the Mayor and Clerk and the Corporate Seal attached.

Carried

19. Adjournment

R-2024-60

Moved by: Byrne

Seconded by: Edgerton

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 3:58 p.m.

Carried

Matthew Graham
Mayor

Cindy Page
Clerk



Minutes

The Township of Cavan Monaghan

Committee of Adjustment

Friday January 27, 2023

9:30 a.m.

Those Members in Attendance remotely were:

Aaron Glover	Member
Michael Semple	Member
Dave Grant	Member

Staff:

Karen Ellis	Director of Planning
Karlie Cornish-Tkalec	Deputy Clerk/Corporate Services Administrator

1. Call to Order

Ms. Karlie Cornish-Tkalec, Deputy Clerk called the meeting to order at 9:31 a.m.

2. Committee of Adjustment Terms of Reference

Ms. Cornish-Tkalec reviewed the Committee of Adjustment Terms of Reference with the Committee.

3. Appointment of Chair

CA-2023-01

Moved by: Grant

Seconded by: Glover

That the Committee appoint Michael Semple as Chair for the 2022-2026 term.

Carried

Ms. Cornish-Tkalec transferred the Chair to Michael Semple at 9:35 a.m.

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Minutes

5.1 Minutes of the Committee of Adjustment meeting held June 13, 2022

CA-2023-02

Moved by: Glover

Seconded by: Grant

That the minutes of the Committee of Adjustment meeting held June 13, 2022 be approved as presented.

Carried

6. Reports

6.1 Report - PEB 2023-03 529 Highway 7A MV-01-23

Ms. Ellis reviewed the application. The Application applies to the property at 529 Highway 7A described as part of Lot 7, Concession 8 (Cavan). The Application was applied for on behalf of Mehmet Kaya, Jamie Hoefling of One Community Planning.

The subject property is an existing agricultural property developed with a single detached dwelling, a shed, and three (3) barns. The property is approximately 32.8 hectares (81.1 acres) in size with approximately 189.7 metres (622 feet) of frontage on Highway 7A. The property is zoned Agricultural (A), Natural Core (NC) and Natural Linkage (NL) as illustrated on Map D-2 to By-law No. 2018-58, as amended. Agri-tourism and on-farm diversified uses are permitted on lands in the Agricultural (A) Zone subject to a number of regulations.

One of the regulations for on-farm diversified uses limits the operation of an on-farm diversified use to the person or persons whose principal residence is the dwelling on the lot and a maximum of two persons other than the residents of the dwelling on the lot. As proposed, more than two (2) people, who are not residents of the dwelling on the lot, will be employed in the on-farm diversified use. A variance is required to permit the increased number of employees for the proposed wedding venue use.

The purpose of the minor variance is to increase the maximum number of employees for an on-farm diversified, who are not residents of the dwelling on the lot, from two (2) to a maximum of fifteen (15). All other standard regulations of the Agricultural (A) Zone will apply to the property.

Notice of the minor variance application was circulated, by first class prepaid mail, to all assessed persons within 60 metres (200 feet) of the subject property and to all required ministries and agencies. A sign was also posted on the frontage of the property and the Notice of Public Meeting was posted on the Township website. The Notice complies with the requirements of the Planning Act.

6.2 Correspondence Received

Ms. Ellis spoke to the correspondence received. Noting that to date, the Planning Department received one inquiry and two letters of objection from members of the public.

Township Staff had no objections to the Application.

The Ministry of Transportation has indicated that approvals and permits from the MTO are required prior to the construction and or alterations to any buildings and or structures and prior to the issuance of any municipal planning permits of approvals.

Peterborough Public Health had no objection to the proposed Minor Variance.

Otonabee Region Conservation Authority indicated that the application is consistent with Section 3.1 of the Provincial Policy Statement (PPS). ORCA has indicated that the application is consistent with Section 2.1 and 2.2 of the PPS and Section 4.2 of the Growth Plan

ORCA indicated that permits will not be required from their agency at this time. The Township and Applicant should note that if non-temporary development is proposed within an ORCA regulated area a permit from the agency is required.

ORCA has also indicated that the property is not located within an area that is subject to the policies contained in the Trent Source Protection Plan.

6.3 Questions/Comments from the Committee

Mr. Grant noted the addition of a parking lot would increase the volume of traffic on the property.

Mr. Glover asked for clarification on if the farming employees are included in the diversified use total number of employees or if they are separate.

Mr. Semple asked Ms. Ellis if the owner must live on the residence to establish a diversified use and if there is a definition of employee for this use.

6.4 Questions/Comments from the members of the Public

Ms. Hoefling spoke to the application to address comments received by members of the public.

Mr. Hunter spoke in objection to the minor variance requested in the application.

Ms. Tobin spoke in objection to the minor variance requested in the application.

6.5 Consideration of the Application by the Committee

CA-2023-03

Moved by: Glover

Seconded by: Grant

That the Committee add a condition that the property owner provide a written affidavit that they are residing on the subject property as their primary residence.

Carried

CA-2023-04

Moved by: Grant

Seconded by: Glover

That the Committee remove item ii of condition 2 as listed in the report, that a traffic impact study, acceptable to the Ministry of Transportation, is completed by the applicant.

Carried

CA-2023-05

Moved by: Glover

Seconded by: Grant

That the Committee approve application MV-01-23 with conditions as amended.

Carried

7. Adjournment

CA-2023-06

Moved by: Grant

Seconded by: Glover

That the meeting adjourn 10:41 a.m.

Carried

MJSemple

Michael Semple
Chair

Karlie Cornish-Tkalec

Karlie Cornish-Tkalec
Deputy Clerk

Signature: Michael Semple
Michael Semple (Feb 27, 2024 12:30 EST)

Email: msemple@michaelsemple.com



Minutes

The Township of Cavan Monaghan

Committee of Adjustment

Tuesday March 14, 2023

10:00 a.m.

