



Agenda
The Township of Cavan Monaghan
Millbrook Valley Trails Advisory Committee

Monday, June 23, 2025

4:00 p.m.

Council Chambers - Hybrid Room

Members in attendance are asked to please turn off all electronic devices during the Meeting. Any special needs requirements pertaining to accessibility may be directed to the Clerk's Office prior to the meeting. Please be reminded meeting are livestreamed and recorded. Members may be participating remotely.

Pages

1. Call to Order

2. Land Acknowledgement

We respectfully acknowledge that the Township of Cavan Monaghan is located on the Treaty 20 Michi Saagiig territory, in the traditional territory of the Michi Saagiig Anishnaabeg. We offer our gratitude to First Nations for their care for and teachings about these lands. May we honour these teachings.

3. Approval of the Agenda

4. Disclosure of Pecuniary Interest and the General Nature Thereof

5. Minutes

5.1 Minutes of the meeting held May 26, 2025

3 - 6

6. Reports

6.1 Financial Report - Chris Allison

6.2 ORCA Report - Meredith Carter

6.3 Trail Report - Nachoff/D'Agostino

7 - 7

7. General Business

7.1 Commemoration of Committee Members

8 - 8

7.2 Work Plan

9 - 12

8. Adjournment

8.1 Next meeting date is September 22, 2025 at 4:00 p.m. Trail Report by Wall/Jackson

Minutes
The Township of Cavan Monaghan
Millbrook Valley Trails Advisory Committee
Monday, May 26, 2025
4:00 p.m.
Council Chambers – Hybrid Room

Those members in attendance:

Robert Jackson	Chair (joined at 4:13 p.m.)
Maureen McDonald	Vice Chair
Griffen Brown	
John Fallis	
Kirk Hillsley	
Saskia Mattern	
Gary Wall	
David D'Agostino	
Lance Nachoff	Councillor
Meredith Carter	ORCA

Staff members in attendance:

Mark Froment	Deputy Clerk
Chris Allison	Parks and Facilities Manager

1. Call to Order

Vice Chair Maureen McDonald called the meeting to order at 4:07 p.m.

2. Land Acknowledgement

Vice Chair Maureen McDonald recited the land acknowledgement.

3. Approval of the Agenda

Moved by: Fallis

Seconded by: Brown

That the agenda for the Millbrook Valley Trails Advisory Committee meeting be approved as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Minutes

5.1 Minutes of the meeting held April 28, 2025

Moved by: Mattern

Seconded by: Nachoff
That the minutes for the Millbrook Valley Trails Advisory Committee meeting held April 28, 2025, be approved as presented.

Carried

6. Reports

6.1 Financial Report – Chris Allison

Chris Allison provided the Financial Report update.

6.2 ORCA Update – Meredith Carter

Meredith Carter provided an update from ORCA.

Moved by: Fallis

Seconded by: Wall

That the Millbrook Valley Trails Advisory Committee receive the ORCA Update for information.

Carried

Robert Jackson joined the meeting at 4:13 p.m.

The Committee continued discussion of Item 6.1 – Financial Report – Chris Allison

Moved by: Hillsley

Seconded by: D'Agostino

That the Millbrook Valley Trails Advisory Committee approve the additional spending of \$49.31 for the Work Day from Materials and Supplies.

Carried

Moved by: Fallis

Seconded by: Nachoff

That the Millbrook Valley Trails Advisory Committee receive the Financial Report for information.

Carried

6.3 Trail Report – Fallis/McDonald

The Trails are in good condition after the Work Day and the clean up from the ice storm is largely complete. There are some trees hanging over the trail on the Deyell Detour and Ganny Transit. Recent rain has created muddy conditions on portions of the Trails.

Moved by: Fallis

Seconded by: Wall

That the Millbrook Valley Trails Advisory Committee support exploring the building of a boardwalk on a portion of Station Trail.

Carried

Moved by: D'Agostino

Seconded by: Wall

That the Millbrook Valley Trails Advisory Committee receive the Trail Report for information.

Carried

7. General Business

7.1 Work Day Recap

The Committee reviewed the work completed on the Work Day and Chair Robert Jackson read out a communique published in the Millbrook Times.

7.2 Commemoration of Committee Members

The Committee discussed the content of a commemorative sign for founding members of the Committee and will bring back a revised version at the next meeting.

7.3 Weed Control

The Committee discussed the upcoming plans for the spraying of weeds on the Trails.

7.4 Work Plan

Dave D'Agostino left the meeting at 4:51 p.m.

Moved by: McDonald

Seconded by: Fallis

That the Millbrook Valley Trails Advisory Committee support exploring a new trail along the grounds of the former Sowden Mansion.

Carried

Moved by: Fallis

Seconded by: Mattern

That the Millbrook Valley Trails Advisory Committee approve the updates to the Work Plan.

