



**Minutes
The Township of Cavan Monaghan
Regular Council Meeting**

**Tuesday, April 2, 2024
1:00 p.m.
Council Chambers**

Those members in attendance were:

| | | |
|---------|-----------------|--|
| Council | Ryan Huntley | Deputy Mayor |
| | Nelson Edgerton | Councillor |
| | Gerry Byrne | Councillor |
| | Lance Nachoff | Councillor |
| Staff | Yvette Hurley | CAO |
| | Cindy Page | Clerk |
| | Karlie Hartman | Deputy Clerk |
| | Karen Ellis | Director of Planning |
| | Matt Wilkinson | Planner |
| | Kyle Phillips | Chief Building Official/By-law Enforcement Officer |
| | Wayne Hancock | Director of Public Works |
| | Jessica Fradley | Water & Wastewater Technician |
| | Drew Hutchison | Engineering Technician |
| | Kimberley Pope | Director of Finance/Treasurer |

Those members absent:

| | | |
|---------|----------------|-------|
| Council | Matthew Graham | Mayor |
|---------|----------------|-------|

1. Call to Order

Deputy Mayor Huntley called the meeting to order at 1:00 p.m.

2. Land Acknowledgement

Deputy Mayor Huntley recited the land acknowledgement.

3. Approval of the Agenda

R-2024-91

Moved by: Byrne

Seconded by: Nachoff

That the agenda for the Regular Council Meeting be approved as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

There was no Closed Session.

6. Delegation

6.1 Nancy Fischer, Project Consultant and Sandra Robinson, Manager of Children's Services, City of Peterborough - Child Care Growth Plan 2023 – 2026

R-2024-92

Moved by: Nachoff

Seconded by: Byrne

That Council receive the delegation from Nancy Fischer, Project Consultant and Sandra Robinson, Manager of Children's Services, City of Peterborough regarding the Child Care Growth Plan 2023 – 2026 for information.

Carried

7. Minutes

7.1 Minutes of the Regular Meeting held March 18, 2024

R-2024-93

Moved by: Nachoff

Seconded by: Byrne

That the minutes of the Regular Meeting held March 18, 2024 be approved as presented.

Carried

8. Minutes from Committees and Boards

8.1 Millbrook Valley Trails Advisory Committee Meeting Minutes of June 26, September 25, October 23, November 27, 2023 and January 22, 2024

8.2 Sustainability Advisory Committee Meeting Minutes of September 26, 2023

R-2024-94

Moved by: Nachoff

Seconded by: Byrne

That the minutes of the Millbrook Valley Trails Advisory Committee Meeting held June 26, September 25, October 23, November 27, 2023 and January 22, 2024 and of the Sustainability Advisory Committee

Meeting held September 26, 2023 be approved as presented.

Carried

8.3 Cavan Monaghan Public Library Board Meeting Minutes of February 20, 2024

R-2024-95

Moved by: Nachoff

Seconded by: Byrne

That the minutes of the Cavan Monaghan Public Library Board Meeting of February 20, 2024 be received for information.

Carried

9. Reports

9.1 Report - PEB 2024-17 Watson - Temporary Use Agreement - Garden Suite

R-2024-96

Moved by: Nachoff

Seconded by: Edgerton

That By-law No. 2024-18 be approved to authorize the execution of a Temporary Use Agreement between Michelle Watson and the Corporation of the Township of Cavan Monaghan.

Carried

9.2 Report - PEB 2024-18 Springville Heights (Woodview Properties Inc.) Subdivision Agreement (15T-21003)

R-2024-97

Moved by: Byrne

Seconded by: Nachoff

That Council recognize Down Lane and Davenport Road as the street names for Streets A and B respectively in Subdivision Application 15T-21003; and

That By-law No. 2024-19 be approved to authorize the Mayor and Clerk to sign the Subdivision Agreement between Woodview Properties Inc. and the Corporation of the Township of Cavan Monaghan with the insertion of final financial numbers and other minor edits authorized by the Township Solicitor and/or C.A.O.

