

Agenda
The Township of Cavan Monaghan
Municipal Revitalization and Heritage Advisory Committee Meeting

March 21, 2024

9:00 a.m.

Council Chambers - Hybrid Room

Members in attendance are asked to please turn off all electronic devices during the Meeting. Any special needs requirements pertaining to accessibility may be directed to the Clerk's Office prior to the meeting. Please be reminded meeting are livestreamed and recorded. Members may be participating remotely.

Pages

1. Call to Order

2. Land Acknowledgement

We respectfully acknowledge that the Township of Cavan Monaghan is located on the Treaty 20 Michi Saagiig territory, in the traditional territory of the Michi Saagiig Anishnaabeg. We offer our gratitude to First Nations for their care for and teachings about these lands. May we honour these teachings.

3. Approval of the Agenda

4. Disclosure of Pecuniary Interest and the General Nature Thereof

5. Closed Session

6. Minutes

6.1 Minutes of the meeting held January 18, 2024

3 - 5

7. Reports

7.1 Financial Report - Karen Ellis

7.2 Report - PEB 2024-16 Mural Samples - Karen Ellis

6 - 54

8. General Business

8.1 Proposed Draft Heritage By-laws for review and discussion - Karen Ellis

8.1.1 By-law No. 2024-XX 1 Dufferin Street, Millbrook

55 - 59

8.1.2	By-law No. 2024-XX 6 Gravel Road, Millbrook	60 - 63
8.1.3	By-law No. 2024-XX 22 King Street East, Millbrook	64 - 67
8.1.4	By-law No. 2024-XX 74 King Street East, Millbrook	68 - 71
8.2	2024 Workplan	72 - 72

9. Adjournment

9.1 Next meeting date June 20, 2024 at 9:00 a.m.

Minutes
The Township of Cavan Monaghan
Municipal Revitalization and Heritage Advisory Committee Meeting
Tuesday, January 18, 2024
9:00 a.m.
Council Chambers – Hybrid Room

Those members in attendance:

Nelson Edgerton, Councillor
Ashley Stewart
Nancy Davis
John Collver

Those members absent:

Deborah Luchuk (with regrets)

Staff members in attendance:

Cindy Page, Clerk
Brigid Ayotte, Economic Development & Communications Officer
Karen Ellis, Director of Planning

1. Call to Order

Ashley Stewart, Vice-Chair called the meeting to order at 9:08 a.m.

2. Land Acknowledgement

Ashley Stewart, Vice-Chair recited the Land Acknowledgement.

3. Approval of the Agenda

Moved by: Collver

Seconded by: Davis

That the agenda for the Municipal Revitalization and Heritage Advisory Committee be approved as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

There was no closed session.

6. Minutes

6.1 Minutes of the meeting held October 10, 2023

Moved by: Collver

Seconded by: Davis

That the minutes of the meeting held October 10, 2023 be approved as presented.

Carried

7. Report

7.1 Financial Report – Karen Ellis

Karen Ellis provided the Committee with an overview of the proposed budget requests for 2024, noting that the two new initiatives had not been supported by Council at first draft. Ms. Ellis noted the Restoration of the Bell from the former Municipal Office was transferred to the Parks and Facilities Department to be considered at a future date and the Committee would be a part of the project to provide input when the time comes. Ms. Ellis spoke to the Porch Light Project noting that Council did not feel that the project was a Heritage Initiative. Ms. Ellis advised the Committee that should they wish to pursue this request, members could present their case to Council for consideration at the January 25 Budget Meeting to have it added back in. The Committee discussed the options and decided to not pursue the Porch Light Project through a budget request.

Moved by: Collver

Seconded by: Davis

That the Municipal Revitalization and Heritage Advisory Committee receive the financial report for information.

Carried

8. General Business

8.1 Resignation of Peter Ramsay

8.1.1 Appointment of the Chair

Moved by: Davis

Seconded by: Collver

That the Municipal Revitalization and Heritage Advisory Committee accept the resignation from Peter Ramay and send a letter of thanks.

Carried

Moved by: Davis

Seconded by: Stewart

That the Municipal Revitalization and Heritage Advisory Committee accept the resignation from Ashley Stweart as Vice-Chair; and

That the Municipal Revitalization and Heritage Advisory Committee accept

the election of Ashley Sewart as the Chair for the 2022-2026 term; and
That the Municipal Revitalization and Heritage Advisory Committee accept
the election of John Collver as the Vice-Chair for the 2022-2026 term.

Carried

8.2 Terms of Reference Review - Karen Ellis

Ms. Ellis reviewed the Terms of Reference with the Committee outlining the roles and responsibilities of the Committee and the purpose of the Committee. Ms. Ellis noted the importance of respecting people's privacy as we are livestreamed on YouTube and reminded the members to not speak about property owners' personal information.

8.3 2024 Budget Discussion and Workplan

8.3.1 Mural - Brigid Ayotte

The Committee reviewed the work plan and discussed the updates and projects for 2024. As part of the discussion Brigid Ayotte provided the Committee with a rendering of a conceptual design for the Mural being installed at Station Park.

Moved by: Davis

Seconded by: Collver

That the Municipal Revitalization and Heritage Advisory Committee approve the work plan and updates discussed, including the addition of the Cultural Mapping Review Project.

Carried

8.4 2024 Meeting Schedule

Moved by: Collver

Seconded by: Davis

That the Municipal Revitalization and Heritage Advisory Committee approve the 2024 Meeting Schedule.

Carried

9. Adjournment

Moved by: Davis

Seconded by: Stewart

That the Municipal Revitalization and Heritage Advisory Committee adjourn.
(10:28 a.m.)

Carried

Ashely Stewart
Chair

Cindy Page
Clerk



Council Committee Report

To:	Municipal Revitalization and Heritage Advisory Committee
Date:	March 21, 2024
From:	Brigid Ayotte, Economic Development & Communications Officer
Report Number:	PEB 2024-16
Subject:	Mural Samples

Recommendation:

That the Municipal Revitalization and Heritage Advisory Committee review the options presented in Report PEB 2024-16 and provide direction to Staff regarding the style and location of the new mural.

Overview of Project:

Staff presented mural concepts to the Committee at the January 18, 2024 meeting. The Committee requested that other display options be considered.

Staff reviewed approximately 45 different design concepts that range from contemporary/interpretive art to informative signage/kiosk options. Photos below represent Staff's top choices. Attachment 1 to this Report includes all 45 options.

Staff have not investigated pricing details for any of the options at this time.

Staff are seeking direction from the Committee on:

- a) Moving from a mural concept to an informative sign concept; or
- b) Moving to a freestanding display; or
- c) Keeping the original plan to mount display panels to the side of the existing shelter.

In August 2023, Council approved a proposed location of the Mural, being the west side of the shelter at the entrance to Station Trail. Council also approved the concept of building upon the story of the train station as it relates to the journey of a new member to the community and directed Staff to move forward with contracting an artist to complete the project.