Those Members in Attendance remotely were:

Aaron Glover	Member
Michael Semple	Member
Paul Rosebush	Member

Staff:

Karen Ellis	Director of Planning
Karlie Cornish-Tkalec	Deputy Clerk/Corporate Services Administrator

1. Call to Order

Mr. Semple, Chair called the meeting to order at 10:02 a.m.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

3. Minutes

3.1 Minutes of the Committee of Adjustment meeting held January 27, 2023

CA-2023-07

Moved by: Glover

Seconded by: Rosebush

That the minutes of the Committee of Adjustment meeting held January 27, 2023 be approved as presented.

Carried

4. Reports

4.1 Report - PEB 2023-11 13 King Street West Minor Variance Application MV-02-2023

Ms. Ellis reviewed the application. The Application applies to the lands at 13 King Street West in Millbrook. The owner of the property is proposing to convert the existing dwelling to a chiropractic clinic.

The property is an existing lot of record developed with a single detached dwelling. The property is approximately 0.166 hectares (0.41 acres) in size with approximately 22.87 metres (75 feet) of frontage on King Street West.

The property is also the subject of an application for Site Plan Approval, File Number SPA-01-23. The Site Plan Approval Application is supported by a Site Plan, a Stormwater Management Report, a Traffic Brief and Planning Letter. This documentation is available for review in the Planning Department or upon request.

The property is zoned Core Mixed Use Two (CMU2) and Natural Linkage (NL) as illustrated on Map F-2A to By-law No. 2018-58, as amended. In the Core Mixed Use Two (CMU2) Zone, a medical office is a permitted use in a single detached dwelling that legally existed on the effective date of the By-law (October 1, 2018). A medical office is defined in the Zoning By-law as “premises used for the medical, dental, surgical and/or therapeutic treatment of human beings including clinics operated by a number and/or variety of licensed medical professionals, but does not include a hospital”.

The existing single detached dwelling is located entirely within the CMU2 Zone. The existing dwelling legally existed as of October 1, 2018. Site alteration is required to widen and extend the existing driveway and to install a parking lot to the rear of the dwelling. All of the site alteration activities will occur on the portion of the property within the Core Mixed Use Two (CMU2) Zone.

Section 12.2.9 (b) of Zoning By-law No. 2018-58, as amended, requires driveways and parking aisles to have a minimum unobstructed width of 6 metres (19.7 feet) where two-way traffic is permitted.

The proposed driveway will not comply with the minimum width requirement because of the narrow side yard and the presence of large trees. As such, a minor variance is required to permit a reduced driveway width.

The purpose of the minor variance is to reduce the minimum driveway width for two-way traffic from 6.0 metres (19.7 feet) to 4.5 metres (14.75 feet). All other standard regulations of the Core Mixed Use Two (CMU2) Zone and the Natural Linkage (NL) Zone will apply to the property.

Notice of the minor variance application was circulated, by first class prepaid mail, to all assessed persons within 60 metres (200 feet) of the subject property and to all required ministries and agencies. A sign was also posted on the frontage of the property and the Notice of Public Meeting was posted on the Township website. The Notice complies with the requirements of the Planning Act.

4.2 Correspondence Received

Ms. Ellis spoke to the correspondence received. One comment was received and addressed in the planning report.

Township Staff had no objections to the Application.

Otonabee Region Conservation Authority indicated that the application is consistent with Section 3.1 of the Provincial Policy Statement (PPS). The ORCA mapping shows that the new development falls within the regulated area and ORCA indicated that a compliance permit will be required from the authority prior to the new development. The subject lands are not located in a vulnerable area as per the Source Protection Plan.

4.3 Questions/Comments from the Committee

Mr. Glover asked if there was consideration to add privacy screens to the West of the property.

Mr. Rosebush asked if there is concerns with the amount of traffic associated with the business.

Mr. Semple clarified that the purpose of the minor variance application is to narrow the widening of the driveway.

4.4 Questions/Comments from the members of the Public

Ms. Timmermans spoke to the application on behalf of the property owners.

4.5 Consideration of the Application by the Committee

CA-2023-08

Moved by: Glover

Seconded by: Rosebush

That the Committee approve application MV-02-23 with conditions.

Carried

5. Adjournment

CA-2023-09

Moved by: Rosebush

Seconded by: Glover

That the meeting adjourn 10:31 a.m.

Carried

MJSemple

Michael Semple
Chair

Karlie Cornish-Tkalec

Karlie Cornish-Tkalec
Deputy Clerk

Signature: *Michael Semple*
Michael Semple (Feb 27, 2024 12:29 EST)

Email: msemple@michaelsemple.com



CAVAN MONAGHAN PUBLIC LIBRARY BOARD

Date: January 16th, 2024

Place: Millbrook Branch @ 7:00pm (meeting may be recorded)

Mission Statement:

Empowering residents to read, learn and connect through quality resources, safe and welcoming spaces, innovative programs, and creative services.

Vision:

Enriching the lives of residents through books and beyond.

PRESENT:	Rachel Finnie	Vice Chair
	Karen Graham	
	Matthew Graham	Council Representative
	Earl McLeod	Chair
	Tony Parks	
	Karla Buckborough	CEO/Librarian
	Erin Stewart	Branch Librarian/ Secretary

REGRETS: Monica Schjott
Chandra Tremblay

1. Earl called the meeting to order at 7pm.
2. Earl read the Land Acknowledgement
We respectfully acknowledge that the Township of Cavan Monaghan is located on the Treaty 20 Michi Saagiig territory, in the traditional territory of the Michi Saagiig Anishnaabeg.
We offer our gratitude to First Nations for their care for and teachings about these lands. May we honour these teachings.
3. Disclosure of pecuniary interest and the general nature thereof - none
4. Agenda
Motion: 04/24 **Moved by: Rachel**
Approve agenda as amended with the removal of Agenda Item 5 – get-to know each other activity.
Carried.
5. Minutes
Motion: 05/24 **Moved by: Karen**
Approve minutes of Special Meeting held January 9, 2024.
Carried.
6. Library Activity Highlights and Statistics
Library Activity Highlights - not written this month
Statistics – The largest number of patrons was added in 2023. Circulation of physical items was up 7% and e-resource circulation was up 22%.