Carried

7.5 Items for next meeting

There were no new items for the next meeting.

8. Adjournment

Moved by: Fallis

Seconded by: Wall

That the Millbrook Valley Trails Advisory Committee adjourn at 5:24 p.m.

Carried

8.1 Next meeting date is June 23, 2025 at 4:00 p.m. Trail Report by Nachoff/D'Agostino.

Robert Jackson
Chair

Mark Froment
Deputy Clerk



Millbrook Valley Trails Advisory Committee Trail Report Schedule for 2025

Committee Meeting Dates

Trail Reports

January 27, 2025 — 4:00 p.m.	McDonald/Nachoff
February 24, 2025 — 4:00 p.m.	D'Agostino/Wall
March 24, 2025 — 4:00 p.m.	Jackson/Hillsley
April 28, 2025 — 4:00 p.m.	Mattern/Brown
May 26, 2025 — 4:00 p.m.	Fallis/McDonald
June 23, 2025 — 4:00 pm.	Nachoff/D'Agostino
July — No Meeting	
August — No Meeting	
September 22, 2025 — 4:00 p.m.	Wall/Jackson
October 27, 2025 — 4:00 p.m.	Hillsley/Mattern
November 24, 2025 — 4:00 p.m.	Brown/Fallis
December — No Meeting	

June 23, 2025

THIS BRIDGE IS IN MEMORY
OF

JOHN SELLECK

FOR HIS HARD WORK, DEDICATION
AND LOVE OF THESE TRAILS
1932 - 2012

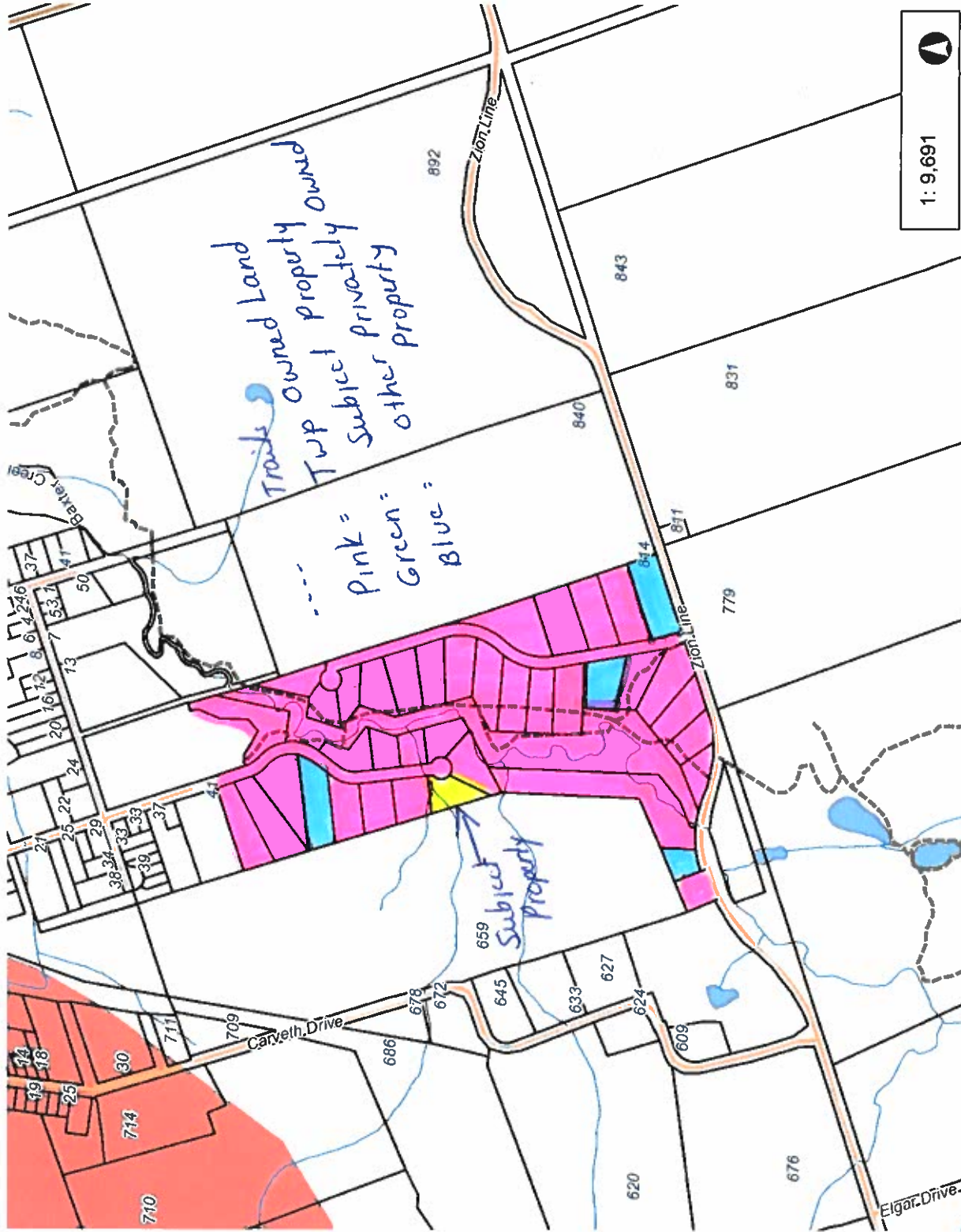
Millbrook Valley Trails Advisory Committee Work Plan 2025				
Item	Budget	Sub-Committee	Tasks/Progress	Completion Date
#1. Trail Master Plan update		Robert Jackson	<ul style="list-style-type: none"> Committee to review existing Trail Master Plan and compare to the newly developed Parks and Recreation Master Plan to provide comments/feedback. 	Ongoing
#2. North Trail expansion		Robert Jackson Maureen McDonald	<ul style="list-style-type: none"> The trail leading to the new subdivision has been approved and ORCA has approved the plantings for the trail. 	Ongoing
#3. Trail expansion options		Staff Committee	<ul style="list-style-type: none"> The Committee discussed a new loop in the trails system based on the property lines of the former Sowden mansion at May 2025 meeting. Staff have investigated property ownership on proposed trail. 	Ongoing
#4. GIS mapping of MVT		David D'Agostino Kirk Hillsley Staff	<ul style="list-style-type: none"> Staff are investigating the use of GIS through partnerships. Staff will be shortly meeting with Peterborough County GIS Team to discuss next steps. 	Ongoing
#5. Explore options to expand the Ganny Transit along Deyell Rd. Allowance		John Fallis	<ul style="list-style-type: none"> A motion was put forth to explore expanding the Ganny Transit along Deyell Rd. allowance to Glamorgan. Staff are currently working with GRCA to create an agreement with a possible trail connection in mind. 	Restarted, ongoing
#6. Explore an alternative entrance to Fairground Entrance		Robert Jackson Staff	<ul style="list-style-type: none"> Explore an alternative entrance from the fairgrounds to access Baxter Creek Trail for the winter months that does not have a slopped entrance. Another option is to create a potential loop with the alternative entrance. Property ownership will need to be considered. 	On hold
#7. Updated signage and brochures		Committee	<ul style="list-style-type: none"> A quote previously provided to the Committee said to frame and install the signs it will cost \$250.00 per sign to be taken from Materials and Supplies. 	Spring 2025