Carried

9.3 Report - Public Works 2024-04 Tender T-PW-24-01 Slurry Seal

R-2024-98

Moved by: Nachoff

Seconded by: Byrne

That Council award the Slurry Seal Tender T-PW-24-01 to Duncor Enterprises Inc., at the tender amount of \$240,387.84 with H.S.T. of

\$31,249.09. The total tender amount with net municipal H.S.T. is \$244,618.67; and

That Council approve a 10.2% Contingency in the amount of \$25,000.00 for this project. The total amount for approval including contingencies is \$269,618.67. The Slurry Seal program of \$300,000.00 was approved in the 2024 Capital Budget and is funded through the Canada Community Building Fund (formerly known as Federal Gas Tax).

Carried

9.4 Report - Public Works 2024-05 Tender T-PW-24-02 White Midsize Crew Cab 4x4 Pick-up Truck

R-2024-99

Moved by: Nachoff

Seconded by: Byrne

That Council award the Pickup Truck Tender T-PW-24-02 to Peterborough Chrysler Jeep Dodge at the lowest tender amount of \$59,290.00, with H.S.T. in the amount of \$7,707.70, for a total amount of \$66,997.00. The total tender amount with net municipal H.S.T. is \$60,333.50.

Carried

9.5 Report - Public Works 2024-06 Property Acquisition - 78 King Street West

R-2024-100

Moved by: Byrne

Seconded by: Nachoff

That Council receive Report PW 2024-06 Property Acquisition – 78 King Street West for information.

Carried

9.6 Council/Committee Verbal Reports

Councillor Nachoff spoke to the updates from the Millbrook Valley Trails Advisory Committee meeting on March 25 noting that the Work Day is on May 4, the Committee will be making a presentation to Council to discuss a reroute of the Baxter Creek Trail, and noted that the trails look great and are being used for new events for user groups.

Councillor Edgerton spoke to the updates from the Municipal Revitalization and Heritage Advisory Committee meeting held on March 21 noting they were provided the financial updates, they discussed concepts for the Mural and proposed updates to the Draft Heritage By-laws.

Councillors Byrne spoke to updates from the Kawartha Conservation Authority noting the Budget is in place and finalized. Councillor Byrne spoke to Maple Fest noting there is an event on Sunday being held on 7A.

Deputy Mayor Huntley noted that it is Joe the Barbers 80th Birthday.

R-2024-101

Moved by: Nachoff

Seconded by: Byrne

That Council receive the Council/Committee verbal reports for information.

Carried

10. General Business

There was no General Business.

11. Correspondence for Information

There was no Correspondence for Information.

12. Correspondence for Action

There was no Correspondence for Action.

13. By-laws

13.1 By-law No. 2024-18 being a by-law to authorize the execution of a Temporary Use Agreement between Michelle Watson and the Corporation of the Township of Cavan Monaghan

13.2 By-law No. 2024-19 being a by-law to authorize the execution of a Subdivision Agreement between Woodview Properties Inc. (Subdivider) and the Corporation of the Township of Cavan Monaghan (Municipality)

R-2024-102

Moved by: Nachoff

Seconded by: Byrne

That By-law No. 2024-18 being a by-law to authorize the execution of a Temporary Use Agreement between Michelle Watson and the Corporation of the Township of Cavan Monaghan and By-law No. 2024-19 being a by-law to authorize the execution of a Subdivision Agreement between Woodview Properties Inc. (Subdivider) and the Corporation of the Township of Cavan Monaghan (Municipality) be read a first, second and third time and passed this 2nd day of April signed by the Deputy Mayor and Clerk and the Corporate Seal attached.

Carried

14. Unfinished Business

There was no Unfinished Business.

15. Notice of Motion

There were no Notices of Motion.

16. Confirming By-law

16.1 By-law No. 2024-20 being a by-law to confirm the proceedings of the meeting held April 2, 2024

R-2024-103

Moved by: Nachoff

Seconded by: Byrne

That By-law No. 2024-20 being a by-law to confirm the proceedings of the meeting held April 2, 2024 be read a first, second and third time and passed this 2nd day of April signed by the Deputy Mayor and Clerk and the Corporate Seal attached.

Carried

17. Adjournment

R-2024-104

Moved by: Nachoff

Seconded by: Bryne

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 1:38 p.m.

Carried



Ryan Huntley
Deputy Mayor



Cindy Page
Clerk