

**Minutes**  
**The Township of Cavan Monaghan**  
**Regular Council Meeting**

**Tuesday, May 21, 2024**  
**1:00 p.m.**  
**Council Chambers**

**Those members in attendance were:**

Council	Matthew Graham	Mayor
	Ryan Huntley	Deputy Mayor
	Nelson Edgerton	Councillor
	Gerry Byrne	Councillor
	Lance Nachoff	Councillor
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Wayne Hancock	Director of Public Works
	Jessica Fradley	Water Wastewater Technician
	Karen Ellis	Director of Planning
	Kimberley Pope	Director of Finance/Treasurer

**1. Call to Order**

Mayor Graham called the meeting to order at 1:00 p.m. and thanked the Cavan Monaghan Barn Quilt Trail Committee noting today there was a formal ribbon cutting ceremony for the "Rising Sun Quilt Block" designed by local quilter Kate DeKlerk and painted by local artist Maya deMaria, this was installed on the south-facing wall of the Municipal Office in the late fall of 2023.

**2. Land Acknowledgement**

Mayor Graham recited the land acknowledgement.

**3. Approval of the Agenda**

R-2024-136

Moved by: Byrne

Seconded by: Huntley

That the agenda for the Regular Council Meeting be approved as presented.

**Carried**

**4. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no pecuniary interests noted.

**5. Closed Session**

There was no Closed Session.

**6. Minutes**

**6.1 Minutes of the Regular Meeting held May 6, 2024**

R-2024-137

Moved by: Byrne

Seconded by: Nachoff

That the minutes of the Regular Meeting held May 6, 2024 be approved as presented.

**Carried**

**7. Minutes from Committees and Boards**

**7.1 Millbrook Downtown BIA Board of Management Meeting Minutes of February 11 and April 11, 2024**

**7.2 Cavan Monaghan Public Library Board Meeting Minutes of March 19, 2024**

R-2024-138

Moved by: Nachoff

Seconded by: Edgerton

That the minutes of the Millbrook Downtown BIA Board of Management Meeting held on February 11 and April 11, 2024 and the minutes of the Cavan Monaghan Public Library Board Meeting held on March 19, 2024 be received for information.

**Carried**

**8. Reports**

**8.1 Report - Finance 2024-05 Application of Long-Term Debenture to Ontario Infrastructure and Lands Corporation (OILC)**

R-2024-139

Moved by: Huntley

Seconded by: Nachoff

That Staff be authorized to apply to the Ontario Infrastructure and Lands Corporation (OILC) for long term debentures of \$872,104 to fund the total cost of the completed Parks & Public Works Millbrook Depot over a 20 year term; and

That Staff be authorized to apply to the Ontario Infrastructure and Lands Corporation (OILC) for long term debentures of \$2,484,624 to fund the balance of the completed Cavan Public Works Operation Center over a 20 year term; and

That Council approves By-law No. 2024-31 being a By-law to authorize the long term financing applications to OILC.

**Carried**



**8.2 Report - PEB 2024-26 Mary Ellen McCamus and Robert McCamus Environmental Impact Mitigation Measures Agreement re: Application B-176-22**

R-2024-140

Moved by: Nachoff

Seconded by: Huntley

That By-law No. 2024-26 authorizing the Mayor and Clerk to sign the Environmental Impact Mitigation Measures Agreement between Mary Ellen McCamus and Robert McCamus and the Corporation of the Township of Cavan Monaghan be approved.

**Carried**

**8.3 Report - PEB 2024-27 Intention to Repeal and Replace sections of Village of Millbrook By-law #85-17 Designating Properties under Part IV of the Ontario Heritage Act**

R-2024-141

Moved by: Nachoff

Seconded by: Huntley

That Council approve By-law Nos. 2024-27, 2024-28, 2024-29 and 2024-30 being Bylaws to Repeal and Replace sections of Village of Millbrook By-law #85-17, Designating 1 Dufferin Street, 22 King Street East, 74 King Street East and 6 Gravel Road in the Township of Cavan Monaghan (formerly Village of Millbrook) as being of Cultural Heritage Value or Interest under Part IV of the Ontario Heritage Act.

**Carried**

**8.4 Report - Public Works 2024-08 Millbrook Wastewater Treatment Plant Wet Well Upgrades Tender T-PW-24-03**

R-2024-142

Moved by: Nachoff

Seconded by: Edgerton

That Council award Tender T-PW-24-03 to Peak Construction Ltd at the tender amount of \$69,900.00 with H.S.T. in the amount of \$9,087.00 for a total amount of \$78,987.00. The total tender amount with net municipal H.S.T. is \$71,130.24; and

That Council approve the additional funds of \$32,651.04 to be utilized from the Wastewater Reserves to complete the remaining wet well upgrades, as per the tender.

**Carried**

**8.5 Report - CAO Report and Capital Status**

R-2024-143

Moved by: Byrne

Seconded by: Edgerton

That Council receive report CAO Report and Capital Status for information.

**Carried**

**8.6 Council/Committee Verbal Reports**

Deputy Mayor Huntley congratulated Bernadette MacNeil, owner of the Millbrook Mercantile, she was granted the Business Leadership Award for Cavan Monaghan at the Peterborough County 2024 Community Recognition Awards on May 16<sup>th</sup>.

Councillor Byrne spoke to his attendance at Horseshoe Bay Resort Marina, a new service providing tourism along the Trent Severn Waterway.