#8. Exploration of trails system to Downtown Millbrook		David D'Agostino	<ul style="list-style-type: none"> Staff to work with David to explore options and report back to the Committee. Whether bikes are permitted across the floating bridge and boardwalk is proving to be a bottleneck. ORCA has provided a map to assist in exploring options. 	On hold
#9. Design of pamphlet and bag dispensers		Robert Jackson Lance Nachoff	<ul style="list-style-type: none"> On April 22, 2024, the Committee approved the purchase of materials to make new brochure holders with an upset limit of \$1,200.00. Robert is continuing work on the pamphlet boxes. They will be ready for spring. Update is needed on pamphlet boxes. 	Spring 2025
#10. Management of invasive species		Committee Maureen McDonald	<ul style="list-style-type: none"> Committee discussed using a different substance for spraying in June 2025. Staff have contacted contractor for spraying and are identifying spraying locations. 	June/July 2025 for spraying
#11. Millbrook Valley Trails Advisory Committee Trails Construction and Maintenance Policy		Staff Committee	<ul style="list-style-type: none"> Comments received from ORCA and MNR and staff are updating policy with them. 	Ongoing
#12. Commemoration of community members on trails		Staff Committee	<ul style="list-style-type: none"> Plaque to commemorate community members to be placed on new bridge. Staff are seeking the Committee's input on the plaque. 	Summer 2025
#13. Trail Maintenance and Repairs		Staff	<ul style="list-style-type: none"> Willow tree in Medds Park. Placement of mulch around new bridge at the Old Millbrook School. 	Ongoing

June 23, 2025



RCP 101



Legend

- Public Road Section
- Roads < 50,000
- PRIV : Private, PRIV
- City Arterial
- City Collector and Local
- City Owned Unclassified
- Provincial
- County
- Township
- Water Access Only
- Outside Roads < 50,000
- Major Roads
- Local Roads
- Trails
- First Nations
- Civic Address
- Parcel Fabric
- Parcel First Nations - Canada
- Rivers
- Intermittent
- Permanent
- Clean Water Act Policies Apply
- Provincially Significant Wetland
- Lakes - Local Scale
- Municipal Boundary - Upper Ti
- <all other values>
- COUNTY OF PETERBOROUGH