If the Committee wishes to alter the location or concept, Staff will seek authorization from Council for the amendment.

The 2024 Capital Budget includes \$7,000.00 for the mural project. The project must be completed within the allocated budget.

Staff Selections



Figure 1: A good blend of public art and information

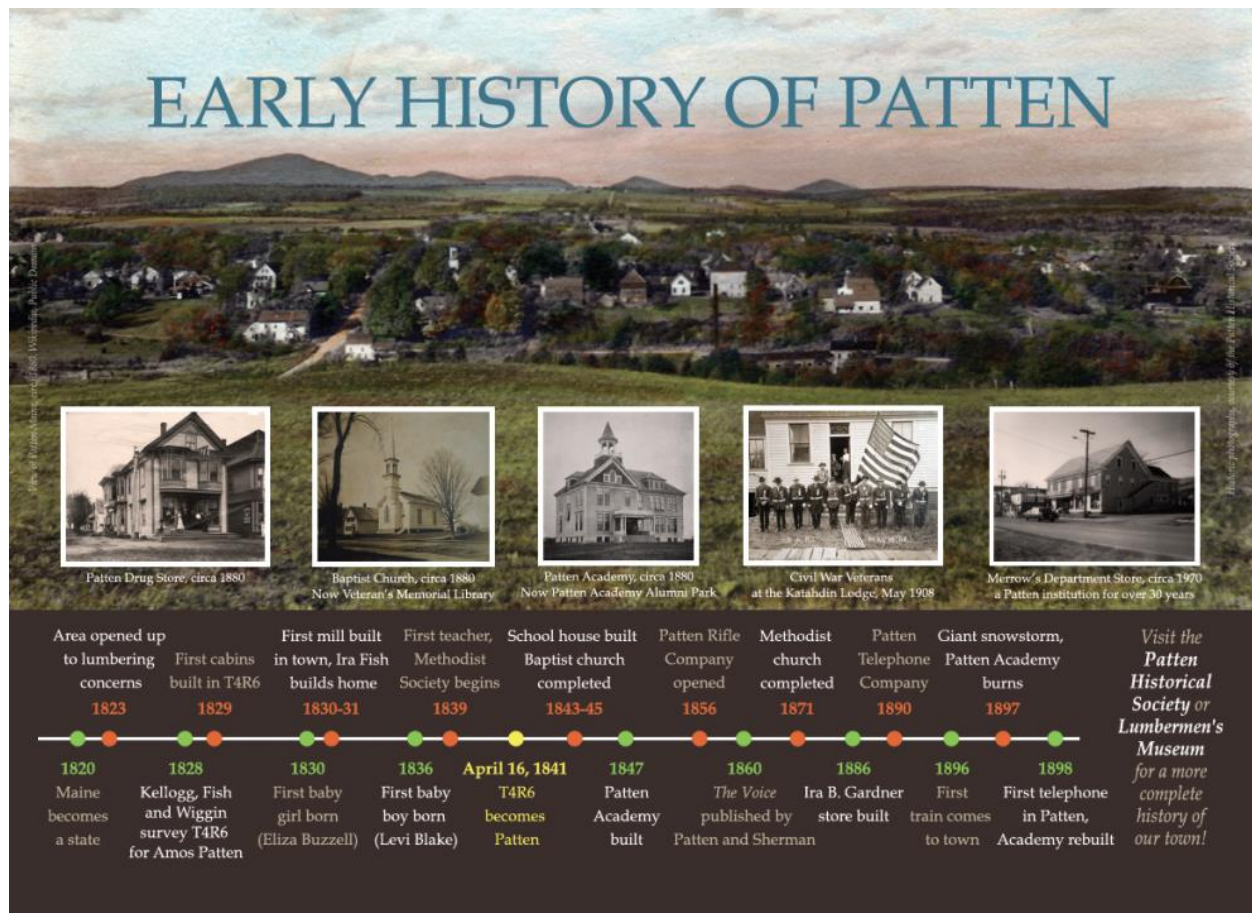


Figure 2: Captures the original concept presented to the Committee in January 2024.



Figure 3: More traditional signage option but could be free standing or affixed to a structure.



Figure 4: Same as Figure 3 but affixed to a structure.

Financial Impact:

The approved budget for the project is \$7,000.00 (GL # 02-45-460-46002-6150). The project is a rollover from the 2023 budget.

Attachment:

No. 1: Full List of Mural/Sign Concepts

Respectfully Submitted by,

Brigid Ayotte
Economic Development & Communications Officer






Project: Walsh Westgate Park, Palos Heights Park District, IL
Client: Walsh Westgate Park, Palos Heights Park District, IL

Walsh Westgate Park

Setting the Course for History





HOW WESTGATE GOT ITS NAME


Walsh Westgate Park is named after Tom Walsh, the oldest son of Irish immigrants who came to the United States in 1896. Tom and his brothers had worked as caddies while growing up and had developed an interest in owning their own golf course. Even Tom's sister, Agnes, liked the idea of a golf business.

In the late 1920s, Tom targeted this property (known at the time as the Summit Farm)—between 126th Street and 133rd Street along Ridgeland Avenue, to develop into a golf course "that could be played by all." By selling stock to local business men, and pooling money from friends, he secured a loan and purchased the 120-acre parcel for \$720 per acre. In July of 1929, Westgate Valley Country Club opened for business.

The original clubhouse was constructed with a clubhouse, swimming pool, and tennis courts. The clubhouse was destroyed by fire in 1938. The swimming pool was destroyed by fire in 1940. The tennis courts were destroyed by fire in 1942.



Walsh Westgate Park remained in operation until 1998, when the property was sold to real estate developer, Don James. The land West and East of Ridgeland was subdivided to create homes. In 2008, the City of Palos Heights developed this park using funds from an Open Spaces Land Acquisition and Development Grant from the State of Illinois.



Walsh Westgate Park is a public golf course. It is located at 126th Street and Ridgeland Avenue. The course is 18 holes and is open to the public. The clubhouse is located at 126th Street and Ridgeland Avenue. The clubhouse is open to the public. The clubhouse is open to the public.

actual panel size is 24" x 36" with 2" side black metal frame supports

Walsh Westgate Park

Explore your Neighborhood Wetlands



WHAT IS A WETLAND?

Wetlands are areas where water covers the soil or is present near the surface of the soil. Wetlands are important for many reasons. They provide habitat for many plants and animals. They also help to filter water and prevent flooding.

The wetland ponds in this community serve more than one purpose. Although they were constructed to help collect and control storm water and prevent nearby homes from periodic flooding, they also help to recharge ground water and provide pollution and waste-water filtering.

To neighboring wildlife, these ponds and the plants along the shoreline also provide vital habitat. Over 80% of all birds and 95% of all fish in the U.S. rely on small ponds and lakes for sources of food, places to live, and migratory rest stops. Other animals such as frogs, lizards, salamanders, turtles, muskrats, beavers, deer, fox, coyotes and raccoons are also attracted to these ponds.