Motion: 06/24 **Moved by: Rachel**
Accept the Library Statistics as presented.
Carried.

7. Strategic Plan

- a. Although Chandra was away, the Board proceeded with discussing the Strategic Plan. A round table discussion was held and strategic goals and strategic directions were finalized. Board members would like feedback on patrons' current experience. This could be done using a QR code link to a short survey.

8. Marketing Committee

- a. Photoshoot -the photoshoot has been moved to Thursday, January 25th as per the photographer's request. Several patrons have signed up to take part.

9. Human Resources

- a. The HR Committee will hold a meeting soon.

10. Finance

- a. December Operating and December Capital
- b. Report and Presentation to Council
Karla will present at the Special Budget Meeting on Thursday, January 25th at 1pm.
- c. 2024 Budget - Operating and Capital

Motion: 07/24

Moved by: Karen

Receive the Financial Reports as presented.

Carried.

11. Correspondence for action/information

- a. Community member offering to assist with policy writing and maintenance. The HR Committee will discuss this when they meet.

12. Business Arising/Old Business - none

13. Take-aways for Council

- a. Updated Budget presentation
- b. Strategic Plan – goals and directions finalized

14. Next meeting: February 20th @ 7pm, unless otherwise called by the Chair

15. Adjournment – Karen adjourned the meeting at 9:15pm.

Signature: _____
Chair

Date: _____

Signature: _____
Secretary

Date: _____



Regular Council Meeting

To:	Mayor and Council
Date:	March 4, 2024
From:	Kyle Phillips, Chief Building Official
Report Number:	PEB 2024-9
Subject:	Building Inspector/By-Law Enforcement Officer Appointment By-law

Recommendation:

That Council appoint Lauren Hood as a Building Inspector/By-Law Enforcement Officer for the Township of Cavan Monaghan.

Overview:

Section 3(1) of the Ontario Building Code Act states that “The council of each municipality shall appoint chief building official and such inspectors as are necessary for the enforcement of this Act in the municipality”. Lauren Hood is certified as a Building Inspector under the Ministry of Municipal Affairs and Housing and has recently provided backup inspection due to workload and staffing.

This appointment will properly recognize Lauren Hood as a Building Inspector/By-Law Enforcement Officer for the Township of Cavan Monaghan.

Financial Impact:

No financial impact at this time.

Attachment:

Building Inspector/By-law Enforcement Officer Appointment By-law No. 2024-12

Respectfully Submitted by,

Reviewed by,

Kyle Phillips,
Chief Building Official/
By-law Enforcement Officer

Yvette Hurley,
Chief Administrative Officer

The Township of Cavan Monaghan

By-law No. 2024-12

Being a by-law to appoint Building Inspectors/By-law Enforcement Officers for the Township of Cavan Monaghan

Whereas under Section 3(2) of the *Building Code Act*; S.O. 1992, Chapter 23, as amended, the Council of each municipality shall appoint such inspectors as are necessary for the purposes of the enforcement of this Act in the areas in which the Municipality has jurisdiction.

And Whereas the Solicitor General did on the 30th day of July, 1984 designate employees of Municipalities whose duties include the enforcement of By-laws as Provincial Offences Officers for the purposes of enforcing the provisions of Municipal By-laws;

And Whereas the Council of the Township of Cavan Monaghan deems it expedient to appoint Building Inspectors for the Township of Cavan Monaghan who shall also be appointed a Provincial Offences Officer;

And Whereas Subsection 3 of Section 1 of the *Provincial Offences Act*, R.S.O. 1990, Chapter P.33 as amended, provides that a Minister of the Crown may designate in writing any person or class of persons as a Provincial Offences Officer for the purposes of all or any class of offences.

Now Therefore be it Enacted as a By-law of the Township of Cavan Monaghan as follows:

1. That Lauren Hood is hereby appointed as Building Inspector for purposes of enforcement under the *Building Code Act*; S.O. 1992, Chapter 23, as amended, for the Township of Cavan Monaghan:
2. That Lauren Hood is hereby appointed as a Provincial Offences Officer under the *Provincial Offences Act*, R.S.O., 1990, Chapter P.33 as amended, for the Township of Cavan Monaghan pursuant to the designation by the Solicitor General of certain municipal employees on the 30th day of July 1984.
3. That this By-law shall become effective the 4th day of March, 2024.

Read a first, second and third time and passed this 4th day of March, 2024.

Matthew Graham
Mayor

Cindy Page
Clerk



Regular Council Meeting

To:	Mayor and Council
Date:	March 4 2023
From:	Karen Ellis, Director of Planning
Report Number:	PEB 2024-12
Subject:	City of Peterborough – Cross Border Servicing Official Plan Amendment

Recommendations:

1. That Report PEB 2024-12 be received for information; and
2. That the following comments be forwarded to the City of Peterborough for consideration:
 - a. the Township of Cavan Monaghan generally supports the proposed official plan amendment to permit the consideration of cross-border servicing under certain circumstances; and
 - b. the Township respectfully requests that the proposed official plan amendment include a requirement for a motion of support from the municipality in which the development opportunity is located prior to the City consideration of service extension beyond the City boundary; and
 - c. the Township respectfully requests that the City establish and publish guidelines for the evaluation of “mutually beneficial development opportunities”.

Overview:

On February 13, 2024, the Township of Cavan Monaghan received a Notice of Application and Public Meeting from the City of Peterborough for a proposed amendment to Section 6.1.7 of the City of Peterborough Official Plan. This section of the Plan contains policies that address the extension of City utility services, sanitary sewer and water supply beyond the City boundary.