Mayor Graham spoke to his attendance at the Grand Opening of the New Canadian Canoe Museum, noting the beautiful facility and the attendance of our Premier Doug Ford and Prime Minister Justin Trudeau. Mayor Graham also attended the Peterborough Police Services Board meeting noting the Constables that received recognition for their contributions to the Community.

R-2024-144

Moved by: Byrne

Seconded by: Nachoff

That Council receive the Council/Committee verbal reports for information.

**Carried**

**9. General Business**

There was no General Business.

**10. Correspondence for Information**

There was no Correspondence for Information.

**11. Correspondence for Action**

There was no Correspondence for Action.

**12. By-laws**

**12.1 By-law No. 2024-26 being a by-law to authorize the execution of an Environmental Impact Mitigation Measures Agreement between Mary Ellen McCamus and Robert McCamus and the Corporation of the Township of Cavan Monaghan**

**12.2 By-law No. 2024-27 being a by-law to Repeal and Replace sections of Village of Millbrook By-law 85-17, Designating 1 Dufferin Street in the Township of Cavan Monaghan (formerly Village of Millbrook) as being of Cultural Heritage Value or Interest under Part IV of the Ontario Heritage Act**



- 12.3 By-law No. 2024-28 being a by-law to Repeal and Replace sections of Village of Millbrook By-law 85-17, Designating 22 King Street East in the Township of Cavan Monaghan (formerly Village of Millbrook) as being of Cultural Heritage Value or Interest under Part IV of the Ontario Heritage Act**
- 12.4 By-law No. 2024-29 being a by-law to Repeal and Replace sections of Village of Millbrook By-law 85-17, Designating 74 King Street East in the Township of Cavan Monaghan (formerly Village of Millbrook) as being of Cultural Heritage Value or Interest under Part IV of the Ontario Heritage Act**
- 12.5 By-law No. 2024-30 being a by-law to Repeal and Replace sections of Village of Millbrook By-law 85-17, Designating 6 Gravel Road in the Township of Cavan Monaghan (formerly Village of Millbrook) as being of Cultural Heritage Value or Interest under Part IV of the Ontario Heritage Act**
- 12.6 By-law No. 2024-31 being a by-law to authorize the submission of an application to Ontario Infrastructure and Lands Corporation (“OILC”) for financing of certain ongoing capital work(s) of The Corporation of the Township of Cavan Monaghan (the “municipality”); to authorize temporary borrowing from OILC to meet expenditures in connection with such capital work(s); and to authorize long-term borrowing for such capital work(s) through the issue of debentures to OILC**

R-2024-145

Moved by: Byrne

Seconded by: Nachoff

That By-law No. 2024-26 being a by-law to authorize the execution of an Environmental Impact Mitigation Measures Agreement between Mary Ellen McCamus and Robert McCamus and the Corporation of the Township of Cavan Monaghan and By-law No. 2024-27 being a by-law to Repeal and Replace sections of Village of Millbrook By-law 85-17, Designating 1 Dufferin Street in the Township of Cavan Monaghan (formerly Village of Millbrook) as being of Cultural Heritage Value or Interest under Part IV of the Ontario Heritage Act and By-law No. 2024-28 being a by-law to Repeal and Replace sections of Village of Millbrook By-law 85-17, Designating 22 King Street East in the Township of Cavan Monaghan (formerly Village of Millbrook) as being of Cultural Heritage Value or Interest under Part IV of the Ontario Heritage Act and By-law No. 2024-29 being a by-law to Repeal and Replace sections of Village of Millbrook By-law 85-17, Designating 74 King Street East in the Township of Cavan Monaghan (formerly Village of Millbrook) as being of Cultural Heritage Value or Interest under Part IV of the Ontario Heritage Act and By-law No. 2024-30 being a by-law to Repeal and Replace sections of Village of Millbrook By-law 85-17, Designating 6 Gravel Road in the Township of Cavan Monaghan (formerly Village of Millbrook) as being of



Cultural Heritage Value or Interest under Part IV of the Ontario Heritage Act and By-law No. 2024-31 being a by-law to authorize the submission of an application to Ontario Infrastructure and Lands Corporation ("OILC") for financing of certain ongoing capital work(s) of The Corporation of the Township of Cavan Monaghan (the "municipality"); to authorize temporary borrowing from OILC to meet expenditures in connection with such capital work(s); and to authorize long-term borrowing for such capital work(s) through the issue of debentures to OILC be read a first, second and third time and passed this 21<sup>st</sup> day of May signed by the Mayor and Clerk and the Corporate Seal attached.

**Carried**

**13. Unfinished Business**

There was no Unfinished Business.

**14. Notice of Motion**

There were no Notices of Motion.

**15. Confirming By-law**

**15.1 By-law No. 2024-32 being a by-law to confirm the proceedings of the meeting held May 21, 2024**

R-2024-146

Moved by: Edgerton

Seconded by: Nachoff

That By-law No. 2024-32 being a by-law to confirm the proceedings of the meeting held May 21, 2024 be read a first, second and third time and passed this 21<sup>st</sup> day of May signed by the Mayor and Clerk and the Corporate Seal attached.

**Carried**

**16. Adjournment**

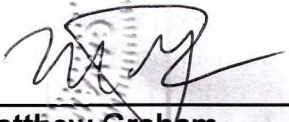
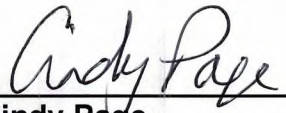
R-2024-147

Moved by: Nachoff

Seconded by: Byrne

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 1:31 p.m.

**Carried**

  
**Matthew Graham**  
Mayor  
**Cindy Page**  
Clerk