Walsh Westgate Park is a public park. It is located at 126th Street and Ridgeland Avenue. The park is open to the public. The park is open to the public. The park is open to the public.



Wetlands are areas where water covers the soil or is present near the surface of the soil. Wetlands are important for many reasons. They provide habitat for many plants and animals. They also help to filter water and prevent flooding.



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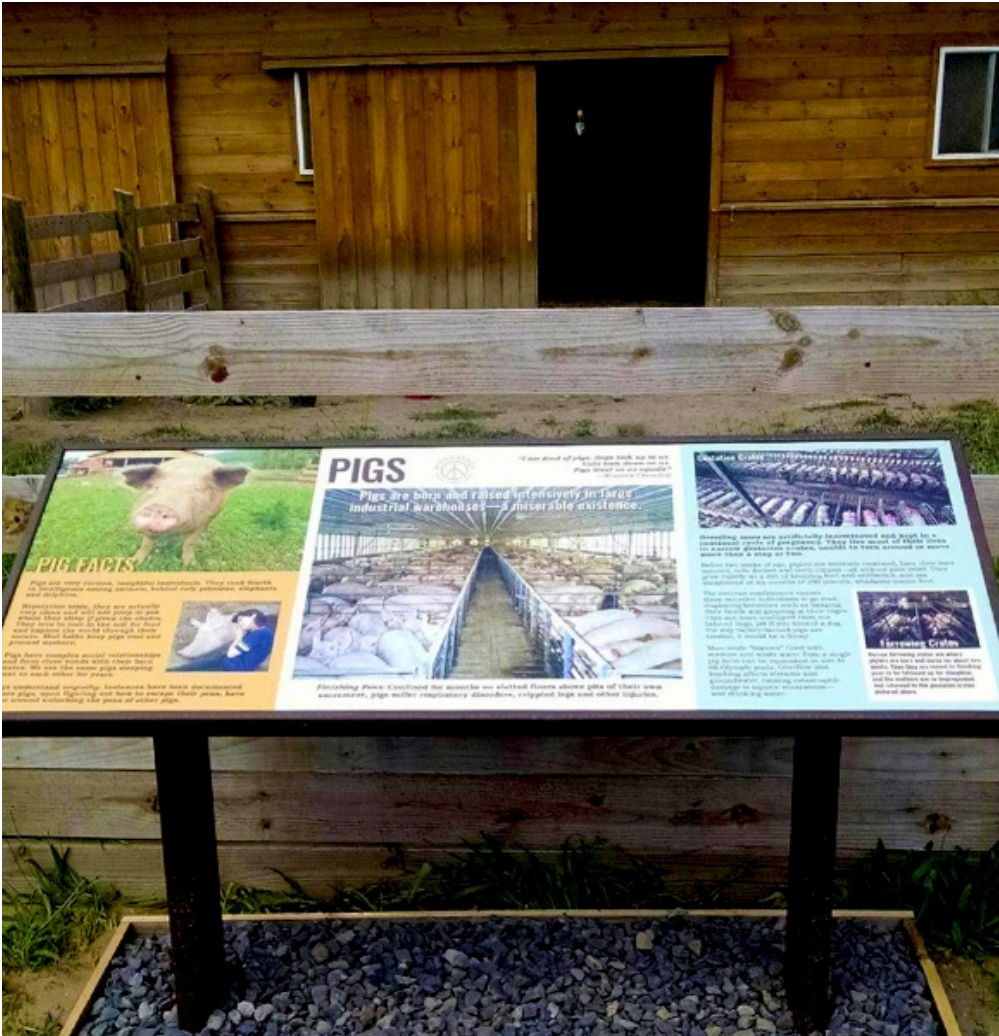


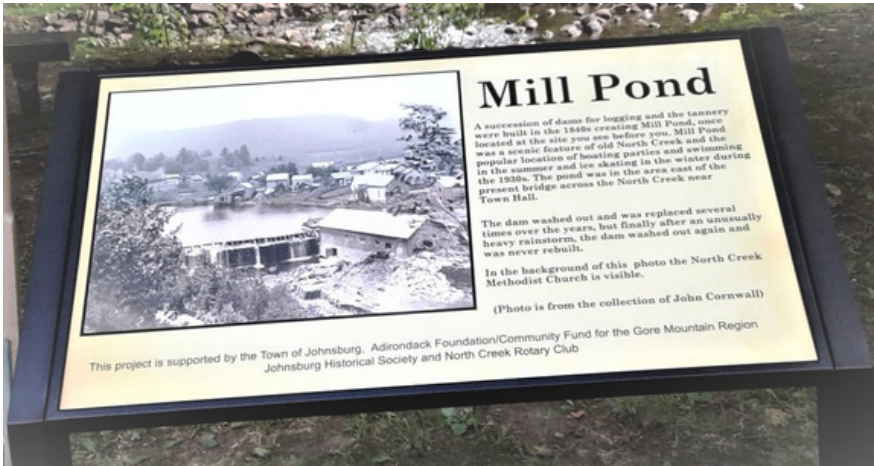
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Mill Pond

A succession of dams for logging and the tannery were built in the 1840s creating Mill Pond, once located at the site you see before you. Mill Pond was a scenic feature of old North Creek and the popular location of boating parties and swimming in the summer and ice skating in the winter during the 1930s. The pond was in the area east of the present bridge across the North Creek near Town Hall.

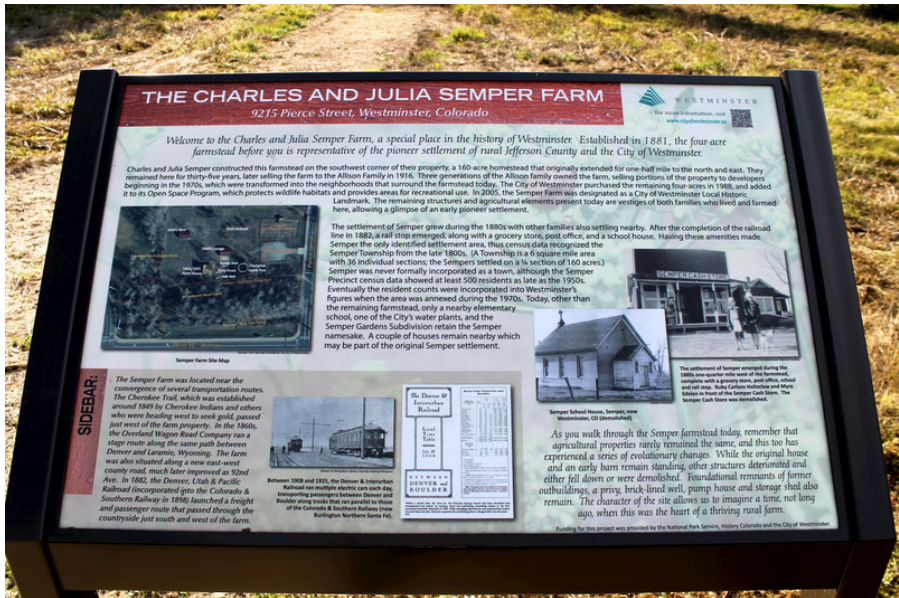
The dam washed out and was replaced several times over the years, but finally after an unusually heavy rainstorm, the dam washed out again and was never rebuilt.