The City Notice indicates that the City of Peterborough has exhausted its supply of serviced employment lands. A completed Lands Needs Assessment identifies the need for more employment land. The City has water and wastewater infrastructure capacity to

accommodate new development and has plans to expand capacity to meet future growth needs but has limited opportunity to development new employment lands within the city limits.

Currently, the policy does not permit extension of City services beyond the City boundary except to serve City-owned facilities. With the proposed Amendment to Section 6.1.7 of the City Official Plan, the policy will read:

“b. Where it is demonstrated that a mutually beneficial development opportunity exists to support the economic development of both the City and a neighbouring municipality, the City may consider the extension of services beyond the City boundary by amendment to this Plan and listed here:”

This policy change means that the City of Peterborough may consider the extension of City services beyond the boundary on a case by case basis. Official plan amendments will be required to permit individual cross-border servicing plans.

In November of 2021, Council considered Report Planning 2021-56 regarding the City of Peterborough Official Plan. At that time, Council passed a motion to send a letter to the City of Peterborough with comments about the proposed Official Plan. The letter included a specific request for the City to amend the policy framework to permit the consideration of cross-border servicing for regionally significant employment related projects. Council should continue to support this position.

Township Staff believe that the municipality in which a development proposal is located should have input into a decision related to cross-border servicing. In this regard, Staff recommend that the official plan amendment include a requirement for a motion of support from the municipality in which the development opportunity is located prior to the City consideration of service extension beyond the City boundary.

The proposed official plan amendment does not currently contain technical review requirements for the evaluation of proposals. City Staff have indicated the consideration of extensions to City services will be evaluated on a case by case basis. Employment lands are the main thrust behind the proposed Amendment but other development opportunities that provide a mutual economic benefit to the City and the host municipality may be considered.

Township Staff would like to see the City develop guidelines for the evaluation of “mutually beneficial development opportunities”. The guidelines would help inform development proponents, members of the public, City and Township Staff and Council about general expectations for projects. The guidelines would not be intended to provide a non-negotiable list of requirements but would provide direction on the types, sizes and locations of projects that may be appropriate for cross-border servicing.

Financial Impact:

None at this time.

Attachments:

Attachment No. 1: City of Peterborough Notice of Application and Public Meeting

Respectfully Submitted by,

Reviewed by,

Karen Ellis, B.A.A.
Director of Planning

Yvette Hurley
Chief Administrative Officer

Attachment No. 1: City of Peterborough Notice of Application and Public Meeting



City of
Peterborough

Notice of Application and Public Meeting

Official Plan Amendment
File Number: O2401

Take Notice that pursuant to the **Planning Act**, the City of Peterborough has initiated an application to amend the Official Plan and the City of Peterborough General Committee will hold a public meeting in the Council Chambers, City Hall, at **6:00 p.m. Monday, March 11, 2024**, to consider the amendment under Section 17 of the **Planning Act**, R.S.O. 1990, c.P.13.

Background

The City of Peterborough is committed to developing as a complete and connected community that provides a high quality of life, supports a strong and diverse economy and promotes a unique, vibrant sense of place. In fulfilling this, the City must ensure adequate provision of employment opportunities, a full range of housing, including affordable housing, and the protection of the financial and economic well-being of the City. A key tool for achieving these objectives is the provision and efficient use of communication, transportation, sewage and water services and waste management systems (i.e. municipal services).

Presently, the City of Peterborough has exhausted its supply of serviced employment land and has completed a Land Needs Assessment that identifies the need for more employment land. The City of Peterborough has available water and wastewater infrastructure capacity to accommodate new development and has plans in place to expand capacity to meet future growth needs, but has limited opportunity to develop new employment land within the city limit.

Section 6.1.7 of the Official Plan currently prohibits the extension of the City's utility, sanitary sewer and water services beyond the existing City boundary except to serve City-owned facilities. Historically, however, the City has amended the Official Plan in special circumstances to support the extension of one or more municipal services beyond the City boundary to support development opportunities of mutual benefit to the City and neighbouring municipalities.

Given the limited opportunity to establish new employment lands within the City to meet current and long-term needs and the City's commitment to developing as a complete community, the City of Peterborough requires the policy flexibility to consider opportunities on a case-by-case basis to support mutually beneficial development with neighbouring municipalities to foster regional economic expansion and job growth which

could include the extension of one or more municipal services beyond the City boundary.

Proposed Amendment:

The City of Peterborough is proposing to amend Section 6.1.7 of the Official Plan as follows (amendment is shown in **bold**):

6.1.7 Extension Beyond City Limits

- a. Municipal utility services, sanitary sewer and water supply shall not be extended beyond the City boundaries, except in the case where such infrastructure is to serve City owned facilities such as the Peterborough Airport.
- b. **Where it is demonstrated that a mutually beneficial development opportunity exists to support the economic development of both the City and a neighbouring municipality, the City may consider the extension of services beyond the City boundary by amendment to this Plan and listed here:**
 - i. Notwithstanding any other policy of this Plan, municipal water and sanitary sewer services may be extended beyond City limits to the Woodland Acres Settlement Area (Township of Smith-Ennismore-Lakefield), not to exceed a total servicing equivalent of 272 dwelling units.
 - ii. Notwithstanding any other policy of this Plan, municipal water and sanitary sewer services may be extended beyond the City to the Donwood Settlement Area (Township of Otonabee-South Monaghan), not to exceed a total servicing equivalent of 300 dwelling units.

Any Person may attend the above public meeting and/or **make written or verbal representation** either in support or in opposition to the amendment as follows: (Please quote the file number).