Notes

1: 9,691



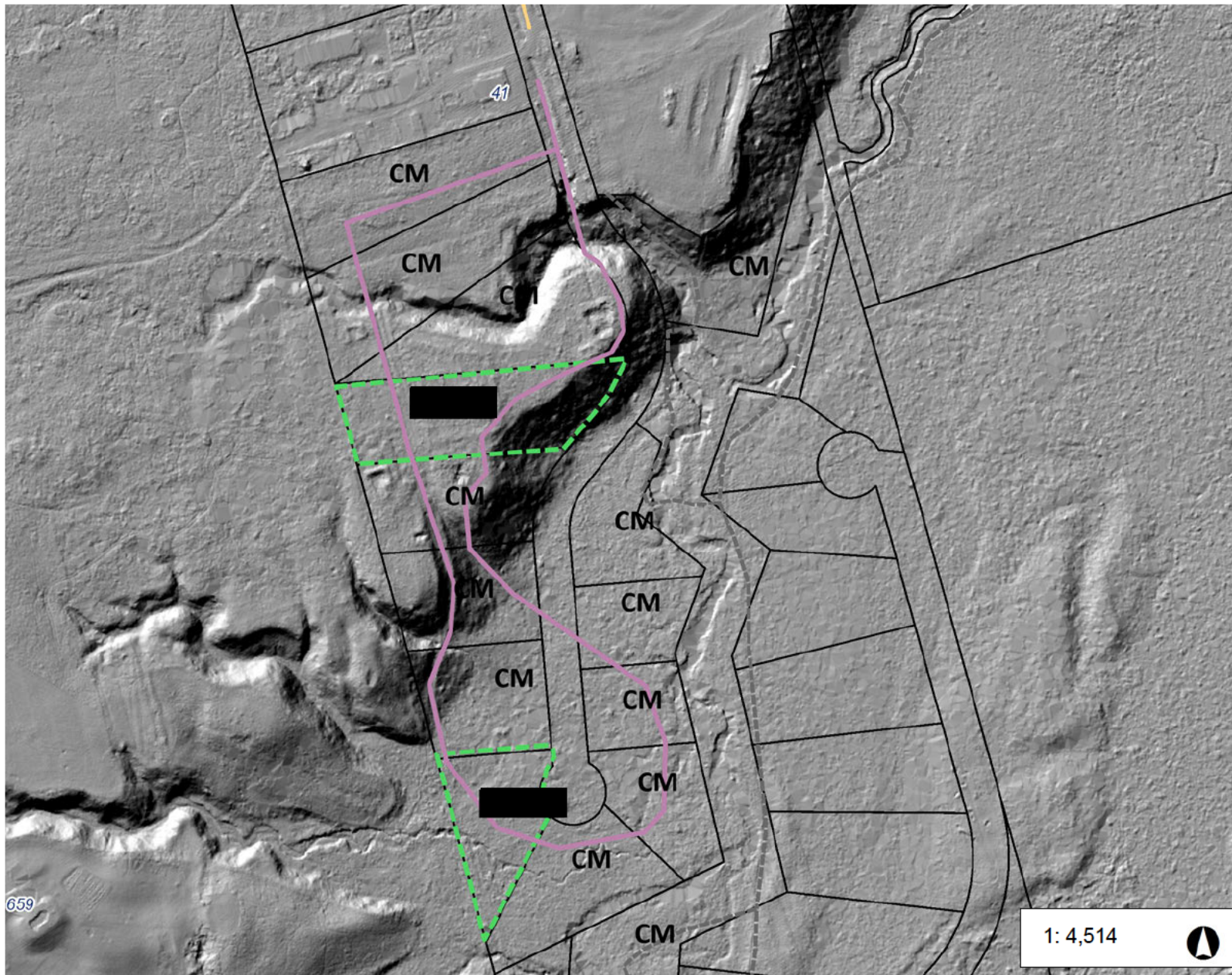
492.3 0 246.15 492.3 Meters

NAD83 CSRS98 UTM zone 17N
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This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION



Proposed Trail - Property Ownership



1: 4,514



Legend

- Roads < 50,000
 - PRIV ; Private; PRIV
 - City Arterial
 - City Collector and Local
 - City Owned Unclassified
 - Provincial
 - County
 - Township
 - Water Access Only
- Outside Roads < 50,000
 - Major Roads
 - Local Roads
- Trails
 - Peterborough Proposed Bypass
 - First Nations
 - Civic Address
 - Parcel Fabric
 - Parcel First Nations - Canada I
 - Clean Water Act Policies Apply
 - Lakes - Local Scale
 - Municipal Boundary - Upper Ti
 - <all other values>
 - COUNTY OF PETERBOROUGH
 - hs_one.tif

Notes

Proposed Trail (approximate location)
shown in Pink

229.3 0 114.66 229.3 Meters