In the background of this photo the North Creek Methodist Church is visible.

(Photo is from the collection of John Cornwall)

This project is supported by the Town of Johnsburg, Adirondack Foundation/Community Fund for the Gore Mountain Region
Johnsburg Historical Society and North Creek Rotary Club













Pulse Design, Inc.

Project: As part of an overall rebranding campaign, we created a salamander mascot and new signage pieces to redefine the visitor experience at Plum Creek Nature Center. New maps were illustrated to highlight preserve amenities, and engage visitors in exploring regional trails, camping and looking for nature. This display wall is adjacent to the visitor information desk. Similar elements were repeated on the outside signage, which uses the illustrated log panels to identify playscape features and a custom stylized perspective drawing which identifies child-friendly nature exploration activities around the building.

Client: Plum Creek Nature Center, Will County Forest Preserve District, Beecher, IL











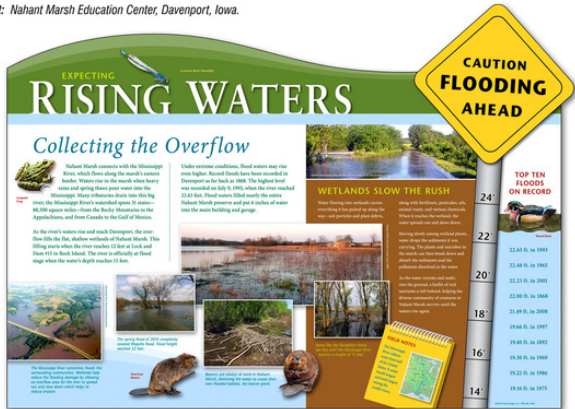






Pulse Design, Inc.

Project: Design an interpretive trailside signage system that focuses on nature related topics.
Client: Nahant Marsh Education Center, Davenport, Iowa.



actual panel size is 20' x 30'



actual panel size is 20' x 30'





Pulse Design, Inc.

Project: Create an interpretive plan and design signage components to engage visitors of all abilities within the new accessible garden and trail located outside of the current Little Red Schoolhouse nature center facility. Create awareness for using all of your senses to experience and observe nature, while providing opportunities to engage foreign-speaking visitors and those with special-needs. The approach features three-sided kiosks, and a series of tactile signs with sign language, braille, English/Spanish/Polish and tactile imagery and lettering.

Client: The Forest Preserves of Cook County, IL

Target Audience: Nature Center visitors including families, English, Spanish & Polish speaking groups, and those with special needs.



three-sided kiosks are set along a winding path through the restored prairie



located just off of the main parking lot, this enabling garden engages patrons of all abilities



custom cut silhouettes top each of the three-sided kiosks



the bold, colorful, graphic panels feature light engaging graphics and interpretive content





1



2



3



4

The Great Salem Fire of 1914

The Great Salem Fire began on a hot, spring afternoon in 1914 with an explosion at the Bann Leather Factory on Benton Street in the Babbler Hollow neighborhood along the North River. The explosion caused nearby businesses to close, changing the landscape of the city. After the first fire alarm rang on June 15th at 1:37pm, the fire spread within minutes, moving across the street to Ridge Street where a commercial office wood-frame factory buildings in the leather district. A strong wind carried sparks from one burning building to another, moving the fire southward towards Lafayette Street.

The fire continued to burn for 13 hours. Local firefighters fought the blaze with the aid of fire companies from more than 20 other communities and 1,700 state militiamen. When the fire was finally contained, a large swath of Salem (a 1/2 mile wide and 1 1/2 miles long) lay in ruins. The destruction was devastating – 250 acres were destroyed, including 51 streets, 1,375 buildings, 41 factories, 400 businesses and almost 600 trees. Six people had died and more than 15,000 residents were left homeless. In South Salem, the entire Point Neighborhood and all but one building on the campus of the Naamkang Stream Cotton Company were gone. Most of the grand homes and early-class along Lafayette Street were also destroyed.

Efforts to aid the homeless and rebuild the city began almost immediately after the fire. Relief camps were set up on Salem Commons, in Forest River Park, and at Benton Field in Salem.

High School. The City appointed a Rebuilding Commission to oversee reconstruction of the burned area. The Commission's work included the construction of new public buildings and parks, the creation of new building code requirements for fire-proof construction; changes to public streets to make them wider and straighter; and improvements to the City's fire department and water system.

Lafayette Park

You are standing in one of the Salem Rebuilding Commission's building efforts after the Great Salem Fire. Lafayette Park, one of several parks built after the fire, is located on a triangle of land bordered by Washington, Harbor and Lafayette Streets where Eagle House 1 stood before it was destroyed by the fire. Lafayette Park was designed as a memorial to the fire with a flagpole and commemorative tablet reading "The enterprise and resolve upon which Salem arose from her ashes, looked eastward in the face and rebuilt her walls which were broken down." The park was dedicated in 1915 and renovated in 1992. The tablet, best to fit its original flagpole, is still located in the park and was rededicated by the City on the 100th anniversary of the fire. In 2017, during renovations to the park, granite blocks were found buried on the site. While the origin of the blocks is not known, the granite must have been salvaged from a building destroyed on this site. The granite blocks were incorporated into the park as a design element.


The City of Salem Rebuilding Commission flagpole for the memorial to the fire and Rebuilding Commission is the National Park Service, Department of the Interior, through the Department National Commission, located in the National Park Service, Oregon.


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EARLY HISTORY OF PATTEN







Patten Drug Store circa 1880




Baptist Church, circa 1886.
Now Wilson's Main Street Library.



Patten Academy, circa 1888.
Now Patten Academy Alumni Park.



Civil War Veterans
at the Katahdin Lodge, May 1908



Morse's Department Store, circa 1910.
A Patten institution for over 30 years.

Area opened up to lumbering concerns

1823

First cabins built in T4R6

1829

First mill built in town, Ira Fish builds home

1830-31

First teacher, Methodist Society begins

1839

School house built

1843-45

Baptist church completed

1843-45

Patten Rifle Company opened

1856

Methodist church completed

1871

Patten Telephone Company

1890

Giant snowstorm, Patten Academy burns

1897

1820

Maine becomes a state

1828

Kellogg, Fish and Wiggan survey T4R6 for Amos Patten

1830

First baby girl born (Eliza Buzzell)

1836

First baby boy born (Levi Blake)

April 16, 1841

T4R6 becomes Patten

1847

Patten Academy built

1860

The Voter published by Patten and Sherman

1886

Ira B. Gardner store built

1896

First train comes to town

1898

First telephone in Patten, Academy rebuilt

Visit the Patten Historical Society or Lumbermen's Museum for a more complete history of our town!