- a) Register as a delegate to speak at the Public Meeting. Delegations must register by 11:00 a.m. on the day of the meeting by phone, 705-742-7777 ext. 1820 (please quote the file number), or by registering on the City website: <https://forms.peterborough.ca/Clerks-Office/Request-for-Delegation>
- b) Written submissions must be received by 11:00 a.m. the day of the meeting either by mail, by dropping off to the City drop box located outside the main entrance to City Hall, 500 George Street North, or by email to Clerks@peterborough.ca (please quote the file number).

Unregistered delegations are not permitted.

Be Advised that under the **Planning Act**, all information and material submitted regarding planning applications is public information and, as such, will be made available to the public. The minutes of public meetings and public hearings are also part of the public record. Anyone who attends a public information meeting and enters their name on the attendance list or speaks publicly at the meeting understands that their name, address (if provided), comments, and any document that they distribute will be collected and maintained for the purpose of creating a record that is available to the general public.

Be Advised if a person or public body would otherwise have an ability to appeal the decision of the City Council of the City of Peterborough to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of Peterborough or its General Committee before the proposed Official Plan amendment is adopted, the person or public body is not entitled to appeal the decision.

Be Advised if a person or public body does not make oral submissions at a public meeting, or make written submissions to the City of Peterborough or its General Committee before the proposed Official Plan amendment is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Additional Information and materials relating to this City-initiated amendment are available by contacting the Planning, Development & Urban Design Division, City Hall, (8:30 a.m. to 4:30 p.m.), or by contacting **Brad Appleby, Director, Planning, Development and Urban Design** at 705-742-7777 Extension 1886, bappleby@peterborough.ca. Because the proposed Official Plan Amendment relates to city-wide policy, a map of the proposed amendment is not available. A staff report will be available on Thursday, March 7, 2024.

If you wish to be notified of the decision of the City of Peterborough on the proposed Official Plan amendment, you must make a written request to:

John Kennedy, City Clerk
City of Peterborough, City Hall
500 George Street North
Peterborough, Ontario K9H 3R9
jkennedy@peterborough.ca

Dated at the City of Peterborough this Monday, February 12, 2024.

January 24, 2024

Your Worship and Members of Council,

I am writing to inform you of our concerns with the [Ontario Energy Board's \(OEB\) decision on Phase 1 of the Enbridge Gas 2024 rebasing application](#), issued on December 21, 2023. The disappointing decision puts future access to natural gas in doubt and sets a deliberate course to eliminate natural gas from Ontario's energy mix. This decision is about the millions of Ontarians who rely on natural gas to keep their homes warm, and the many businesses throughout Ontario who depend on natural gas for day-to-day operation.

Our 2024 rate rebasing application was designed to provide our customers with safe and reliable natural gas at a reasonable cost, in addition to measured steps to help Ontario advance a practical transition to a sustainable energy future. Natural gas plays a critical role in Ontario's energy evolution mix while supporting the reliability of Ontario's electricity system. Natural gas meets 30 percent of Ontario's energy needs, which can not be easily or quickly replaced.

We are taking action to secure the future of natural gas in your communities. We are filing a motion in late January to review evidence with the OEB and seeking a judicial review of this decision.

Without natural gas, communities across Ontario will feel the impacts of this decision in their everyday lives – the stakes are high.

- **Energy Affordability:** Those looking to connect to natural gas will be required to pay an upfront fee, which creates a significant financial barrier to all forms of residential and commercial development. This resulting fee adds thousands of dollars to individual consumers' cost to obtain or expand gas service.
- **Economic Growth:** This decision will put economic developments in your community at risk. The decision limits the ability of future expansion projects to support regional investment to meet the ever-growing energy needs in your community and communities across Ontario. That includes greenhouses, grain dryers, industrial parks, and any new businesses or housing developments seeking access to natural gas.
- **Energy Access:** Preserving customer choice is critical. Constraining access to natural gas through a reduction in capital will significantly limit the future development of essential energy infrastructure vital to moving manufacturing, agriculture, and the consumer goods industry in Ontario.
- **Energy Security:** On an annual basis, natural gas delivers twice the energy to Ontario than electricity, and five times the maximum peak capacity of Ontario's electricity grid at a quarter of the cost. Even in the worst weather conditions, our reliable natural gas system delivers.

As local leaders across the province, your voice matters, and we encourage you to take action.

Reach out to your MPP to share your support for the government's [quick action](#) and write the OEB about the consequences of reduced access to the natural gas grid to support economic development, housing growth, energy reliability. Use your voice to acknowledge the need for natural gas and infrastructure in Ontario today and into the future while we take a measured step towards energy transition.

We ask that you reach out to your municipal advisor or find us at municipalaffairs@enbridge.com to get started.

Sincerely,



Michele Harradence
President
Enbridge Gas Inc.

The Township of Cavan Monaghan

By-law No. 2024-12

Being a by-law to appoint Building Inspectors/By-law Enforcement Officers for the Township of Cavan Monaghan

Whereas under Section 3(2) of the *Building Code Act*; S.O. 1992, Chapter 23, as amended, the Council of each municipality shall appoint such inspectors as are necessary for the purposes of the enforcement of this Act in the areas in which the Municipality has jurisdiction.

And Whereas the Solicitor General did on the 30th day of July, 1984 designate employees of Municipalities whose duties include the enforcement of By-laws as Provincial Offences Officers for the purposes of enforcing the provisions of Municipal By-laws;

And Whereas the Council of the Township of Cavan Monaghan deems it expedient to appoint Building Inspectors for the Township of Cavan Monaghan who shall also be appointed a Provincial Offences Officer;

And Whereas Subsection 3 of Section 1 of the *Provincial Offences Act*, R.S.O. 1990, Chapter P.33 as amended, provides that a Minister of the Crown may designate in writing any person or class of persons as a Provincial Offences Officer for the purposes of all or any class of offences.