Pulse Design, Inc.

Project: Design a series of 8 trail-side interpretive panels that highlight the cooperative partnerships between Will County Forest Preserve District, the Illinois Tollway, the O'Hare Expansion project and Army Corps Openlands in restoring natural habitats at Hadley Valley Preserve.
Client: Will County Forest Preserve District, Hadley Valley Preserve, Homer Township, IL
Target Audience: Trail users, families, school groups, older adults.



The dragonfly silhouette symbolizes wetland habitat restoration.



The purple cornflower silhouette symbolizes prairie habitat restoration.



The great blue heron silhouette symbolizes cooperative partnerships.



The corn crop silhouette symbolizes transitions in land use.



















Ancient Highways



ALTHOUGH IT MIGHT NOT LOOK LIKE IT, YOU'RE GAZING OUT OVER A HIGHWAY

The Red River was a critical link in a vast network of waterways that connected Indigenous communities from all over North America. The first Peoples of what is now southern Manitoba were very mobile and made seasonal circuits of their territories. The Red River provided a link between the Assiniboine and Souris Rivers to the west and the Winnipeg River to the east.

The journey was a made by birch bark canoe. It was an ideal craft. Made entirely from nature, it could be repaired on the fly and returned to nature when no longer in use. A common tree, white birch could have been sourced from the Interlake, the Canadian Shield, Minnesota, or Spruce Woods.

Light, flexible, strong, and waterproof, birch bark could easily be peeled from the tree and wrapped around cedar frames. Spruce or pine roots — dug up, split and boiled by indigenous women — were used to sew the joints together. Hot pine and spruce sap were used to seal the boat and were often re-applied daily.

As Europeans spread across the country, with the growing fur trade, they learned that the Indigenous birch bark canoe was truly the only suitable craft for navigating Canada's waterways.



Selkirk
Parks







The Township of Cavan Monaghan

By-law No. 2024-XX

Being a by-law to Repeal and Replace sections of Village of Millbrook By-law 85-17, Designating 1 Dufferin Street in the Township of Cavan Monaghan (formerly Village of Millbrook) as being of Cultural Heritage Value or Interest under Part IV of the *Ontario Heritage Act*

Whereas Section 31 of the *Ontario Heritage Act*, R.S.O. 1990, provides that the Council of a municipality may repeal a by-law passed under Section 29 of the Act designating a property within the boundaries of the municipality at Council's initiative;

And Whereas a Notice of Intention to Repeal sections of Village of Millbrook By-law 85-17 designating 1 Dufferin Street, Township of Cavan Monaghan (formerly Village of Millbrook), described further in Schedule A, has been given in accordance with Section 31 of the *Ontario Heritage Act*;

And Whereas no objection to the proposed repeal of sections of the designating By-law has been served on the Clerk of the Municipality within the prescribed time under the *Ontario Heritage Act*;

And Whereas Section 29 of the *Ontario Heritage Act*, R.S.O. 1990, provides that the Council of a municipality may pass a by-law to designate a property within the boundaries of the municipality as being of cultural heritage value or interest;

And Whereas a Notice of Intention to Designate 1 Dufferin Street, Township of Cavan Monaghan has been given in accordance with Section 29 of the *Ontario Heritage Act*;

And Whereas no objection to the proposed designation has been served on the Clerk of the Municipality;

And Whereas Council has consulted with its Municipal Revitalization and Heritage Advisory Committee;

And Whereas the reasons for designation are set out in Schedule A;

Now Therefore the Council of the Township of Cavan Monaghan enacts as follows:

1. The property located at 1 Dufferin Street is designated as being of cultural heritage value or interest, as described further in Schedule A. This designation shall not preclude alterations to the property but that any and all alterations shall be in keeping with the original and present character of the property and that no alterations to the property affecting its heritage attributes as outlined in Schedule A shall be made without written consent from the Township.
2. The Township is hereby authorized to have a copy of this By-law registered against the property described above in the Land Registry Office.
3. The Clerk is hereby authorized to serve a copy of this By-law to the owner of the property and to the Ontario Heritage Trust and to provide notice of the passing of this By-law in a newspaper having general circulation in the Municipality.
4. The following excerpts from By-law 85-17 are hereby repealed:
 - 1) "2. 1 Dufferin Street";
 - 2) "(2) '1 Dufferin Street' being more particularly described in Schedule 'A-2' attached hereto and forming part of the By-law. The reasons for the designation of this property are set out in Schedule 'B-2' attached hereto and forming part of this By-law.";
 - 3) Schedule A-2; and
 - 4) Schedule B-2.
5. All other relevant provision of By-law 85-17, as amended, shall apply unless previously amended.

Read a first, second, and third time and passed this [DAY] day of [MONTH], 2024.

Matthew Graham
Mayor

Cindy Page
Clerk

Schedule A to By-law No. 2024-XX

Section 1: Description of Property

1 Dufferin Street, Township of Cavan Monaghan

Section 2: Location of Property

Located on the south side of Dufferin Street, west of Gravel Road.

Section 3: Legal Description

Lots 1 to 5, South side of Dufferin Street, West side of Gravel Road, Being Part of Lot 13, Concession 4, Formerly in the Village of Millbrook, Now Township of Cavan Monaghan, Geographic Village of Millbrook, County of Peterborough.

Section 4: Reasons for Designation

The property at 1 Dufferin Street is worthy of designation under Part IV, Section 29 of the *Ontario Heritage Act* for its cultural heritage value and meets Ontario Regulation 9/06, the provincial criteria prescribed for municipal designation under the categories of design/physical value, historical/associative value, and contextual value within the Township of Cavan Monaghan. The property is a representative example of a 19th century architectural style, has direct association with an important institution significant to the community, and is important in supporting the character of the surrounding area.

Section 5: Statement of Cultural Heritage Value or Interest

The building located at 1 Dufferin Street, Millbrook is the only remaining 19th century school building in Millbrook. The Millbrook Public School building is located atop a hill between natural conservation land and residential land. The building served as a schoolhouse and was originally built in 1889 on lands purchased by the Trustees of School Section 11 from Thomas Medd for a total of \$618.75. The grounds of the property are thought to have originally been an indigenous gathering site. The school officially opened in 1890 after a fire destroyed the previous largest school in the area in 1887.

The original building consisted of just four classrooms on the north side of the site. An architecturally compatible addition was constructed in 1922 on the south side of the site containing another four classrooms. The two symmetrical sections are joined with a central staircase between them. While most entrances to the

building have been modified, some of the original details on the north and west façades remain intact. The original windows have been replaced with compatible modern assemblies reflective of the original heritage patterning.

The schoolhouse presents significant historical importance to the community, standing as a physical representation of Millbrook's growth throughout the late 19th and early 20th centuries. Today, the building continues to serve the community, housing the Millbrook branch of the Public Library, the Old Millbrook EarlyOn Child and Family Centre, Community Policing offices and the Millbrook and District Foodshare. The building is a well-preserved example of 19th century Ontario schoolhouse architecture and merits designation for its service to the Millbrook community for over 130 years.

Section 6: Heritage Attributes

Exterior

- Placement and orientation of the large building on the south side of Dufferin Street
- Unobstructed views around the building
- Scale, form, and massing of the 2-storey building with a rectangular plan and 2-storey entrance wing
- Original buff brick construction, split fieldstone foundation and cut stone window sills and lintels
- Split stone wing wall for the former east entrance staircase
- Brick trim detailing between storeys, decorative brick frieze and weather brick course
- Combination of rectangular with flat and semi-circle arches masonry openings
- Fenestration pattern and style reflective of original windows
- Masonry openings of 2 large arched windows in east and west stair wells
- Rectangular 4 over 3 wood transom on east elevation
- Arched window transom and wood doors on west elevation complete with decorative wood arch above
- Protruding brick dormer on north elevation of entrance wing including brick detailing below the windows, semi circle carved stone in gable, semi circle brick arches, brick keystone, and decorative metal including corner posts, capping, centre post and horizontal decorative rails
- Stair tower at 1920s connection on west elevation with arched openings with wood vents, decorative brick parapet with cap stone, brick detailing around the door masonry opening, brick pilasters and stone insets at upper corners

- 1920s east entrance brick detailing around the door masonry opening, stone insets at upper corners
- Brick chimneys

Interior

- Wood trim surrounds of windows and doors
- Wood window sills and depth of window casements
- Metal grilles
- Wood floor
- Entrance wing wood staircase and associated decorative trim
- Wainscoting on walls and ceiling at main library entrance
- Exposed interior brick
- Interior wood windows (former exterior windows) and associated window hardware
- Wood doors
- Stucco walls with curved detailing
- Miscellaneous wood detailing including baseboards and trim
- East and west wood staircase and associated decorative trim
- Wood threshold and transoms in east and west side entrance/stair wells

The Township of Cavan Monaghan

By-law No. 2024-XX

Being a by-law to Repeal and Replace sections of Village of Millbrook By-law 85-17, Designating 6 Gravel Road in the Township of Cavan Monaghan (formerly Village of Millbrook) as being of Cultural Heritage Value or Interest under Part IV of the *Ontario Heritage Act*

Whereas Section 31 of the *Ontario Heritage Act*, R.S.O. 1990, provides that the Council of a municipality may repeal a by-law passed under Section 29 of the Act designating a property within the boundaries of the municipality at Council's initiative;

And Whereas a Notice of Intention to Repeal sections of Village of Millbrook By-Law 85-17 designating 6 Gravel Road, Township of Cavan Monaghan (formerly Village of Millbrook), described further in Schedule A, has been given in accordance with Section 31 of the *Ontario Heritage Act*;

And Whereas no objection to the proposed repeal of sections of the designating By-law has been served on the Clerk of the Municipality within the prescribed time under the *Ontario Heritage Act*;

And Whereas Section 29 of the *Ontario Heritage Act*, R.S.O. 1990, provides that the Council of a municipality may pass a by-law to designate a property within the boundaries of the municipality as being of cultural heritage value or interest;

And Whereas a Notice of Intention to Designate 6 Gravel Road, Township of Cavan Monaghan has been given in accordance with Section 29 of the *Ontario Heritage Act*;

And Whereas no objection to the proposed designation has been served on the Clerk of the Municipality;

And Whereas Council has consulted with its Municipal Revitalization and Heritage Advisory Committee;

And Whereas the reasons for designation are set out in Schedule A;

Now Therefore the Council of the Township of Cavan Monaghan enacts as follows:

1. The property located at 6 Gravel Road is designated as being of cultural heritage value or interest, as described further in Schedule A. This designation shall not preclude alterations to the property but that any and all alterations shall be in keeping with the original and present character of the property and that no alterations to the property affecting its heritage attributes as outlined in Schedule A shall be made without written consent from the Township.
2. The Township is hereby authorized to have a copy of this By-law registered against the property described above in the Land Registry Office.
3. The Clerk is hereby authorized to serve a copy of this By-law to the owner of the property and to the Ontario Heritage Trust and to provide notice of the passing of this By-law in a newspaper having general circulation in the Municipality.
4. The following excerpts from By-law 85-17 are hereby repealed:
 - 1) "8. 6 Gravel Road":
 - 2) "(8) '6 Gravel Road' being more particularly described in Schedule 'A-8' attached hereto and forming part of the By-Law. The reasons for the designation of this property are set out in Schedule 'B-8' attached hereto and forming part of this By-Law.":
 - 3) Schedule A-8: and
 - 4) Schedule B-8.
5. All other relevant provision of By-law 85-17, as amended, shall apply unless previously amended.

Read a first, second, and third time and passed this [DAY] day of [MONTH], 2024.

Matthew Graham
Mayor

Cindy Page
Clerk

Schedule A to By-law No. 2024-XX

Section 1: Description of Property

6 Gravel Road, Township of Cavan Monaghan

Section 2: Location of Property

Located on the east side of Gravel Road, south of King Street East and north of Dufferin Street.

Section 3: Legal Description

Lot 1 on the East side of Gravel Road, South of King Street East, Being Part of Lot 13, Concession 4, Formerly in the Village of Millbrook, now Township of Cavan Monaghan, Geographic Village of Millbrook, County of Peterborough.

Section 4: Reasons for Designation

The property at 6 Gravel Road is worthy of designation under Part IV, Section 29 of the *Ontario Heritage Act* for its cultural heritage value and meets Ontario Regulation 9/06, the provincial criteria prescribed for municipal designation under the categories of design/physical value as well as contextual value within the Township of Cavan Monaghan. The property is a representative example of a unique 19th century architectural style, displays a high degree of craftsmanship, and is important in supporting the character of the surrounding area.

Section 5: Statement of Cultural Heritage Value or Interest

The property located at 6 Gravel Road in Millbrook, Ontario is known locally as the William Grier House. The land upon which this house sits was a Crown grant to James Hunter registered in February of 1824 or 1825. In 1863, William Grier purchased the property from Robert Medd.

The house is an example of a brick Regency style Cottage estimated to have been built in the 1860s. The Regency style is evident in the medium pitch hip roof with a center gable at the front, its square plan, and symmetrical arrangement. The house features symmetrical ground floor masonry openings, an arched window in the front gable, and a transom and sidelights around the front door. The 1 ¾-storey house is constructed of red brick with knee-walls on the second floor.

While not a designated heritage feature, a wooden garage has existed on the property for much of its life. The original garage has been moved yet remains intact and in good condition with only some replaced woodwork.