Now Therefore be it Enacted as a By-law of the Township of Cavan Monaghan as follows:

1. That Lauren Hood is hereby appointed as Building Inspector for purposes of enforcement under the *Building Code Act*; S.O. 1992, Chapter 23, as amended, for the Township of Cavan Monaghan:
2. That Lauren Hood is hereby appointed as a Provincial Offences Officer under the *Provincial Offences Act*, R.S.O., 1990, Chapter P.33 as amended, for the Township of Cavan Monaghan pursuant to the designation by the Solicitor General of certain municipal employees on the 30th day of July 1984.
3. That this By-law shall become effective the 4th day of March, 2024.

Read a first, second and third time and passed this 4th day of March, 2024.

Matthew Graham
Mayor

Cindy Page
Clerk

The Township of Cavan Monaghan

By-law No. 2024-13

**Being a by-law to amend By-law No. 2018-58, as amended, otherwise known as
“The Township of Cavan Monaghan Zoning By-law”**

Whereas the Township of Cavan Monaghan received an application to amend Zoning By-law No. 2018-58, as amended;

And Whereas the Township of Cavan Monaghan required the rezoning of the subject lands to permit the establishment of an accessory structure (3-bay garage) on the property;

And Whereas the Council of the Township of Cavan Monaghan reviewed the proposed rezoning and now deems it advisable to further amend By-law No. 2018-58, as amended.

Now Therefore the Council of the Township of Cavan Monaghan hereby enacts as follows:

1. Map G-3 of Schedule “A” to By-law No. 2018-58, as amended, is hereby amended by changing the zone category on the lands known municipally as 1215 Carmel Line and described as Part Lot 16, Concession 1 (Cavan) from the Oak Ridges Moraine Countryside (ORMCO) Zone to the Oak Ridges Moraine Countryside Exception Five (ORMCO-5) Zone as shown on Schedule “1” attached hereto and forming part of the By-law.
2. Section 9.3 of By-law No. 2018-58, as amended, is further amended by the addition of Section 9.3.5 that shall read as follows:

“9.3.5 ORMCO-5 Map G-3 of Schedule A (2024-13 Giroux)

a) Maximum lot coverage for Accessory Buildings and Structures:
9%.”

3. All other relevant provisions of By-law No. 2018-58, as amended, shall apply.

If no notice of objection is filed with the Clerk within the time provided, this By-law shall become effective on the date of passing.

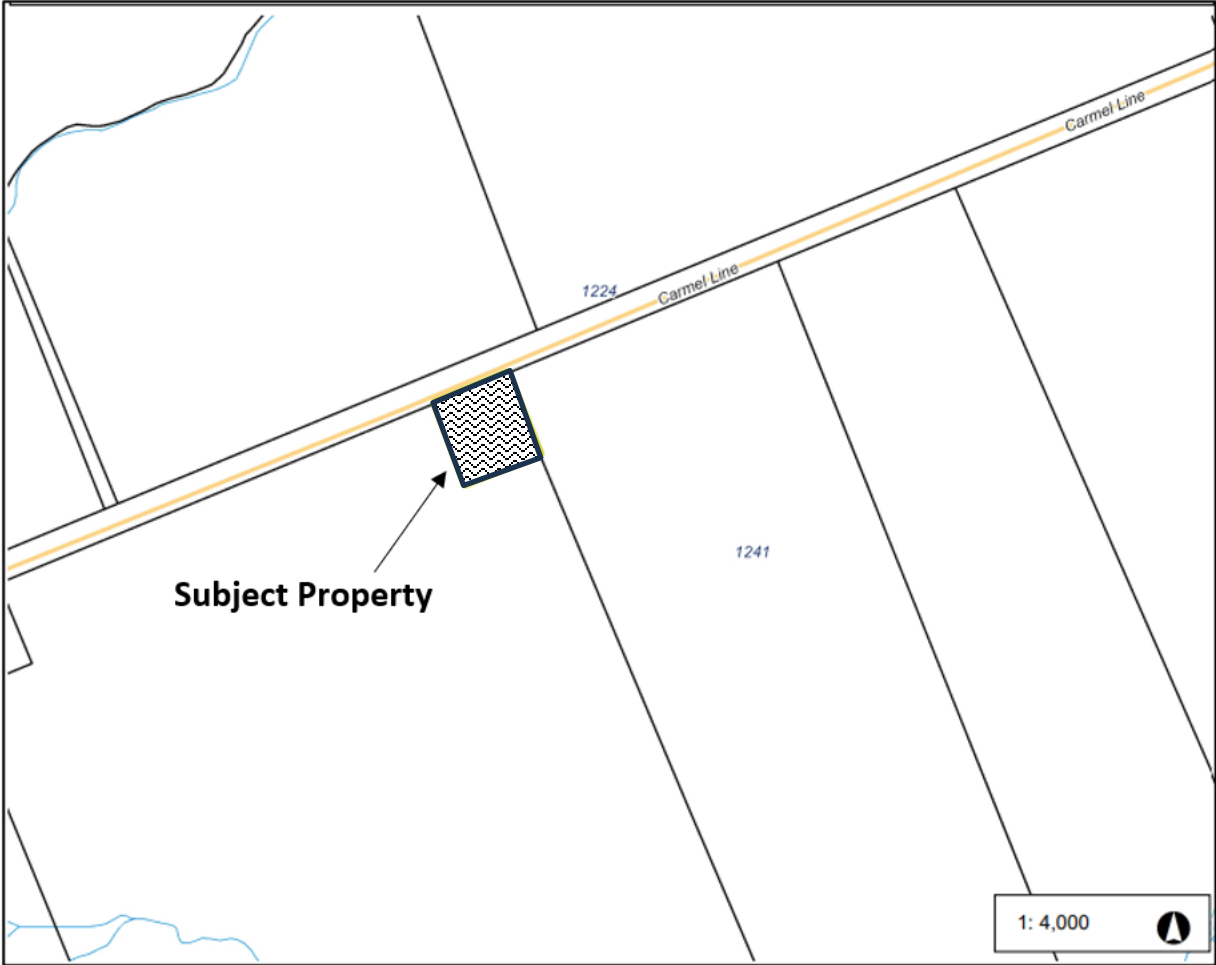
If a notice of objection is filed with the Clerk, this By-law shall become effective on the date of passing hereof subject to the disposition of any appeals.