The William Grier house merits heritage designation as it is a unique and representative example of brick construction Regency Cottage architecture and for its contribution to the overall heritage character of the surrounding area.

Section 6: Heritage Attributes

- Placement and orientation of the building on east side of Gravel Road
- Scale, form, and massing of the 1 ¾-storey house with a symmetrical square plan
- Red buff brick construction
- Symmetrical arrangement of the front elevation
- Fenestration pattern and style and existing masonry openings including a semi circle brick arch in the front gable and large symmetrical brick flat arches on the front and side elevations
- Window style and pattern hung 6 over 6
- Front doorway with transom and sidelights and associated wood detailing and trim
- Covered front porch including wood detailing and tongue and groove wood soffit (ceiling)

The Township of Cavan Monaghan

By-law No. 2024-XX

Being a by-law to Repeal and Replace sections of Village of Millbrook By-law 85-17, Designating 22 King Street East in the Township of Cavan Monaghan (formerly Village of Millbrook) as being of Cultural Heritage Value or Interest under Part IV of the *Ontario Heritage Act*

Whereas Section 31 of the *Ontario Heritage Act*, R.S.O. 1990, provides that the Council of a municipality may repeal a by-law passed under Section 29 of the Act designating a property within the boundaries of the municipality at Council's initiative;

And Whereas a Notice of Intention to Repeal sections of Village of Millbrook By-law 85-17 designating 22 King Street East, Township of Cavan Monaghan (formerly Village of Millbrook), described further in Schedule A, has been given in accordance with Section 31 of the *Ontario Heritage Act*;

And Whereas no objection to the proposed repeal of sections of the designating By-law has been served on the Clerk of the Municipality within the prescribed time under the *Ontario Heritage Act*;

And Whereas Section 29 of the *Ontario Heritage Act*, R.S.O. 1990, provides that the Council of a municipality may pass a by-law to designate a property within the boundaries of the municipality as being of cultural heritage value or interest;

And Whereas a Notice of Intention to Designate 22 King Street East, Township of Cavan Monaghan has been given in accordance with Section 29 of the *Ontario Heritage Act*;

And Whereas no objection to the proposed designation has been served on the Clerk of the Municipality;

And Whereas Council has consulted with its Municipal Revitalization and Heritage Advisory Committee;

And Whereas the reasons for designation are set out in Schedule A;

Now Therefore the Council of the Township of Cavan Monaghan enacts as follows:

1. The property located at 22 King Street East is designated as being of cultural heritage value or interest, as described further in Schedule A. This designation shall not preclude alterations to the property but that any and all alterations shall be in keeping with the original and present character of the property and that no alterations to the property affecting its heritage attributes as outlined in Schedule A shall be made without written consent from the Township.
2. The Township is hereby authorized to have a copy of this By-law registered against the property described above in the Land Registry Office.
3. The Clerk is hereby authorized to serve a copy of this By-law to the owner of the property and to the Ontario Heritage Trust and to provide notice of the passing of this By-law in a newspaper having general circulation in the municipality.
4. The following excerpts from By-law 85-17 are hereby repealed:
 - 1) "4. 22 King Street East";
 - 2) "(4) '22 King Street East' being more particularly described in Schedule 'A-4' attached hereto and forming part of the By-law. The reasons for the designation of this property are set out in Schedule 'B-4' attached hereto and forming part of this By-law.";
 - 3) Schedule A-4; and
 - 4) Schedule B-4.
5. All other relevant provision of By-law 85-17, as amended, shall apply unless previously amended.

Read a first, second, and third time and passed this [DAY] day of [MONTH], 2024.

Matthew Graham
Mayor

Cindy Page
Clerk

Schedule A to By-law No. 2024-XX

Section 1: Description of Property

22 King Street East, Township of Cavan Monaghan

Section 2: Location of Property

Located on the north side of King Street East, east of Union Street and west of Tupper Street.

Section 3: Legal Description

Lots 7 and 8 on the North side of King Street East, East of Union Street, Being Part of Lot 12, Concession 5, Formerly in the Village of Millbrook, Now Township of Cavan Monaghan, Geographic Village of Millbrook, County of Peterborough.

Section 4: Reasons for Designation

The property at 22 King Street East is worthy of designation under Part IV, Section 29 of the *Ontario Heritage Act* for its cultural heritage value, and meets Ontario Regulation 9/06, the provincial criteria prescribed for municipal designation under the categories of design/physical value as well as contextual value within the Township of Cavan Monaghan. The property is a representative example of a 19th century architectural style and is important in supporting the character of the surrounding area.

Section 5: Statement of Cultural Heritage Value or Interest

The building located at 22 King Street East in Millbrook, Ontario forms a part of a larger block of commercial buildings fronting Millbrook's 19th century main street. known as the Turner Block. 22 King Street East is part of a modest, 2-storey, red buff brick building that features brick pilasters and a projecting parapet with tapered brick detailing. The upper façade features two (2) window openings with transom windows above. The windows and transom wrap into the recessed front entrance. A transom opening is located above both the ground floor door to the commercial space and the door to the second floor residential unit. The recessed front entryway includes a ceiling clad in embossed metal panels. A wood bulkhead is present along King Street.

This structure has served the Millbrook community in a variety of functions and is estimated to have been built in the late 19th century. The building likely originally

served as a grocery and butcher shop with apartments on the upper level until 1978 when a yarn and craft business, The Village Shoppe, took occupancy of the storefront. The building has subsequently served the Millbrook community as a pub, boutique, fine dining restaurant, and Community Care office.

While little historical information is known besides the various uses of the building over time, 22 King Street East is both historically and architecturally significant to the Township for being an integral part of Millbrook's 19th century main commercial block.

Section 6: Heritage Attributes

- Essential structure to the view corridors along King Street East in both the east and west directions
- Placement and orientation of the building along the north side of King Street East, a key component of the King Street East, north side streetscape elevation (west bookend of the former Turner Block)
- Scale, form, and massing of the 2-storey building with a slender rectangular plan
- Red buff brick on front elevation and brick detailing along projecting parapet
- Red brick pilasters on either side of storefront spanning entire height of the south façade
- Fenestration pattern and style including existing masonry openings with arched brick lintels above second storey windows with stone sills with ribbed finish
- Wooden storefront bulkhead and detailing around storefront windows and door openings including decorative Doric style faux wood columns recessed from entryway including the embossed metal soffit tiles.