Read a first, second and third time and passed this 4th day of March, 2024.

Matthew Graham
Mayor

Cindy Page
Clerk

Schedule “1” to By-Law No. 2024-13



Area Affected by this By-law
1215 Carmel Line,
Part of Lot 16 Concession 1 (Cavan)
Township of Cavan Monaghan

Certificate of Authentication
This is Schedule “1” to By-law
No. 2024-13 passed this 4th
day of March, 2024.



Rezone from the ‘Oak Ridges Moraine Countryside (ORMCO) Zone’ to the ‘Oak Ridges Moraine Countryside Exception Five (ORMCO-5) Zone’.

Matthew Graham
Mayor

Cindy Page
Clerk

The Township of Cavan Monaghan

By-law No. 2024-14

Being a by-law to execute an agreement between the Peterborough Humane Society and The Township of Cavan Monaghan to set terms for the provision of pound services

Whereas Section 5.3 of the Municipal Act, 2001, S.O. 2001, c. 25 states a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And Whereas the Council of the Township of Cavan Monaghan deems it expedient to enter into an agreement with the Peterborough Humane Society to set terms for the provision of pound services;

Now Therefore the Council of the Township of Cavan Monaghan hereby enacts as follows:

1. That the Mayor and Clerk are hereby authorized and directed to execute the agreement between the Peterborough Humane Society and the Township of Cavan Monaghan.
2. That the Agreement is attached as Schedule "A" to this By-law.

Read a first, second and third time and passed this 4th day of March, 2024.

Matthew Graham
Mayor

Cindy Page
Clerk

Agreement for the Provision of Animal Support Services

THIS AMENDED AGREEMENT DATED this 4th day of March, 2024

BETWEEN

The Peterborough Humane Society (PHS)

and

The Township of Cavan Monaghan (Township)

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Recitals

- 1. PHS maintains and operates an Animal shelter for its objectives.
- 2. The Township and PHS wish to set out the terms and conditions upon which PHS will function as the Township’s Animal Pound keeper and provide Animal support services to the Township.

NOW THEREFORE, in consideration of the premises and covenants herein the parties hereto agree as follows:

Interpretation

- 1. In this Agreement:

- a) "Agreement" means this agreement and any schedules attached thereto as they may each be amended from time to time.
 - b) "Animal" means any domestic Canine (Dog) or Feline (Cat).
 - c) "Animal Pound" means a facility related to the seizure, impounding and sale of Animals and disposal of dead Animals.
 - d) "By-Law Officer" means the Township's Municipal By-Law Officer.
 - e) "Township" means The Township of Cavan Monaghan.
 - f) "Chief Administrative Officer" means the Township's Chief Administrative Officer.
 - g) "Contracted Services" means the services to be provided by PHS to the Township pursuant to this Agreement including in sections 7 and 8.
 - h) "Cost of Services" means the cost of the Contracted Services to be paid by the Township to PHS pursuant to section 9 of this Agreement.
 - i) "PHS" means The Peterborough Humane Society.
 - j) "Term" means the period commencing March 4, 2024 and automatically renewed annually at a 1% annual increase
2. The table of contents and headings are for convenience and do not affect the interpretation of this Agreement.
 3. This Agreement will be interpreted in accordance with the laws of the Province of Ontario in effect from time to time.

Term

4. Subject to section 5, this Agreement is in effect during the Term.
5. Either party may terminate this Agreement by giving no less than one hundred eighty (180) days' written notice to the other.

Contracted Services

6. PHS will provide Contracted Services to the Township during the Term in accordance with this Agreement, in accordance with Applicable Law and to the Chief Administrative Officer's satisfaction.

Animal Pound

7. PHS will provide, maintain and operate an Animal Pound as follows:

- a) The Animal Pound must function, operate and be maintained in accordance with all Applicable Law.
- b) The Animal Pound must be open to the public and operate at all times between the hours of 8:00 a.m. and 4:30 p.m. for each of the days, Monday to Saturday, inclusive, except a day that is a statutory holiday.
- c) The Animal Pound must be capable of providing adequate accommodation and care for Animals that are impounded during the times referred to in 7.b) or additional times that PHS deems suitable. Without limitation, PHS must fully equip and supply the Animal Pound with sufficient equipment and supplies to perform its obligations under this Agreement including:
 - i) Maintaining and providing sufficient quantities and varieties of food to feed impounded Animals;
 - ii) Maintaining and providing sufficient equipment, apparatus, chemicals, pharmaceutical supplies and other materials and supplies necessary to ensure the humane and compassionate treatment of impounded Animals; and
 - iii) Employing a sufficient number of staff to operate the Animal Pound, providing appropriate training for and supervision of such staff and ensuring that each member of such staff has and maintains the necessary knowledge, experience and skills relevant to the fulfilment by PHS of its obligations under this section 7.

Animal Support Services

8. PHS will provide Animal support services as follows:

- a) PHS will administer and support standards established by Applicable Law in accordance with Applicable Law.
- b) Without limiting paragraph a), PHS will provide animal transport and support services to the Township's By-Law Officer to pick up and transfer animals within the Township as requested.
- c) PHS will employ adequate staff to provide the services contemplated by this section 8 including as follows:
 - i) At least one (1) member of staff at all times between the hours of 8:00 a.m. and 4:30 p.m. for each of the days, Monday to Friday, inclusive, except a day that is a statutory holiday;
- d) PHS will provide appropriate training for and supervision of the staff providing the services contemplated by this section 8 and will ensure that each member of such staff

has and maintains the necessary knowledge, experience and skills relevant to the fulfilment by PHS of its obligations under this section 8.