The Township of Cavan Monaghan

By-law No. 2024-XX

Being a by-law to Repeal and Replace sections of Village of Millbrook By-law 85-17, Designating 74 King Street East in the Township of Cavan Monaghan (formerly Village of Millbrook) as being of Cultural Heritage Value or Interest under Part IV of the *Ontario Heritage Act*

Whereas Section 31 of the *Ontario Heritage Act*, R.S.O. 1990, provides that the Council of a municipality may repeal a by-law passed under Section 29 of the Act designating a property within the boundaries of the municipality at Council's initiative;

And Whereas a Notice of Intention to Repeal sections of Village of Millbrook By-law 85-17 designating 74 King Street East, Township of Cavan Monaghan (formerly Village of Millbrook), described further in Schedule A, has been given in accordance with Section 31 of the *Ontario Heritage Act*;

And Whereas no objection to the proposed repeal of sections of the designating By-law has been served on the Clerk of the Municipality within the prescribed time under the *Ontario Heritage Act*;

And Whereas Section 29 of the *Ontario Heritage Act*, R.S.O. 1990, provides that the Council of a municipality may pass a by-law to designate a property within the boundaries of the municipality as being of cultural heritage value or interest;

And Whereas a Notice of Intention to Designate 74 King Street East, Township of Cavan Monaghan has been given in accordance with Section 29 of the *Ontario Heritage Act*;

And Whereas no objection to the proposed designation has been served on the Clerk of the Municipality;

And Whereas Council has consulted with its Municipal Revitalization and Heritage Advisory Committee;

And Whereas the reasons for designation are set out in Schedule A;

Now Therefore the Council of the Township of Cavan Monaghan enacts as follows:

1. The property located at 74 King Street East is designated as being of cultural heritage value or interest, as described further in Schedule A. This designation shall not preclude alterations to the property but that any and all alterations shall be in keeping with the original and present character of the property and that no alterations to the property affecting its heritage attributes as outlined in Schedule A shall be made without written consent from the Township.
2. The Township is hereby authorized to have a copy of this By-law registered against the property described above in the Land Registry Office.
3. The Clerk is hereby authorized to serve a copy of this By-law to the owner of the property and to the Ontario Heritage Trust and to provide notice of the passing of this By-law in a newspaper having general circulation in the municipality.
4. The following excerpts from By-law 85-17 are hereby repealed:
 - 1) "3. 74 King Street East";
 - 2) "(3) '74 King Street East' being more particularly described in Schedule 'A-3' attached hereto and forming part of the By-law. The reasons for the designation of this property are set out in Schedule 'B-3' attached hereto and forming part of this By-law.";
 - 3) Schedule A-3; and
 - 4) Schedule B-3.
5. All other relevant provision of By-law 85-17, as amended, shall apply unless previously amended.

Read a first, second, and third time and passed this [DAY] day of [MONTH], 2024.

Matthew Graham
Mayor

Cindy Page
Clerk

Schedule A to By-law No. 2024-XX

Section 1: Description of Property

74 King Street East, Township of Cavan Monaghan

Section 2: Location of Property

Located on the north side of King Street East, west of Bank Street South.

Section 3: Legal Description

Part of Lots 11 and 12, North side of King Street East, West of Bank Street South, Being Part of Lot 1, Concession 5, Formerly in the Village of Millbrook, Now Township of Cavan Monaghan, Geographic Village of Millbrook, County of Peterborough.

Section 4: Reasons for Designation

The property at 74 King Street East is worthy of designation under Part IV, Section 29 of the *Ontario Heritage Act* for its cultural heritage value, and meets Ontario Regulation 9/06, the provincial criteria prescribed for municipal designation under the categories of design/physical value, historical/associative value, as well as contextual value within the Township of Cavan Monaghan. The property is a representative example of a 19th century architectural style, has direct association with a notable person that is significant to the community, and is important in supporting the character of the surrounding area.

Section 5: Statement of Cultural Heritage Value or Interest

The property located at 74 King Street East in Millbrook, Ontario is part of a small collection of Queen Anne Revival style homes in Millbrook. Built circa 1885, the house is known locally as The Smith House. The yellow buff brick home displays a number of features characteristic of the Queen Anne Revival Style. These features include a steep cross gable roof, an asymmetrical front façade, decorative gable bargeboard and shakes, and a wraparound verandah. The house also features a buff brick bay on the front façade with tall, slender windows and wrought iron cresting along the top. The west façade features two balconies on the upper façade with ornate wooden columns and railings. The front entryway has been modernized but maintains the heritage arrangement with inclusion of a transom and sidelights surrounding the front door.

The lands of 74 King Street East were originally a Crown grant to Thomas Hutchinson in 1824 and the first owners of the house are believed to have been the Smiths, a family of merchants. The property was later sold to Frederick Pendrie, a partner in Fowler and Pendrie's Dry Goods Store located in the iconic Second Empire commercial block in downtown Millbrook.

This property is of historical and architectural significance to the Millbrook community. The house is tied to historically significant figures in Millbrook's economic development throughout the 19th century. It is also one of a small number of well-preserved Queen Anne Revival homes in Millbrook and contributes significantly to the heritage character of King Street.

Section 6: Heritage Attributes

- Placement and orientation of the building on the north side of King Street East
- Original scale, form, and massing of the 2 ½-storey building with an L-shaped plan
- Yellow buff brick construction with asymmetrical composition
- Wood bargeboard and wood shakes in the gable peaks complete with triangular wood detailing
- Second-storey balconies on west façade including a variety of wood detailing; wood columns, railings, gable supported by balustrade below, wood trim and corner fans and means of egress to balconies
- Masonry openings complete with flat arches
- Distinctive long one over one casement style windows
- Fenestration pattern and style
- Remaining wood windows, exterior wood storm windows, wood shutters and wood sill
- Wood window in south gable including wood surround and sill
- Front style door completed with transom and sidelights
- Bay window with wrought-iron cresting above and associated wood trim, fascia and soffit
- Off-center wraparound verandah on the southeast corner

**Municipal Revitalization and Heritage Advisory Committee
Work Plan 2024**

Item	Budget	Sub-Committee	Tasks/ Progress	Completion Date
1. Station Parkette by the Mural Landscaping	\$1000.00 Landscaping		Landscaping at Station Parkette by the Mural	2024
2. Springville and Ebenezer Cemetery Restoration	\$740 Clerk's Budget	Contracted to Campbell Monuments	Annual or by-annual restoration Members will review the cemeteries to determine if restoration is required. Nancy and Karen inspected and nothing is needed at this time.	\$740
3. Review and update to current Heritage By-laws		Karen Ellis Brigid Ayotte	Draft by-laws prepared for consideration by MRHAC.	On-going
4. Heritage Awards	\$500 Awards	Karen Ellis Brigid Ayotte	2024 – No nominees for 2023. We can do a social media blitz.	On-going
5. Downtown Mural	\$7,000 Planning, Building and ECD Budget	Brigid Ayotte Karen Ellis	Staff brought some design concepts to the Committee in January. The Committee requested that other display options be considered.	2024 Project Roll-over
6. Existing Mural restoration and maintenance	\$1500 Contracted Services	Brigid Ayotte		2024 - Ongoing
7. Deyell, Springville and Ebenezer cemetery signage	\$3000 Special Equipment/ Materials	Karen Ellis	Create verbiage for signage for the Springville and Ebenezer cemeteries. Deyell Signage is complete	On going

March 21, 2024