Cost of Services

9. The Township will pay to PHS the Cost of Services within schedule “A” during the Term, payable each month of the Term based on services provided:
10. The Township permits PHS to provide stray animal pound keeping services for up to seventy-two (72) hours in an attempt to locate the proper owner of the animal. The Township will pay PHS all fees associated with the stray hold period as outlined in schedule “A” of the agreement.
11. Following the seventy-two (72) hour stray hold period, the Township agrees to transfer the ownership of the animal to PHS.
12. In the event ownership of the animal is known and reclaims the animal within the stray hold period, the owner would be responsible for all fees incurred prior to release of the animal back into the owner’s care, including; intake, daily care, microchipping, and any related Veterinarian costs.

Reporting

13. PHS will submit to the Township a monthly and year-end report respecting the services provided to on behalf of the Township as requested for each such matter:
 - a) The number, by species, of Animals impounded by PHS;
 - b) The number of stray or at-large Animals received by PHS, excluding those reported pursuant to paragraph a);
 - c) The number of complaints received and particulars of each such complaint including the person(s) associated with the complaint, and response to each;
 - d) Particulars of such other matters as the Chief Administrative Officer, or designate may, from time to time, require.

Indemnification

14. PHS will indemnify and save harmless the Township, its Councilors, employees, agents and volunteers (each an “Indemnitee”) from and against demands, claims and proceedings which may be brought against or made upon any such Indemnitee and against all losses, liability, judgments, claims, costs, demands or expenses which an Indemnitee may sustain, suffer or be put to in any way related to the provision by PHS of Contracted Services.

Insurance

15. PHS must procure and maintain in full force and effect at its expense a policy of Commercial General Liability insurance insuring against bodily injury (including death) and property damage with limits of not less than \$5,000,000 per occurrence or such greater amount as the Township may from time to time request.
16. PHS must procure and maintain in full force and effect at its expense a Standard OAP 1 Automobile Insurance Policy including all applicable Standard OCPF Endorsements as are necessary or advisable for PHS to fulfill its obligations pursuant to this Agreement. The policy will be subject to a limit of no less than \$2,000,000 per occurrence or such greater amount as the Township may from time to time request.
17. PHS is solely responsible for procuring and maintaining in full force and effect at its expense such additional insurance, if any, that is necessary or advisable for PHS to fulfill its obligations pursuant to this Agreement.

Confidential Information

18. PHS must not use or disclose confidential information in its possession, control or power in any way related to Contracted Services except in accordance with this Agreement, Applicable Law and the Chief Administrative Officer's directions from time to time. Upon termination of this Agreement, PHS must forthwith deliver to the Township all records containing confidential information in any way related to Contracted Services.

Notice

19. Any notice or other communication required or contemplated by this Agreement must be in writing and delivered by regular letter mail, telephone, e-mail or by personal delivery as follows:
 - a) To the Township:
The Township of Cavan Monaghan
988 County Road 10
Millbrook, ON. L0A 1G0
Phone: (705) 923-2929
E-mail: cpage@cavanmonaghan.net
 - b) To PHS:
The Peterborough Humane Society
1999 Technology Drive
Peterborough, ON K9J 6X7
Fax: (705) 745 4722
E-mail: s.morey@ptbohs.com
Attention: Executive Director

20. The delivery of a notice or communication is effective as follows:

- a) On the third (3rd) day after being sent by regular letter mail;
- b) Upon receipt of a telephone communication or e-mail; or
- c) Upon personal delivery.

21. Either party may change particulars of its address, facsimile transmission number or e-mail address by giving notice of the change to the other party.

Entire Agreement

22. This Agreement constitutes the complete and exclusive statement of the agreement between the parties which supersedes all other communications between the parties relating to the subject matter of this Agreement.

23. This agreement may automatically renew beyond the Term for an additional one-year period providing a minimum of thirty (30) days written notice between the parties.

Successors and Assigns

24. Neither party may assign this Agreement except with the prior written consent of the other party. This Agreement ensures to the benefit of and is binding on the parties and their respective successors and permitted assigns.

IN WITNESS WHEREOF PHS and the Township have affixed their corporate seals attested by the signature of their duly authorized signing officers.

The Peterborough Humane Society

Shawn Morey, Executive Director
I have authority to bind PHS

The Township of Cavan Monaghan

Cindy Page, Clerk

I / We have authority to bind the Township

Schedule "A"

Peterborough Humane Society – Animal Impound & Support Services

The Township will pay to PHS the Cost of Services in the following amounts each year during the term, payable in equal monthly instalments as invoiced by PHS each month of the term as follows;

Animal Impound & Support Services Fee Agreement - \$12,000 per year

Additional Fees

Animal Services Officer Response - \$27.00 / hour *(Min. 3 hour per response)*

PHS Mileage – Based on current CRA rate

Veterinarian Services – As required above agreement minimum *(Approved by PHS & The Township)*

The Township of Cavan Monaghan

By-law No. 2024-15

Being a by-law to confirm the proceedings of the regular meeting of the Council of the Township of Cavan Monaghan held on the 4th day of March 2024.

Whereas the Municipal Act, 2001, S.O., 2001, c.25, S.5, S. 8 and S. 11 authorizes Council to pass by-laws;

Now Therefore the Council of the Township of Cavan Monaghan hereby enacts as follows:

1. That the actions of the Council at its regular meeting held on the 4th day of March 2024, in respect to each recommendation and action by the Council at its said meetings except where prior approval of the Local Planning Appeal Tribunal or other statutory authority is required are hereby adopted ratified and confirmed.
2. That the Mayor and Clerk of the Township of Cavan Monaghan are hereby authorized and directed to do all things necessary to give effect to the said actions or obtain approvals where required, and to execute all documents as may be necessary and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents. Read a first, second and third time and passed this 4th day of March 2024.

Matthew Graham
Mayor

Cindy Page
Clerk